



PHOENIX SEMINARY

SCHOLARSHIP WITH A SHEPHERD'S HEART



Student Handbook

2017–2018

A Message from the President

Dr. Darryl DelHousaye

Phoenix Seminary offers students an exciting opportunity to gain biblical wisdom while focusing on personal spiritual growth and developing practical ministry expertise.

Since 1988, Phoenix Seminary's focus on the individual student has grown to include personal mentoring, faculty dedicated to ministering in the lives of each student and partnerships with local churches to open ministry opportunities for our students during their training and after graduation.

Phoenix Seminary is committed to providing excellent theological and biblical training with practical application to personal ministry environments as part of our vision to train spiritual leaders.

Phoenix Seminary has a deep conviction that preparing men and women for ministry is about much more than just pursuing a graduate degree. It's about theological and biblical excellence combined with well-developed ministry skills. It's about the ability to teach and apply the Bible with an awareness of the culture in which we live. It's about the development of true Christ-like character. Simply stated, it is "Scholarship with a Shepherd's Heart."

Each member of our nationally-recognized faculty has the academic credentials and years of practical ministry experience needed to equip our students to impact our changing world.

Since its inception, Phoenix Seminary has educated more than 2,000 teachers, missionaries, counselors, chaplains, church leaders and business professionals. These men and women are now impacting a multitude of lives for God's Kingdom and producing a ripple effect that extends throughout the Southwest and around the world.

We believe that God is doing great things for His Kingdom here at Phoenix Seminary in the Valley of the Sun. We are glad you are part of the family!

Under the same wing,



Dr. Darryl DelHousaye
President
Professor of Pastoral Ministry



Darryl DelHousaye
President

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We believe excellence
is a matter of mind and heart.

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WE PROVIDE—

- In-depth study of God’s Word.
 - Personal mentoring.
 - Nationally-known faculty with practical ministry experience.
 - A solid commitment to the spiritual growth of every student.
 - Excellent theological training from a diverse evangelical perspective.
-

About Phoenix Seminary

Our Mission, Vision, Ministry Philosophy and Statement of Faith

Our Mission Statement

To equip godly leaders to serve Jesus Christ effectively in a diverse and changing world by providing theological education with personal mentoring and ministry training in partnership with the local church.

Our Vision Statement

To excel in educating disciples whose minds, character and lives are shaped by the Word of God, who understand and communicate Scripture with skill and are committed to reaching the world for Christ.

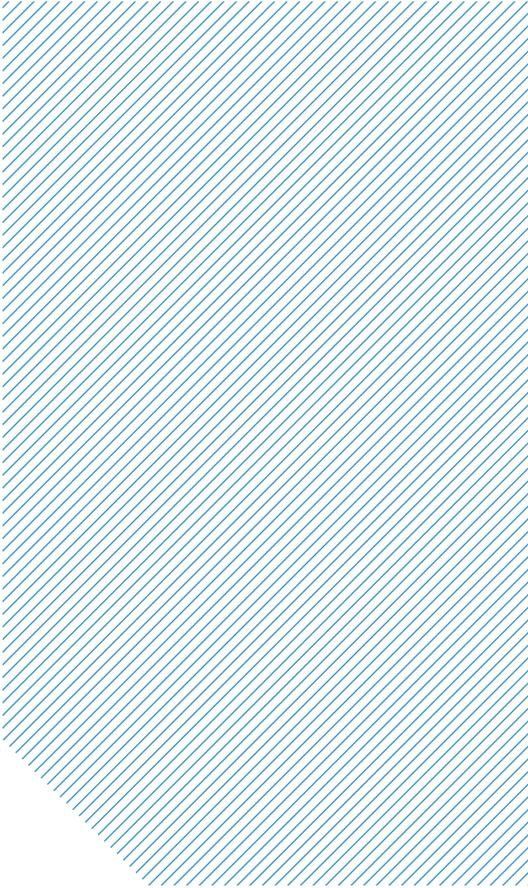
Our Philosophy

“Scholarship with a Shepherd’s Heart”

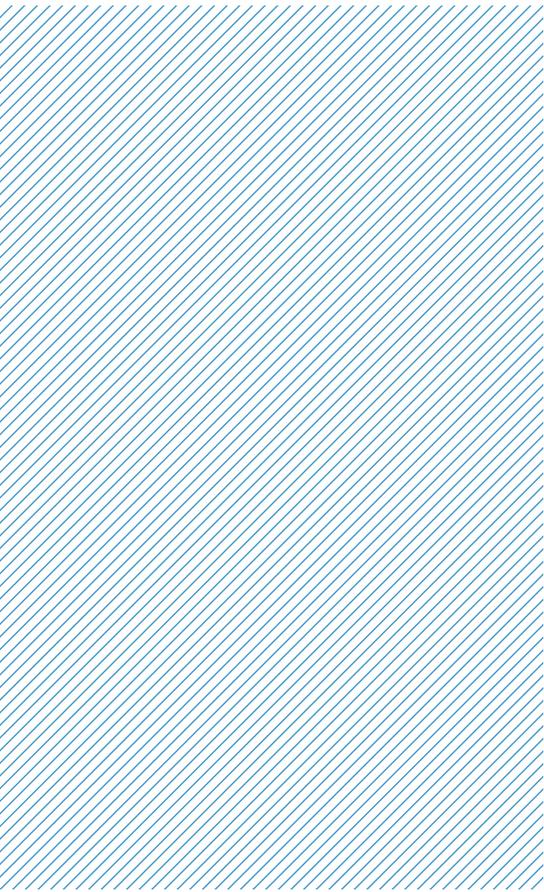
Our Statement of Faith

1. **Concerning God:** We believe there is one God, Who eternally exists in three persons—Father, Son, and Holy Spirit.
2. **Concerning the Bible:** We believe the 66 books of the Old and New Testament are the authoritative Word of God based on an inspired text without error in the autographs.*
3. **Concerning the Person and Work of the Lord Jesus Christ:** We believe in the full deity and humanity of Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father where He intercedes for us, and in His personal return in power and glory.
4. **Concerning the Human Condition:** We believe all human beings are lost and sinful by nature. Consequently, salvation can only be accomplished by God’s grace through regeneration and justification by the Holy Spirit. Salvation cannot be earned. It is a gift from God, received only by faith in Jesus Christ.
5. **Concerning the Present Work of the Holy Spirit:** We believe the indwelling Holy Spirit works the regeneration, sanctification and preservation of the Christian. His ministry is to glorify Jesus Christ and empower the believer for godly living and service.
6. **Concerning the Spiritual Unity of Believers:** We believe the Church is the body of Christ of which He is the head.
7. **Concerning the Future:** We believe in the bodily resurrection of the saved unto eternal life and the lost to eternal condemnation.

**“Autograph” is a theological term referring to the original Hebrew, Aramaic and Greek manuscripts of Scripture.*



This Statement of Faith does not fully encompass the extent of our doctrinal beliefs. The Bible itself, as the inspired, inerrant and infallible Word of God, speaks with final authority concerning truth, morality and the proper conduct of mankind, and is the sole and final source of all that we believe. For purposes of Phoenix Seminary's doctrine, practice, policy and discipline, the Board of Directors, as advised by the faculty, is the Seminary's final interpretive authority on the Bible's meaning and application.



Our Distinctives

We BALANCE academics with practice

Phoenix Seminary's resident and adjunct faculty members are recognized for both academic expertise and significant ministry involvement. In addition to being scholars, they are real people, doing real ministry—bringing substantial experience to the classroom. Their goal is to teach students to think biblically and independently so they may constructively apply biblical truth to vital areas of ministry in today's culture.

Phoenix Seminary students undertake a systematic study of Scripture and historic biblical theology. The coursework is theologically rich and relevant to hands-on ministry. Students learn current theological viewpoints and positions on contemporary issues both in and outside the church. Internships and ministry exposure offer practical ways to develop God-given gifts and ministry skills in diverse settings.

We MENTOR our students

Degree students are paired in a mentoring relationship with a Phoenix Seminary professor, pastor or other leader in the local Christian community who assist in the development of godly character and ministry skills. In this context, mentoring is discipleship that is holistic, intensive and personalized. Mentoring is holistic because it concerns every aspect of life—what happens outside the classroom is as important as what happens inside the classroom. Mentoring is intensive because it is the diligent and active pursuit of positive growth in every student. Mentoring is personalized because the focus is on each student's unique needs, strengths and goals.

Phoenix Seminary is committed to preparing men and women to be leaders with integrity—leaders who recognize their calling to live exemplary lives for His glory—leaders who know that such a calling requires purity and godly character. These characteristics are nurtured in an environment of mentoring.

We PARTNER with local churches

Phoenix Seminary is committed to partnering with local churches throughout the Southwest in training and equipping students for effective ministry.

Qualified local pastors are utilized as adjunct professors and many pastors and church leaders are involved in the mentoring and internship programs. Together, Phoenix Seminary and the local church offer students an unparalleled opportunity to apply the timeless truth of God's Word to practical, relevant ministry.

About Phoenix Seminary

History of Phoenix Seminary

In August 1987 a dozen pastors and Christian leaders from Arizona gathered to discuss the need for a Phoenix-based seminary. There was a strong sense that God had blessed the Phoenix area with a vital, growing Christian community in need of a local seminary.

In October 1987 Western Seminary in Portland, Oregon entered into a partnership with churches in Phoenix to establish a local seminary. In the fall of 1988 Western Seminary Phoenix opened its doors. The first classes were held at Scottsdale Bible Church and Grace Community Church. Sixty-eight students enrolled in the Master of Divinity and the Master of Christian Leadership programs.

After several years of growing ministry, the local leadership of Western Seminary Phoenix saw the benefits of becoming a fully independent, inter-denominational seminary. In July 1994, with the approval of the board of Western Seminary, Phoenix Seminary became independent, a private not-for-profit institution.

In April 2000 the Seminary moved to new premises of 10,800 square feet on Scottsdale Road where we could house the entire library, one classroom and office space for faculty, administration and staff. This space was expanded to 14,200 square feet in August 2001, providing additional library space, two more classrooms, four offices and a small student lounge.

In the fall of 2005 we moved our campus to a state-of-the-art building on Thomas Road in the heart of Phoenix. This campus provided a superior learning environment, expanded library facilities, increased classroom space, and better opportunities for students and faculty to interact and share in ministry.

In the summer of 2017 the Seminary moved its campus to a 4.6 acre site on Shea Blvd. in Scottsdale. The facility includes a chapel, multiple classrooms, and administrative staff offices. The center of the campus is the biblical research center, which houses faculty offices and the Seminary library. As the school's permanent home, the campus represents the vision of President DelHousaye as well as the generosity and prayers of hundreds of faithful donors.

In the years since it was founded, Phoenix Seminary has enjoyed God's blessing and has seen expansion of its influence and partnership with churches in Arizona.



Accreditation

The Association of Theological Schools

Phoenix Seminary is accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada. The following degree programs are approved by the Commission on Accrediting: Master of Divinity, Master of Arts in Counseling, Master of Arts in Biblical and Theological Studies, Master of Arts in Ministry, and Doctor of Ministry.

The Commission on Accrediting of the Association
of Theological Schools United States and Canada

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Pittsburgh, PA 15275
412.788.6505
412.788.6510 (Fax)
ats@ats.edu
www.ats.edu



The Higher Learning Commission

Phoenix Seminary is accredited by the Higher Learning Commission and a member of the North Central Association.

The Higher Learning Commission

230 South LaSalle Street, Suite 7-500
Chicago, IL 60604-1411
312.263.0456
312.263.7462 (Fax)
info@hlcommission.org
www.ncahlc.org



The Arizona State Board for Postsecondary Education

Phoenix Seminary is licensed by the Arizona State Board of Private Postsecondary Education to offer the Master of Arts in Counseling degree. All other degree programs are religiously exempt from Arizona State licensure.

The Arizona State Board for Private Postsecondary Education

1400 W. Washington Street, Room 260
Phoenix, AZ 85007
Phone: (602) 542-5709
FAX: (602) 542-1253
Website: www.azppse.gov



About Phoenix Seminary

Educational Values

Phoenix Seminary seeks to promote personal and spiritual growth through the alignment of degree program student outcomes with the following educational values:

1. Theological Understanding through Biblical Study

We believe the Word of God is foundational to life and ministry. Therefore, we will provide education that stimulates increasing love, respect and submission to the Word of God as well as accurate and appropriate handling of the Scriptures.

2. Character Development through Mentoring

We believe godly character is paramount for successful Christian ministry. Therefore, we will provide mentoring relationships that encourage personal integrity and Christ-like character.

3. Ministry Skills through Practice

We believe ministry skills are formed in the classroom and proven in ministry practice outside the classroom. Therefore, we will provide opportunities that develop essential skills for reducing marginalization and injustice of people groups by bridging cultural, socio-economic, ethnic, racial and gender boundaries.

Effectiveness and Student Achievement

Phoenix Seminary is committed to integrity and Christian stewardship. Therefore, it engages in systematic evaluation of its effectiveness in producing graduates who possess the knowledge, skills and character indicated in our Educational Values. Student achievement and the Seminary's educational effectiveness are measured through 1) the assessment of student learning outcomes 2) graduation and retention rates and 3) graduate satisfaction and successful ministry employment.

Indicators of program effectiveness include both institutional and self-reported participant data that taken together help to ensure congruence between vocational intention and theological training. To aid in consistent and reliable reporting, our evaluative processes incorporate data reported to the Association of Theological Schools (ATS), our professional accrediting association. Two of the most common indicators of educational effectiveness in higher education are completion rates and the placement of graduates. Reports pertaining to these key areas are available on the Seminary's website in the "About Us" section.

Aspirations for Students

In the same way Jesus summarized the qualities of His disciples in the Beatitudes (Matthew 6:5–12), we have summarized the characteristics we seek and pray our Lord will engender in our students. No matter what their calling may be, we desire that our Phoenix Seminary students make a lifelong commitment to these attributes of professional and spiritual growth.

In the area of BIBLICAL UNDERSTANDING

1. Demonstrate increasing love, respect and submission to the Word of God.
2. Accurately interpret Scripture.
3. Articulate a system of sound biblical doctrine.
4. Apply biblical truth to life.

In the area of CHARACTER DEVELOPMENT

1. Exhibit growing love and accountability to God and the Body of Christ.
2. Show Christ-like character and personal integrity.
3. Evidence strong moral and ethical standards in both personal and professional relationships and duties.
4. Demonstrate mental and emotional health.

In the area of MINISTRY SKILLS

1. Demonstrate an ability to lead by developing and implementing a philosophy, vision and strategy for ministry.
2. Communicate Scripture to believers and evangelize non-believers in relevant ways.
3. Exhibit an ability to shepherd, disciple and equip God's people to serve Christ.
4. Evidence a commitment to reduce marginalization and injustice of people groups by bridging cultural, socio-economic, ethnic, racial and gender boundaries.



About Phoenix Seminary

Fall 2017–Summer 2018 Academic Calendar

FALL 2017 SEMESTER

Registration Deadline	August 7, 2017
Tuition Payment Due Date	August 21, 2017
New Student Orientation (Mandatory)	August 19, 2017
Fall Semester Begins	August 21, 2017
Labor Day*	September 4, 2017
Reading Week**	November 13–19, 2017
Thanksgiving Holiday** (23-24*)	November 20–26, 2017
Final Exam Week	December 12–18, 2017
Fall Semester Ends	December 18, 2017
Christmas Holiday*	December 23–31, 2017
Fall 2017 Grade Reports Posted	January 4, 2018

SPRING 2018 SEMESTER

Registration Opens	October 2, 2017
New Year's Day	January 1, 2018
January Term Begins	January 2, 2018
January Term Classes***	January 2–21, 2018
Registration Deadline	January 8, 2018
Martin Luther King, Jr. Day*	January 15, 2018
Tuition Payment Due Date	January 22, 2018
Traditional Spring Classes Begin	January 22, 2018
New Student Orientation (Mandatory)	January 27, 2018
Spring Break**	March 10–18, 2018
Good Friday*	March 30, 2018
Final Exam Week	May 7–11, 2018
Commencement Ceremony	May 11, 2018
Spring Semester Ends	May 11, 2018
Spring 2018 Grade Reports Posted	May 22, 2018

SUMMER 2018 SEMESTER

Registration Opens	March 1, 2018
Registration Deadline	May 7, 2018
Tuition Payment Due Date	May 21, 2018
Summer Semester Begins	May 21, 2018
Memorial Day*	May 28, 2018
Summer Break** (7/4*)	June 30-July 8, 2018
Final Exam Week	July 31-August 6, 2018
Summer Semester Ends	August 6, 2018
Summer 2017 Grades Posted	August 15, 20018

*No Classes; Office/Library Closed.

**No Classes; Office/Library Open.

***For registration, payment and financial aid purposes, January Term is considered part of the Spring Semester.

NOTE: In the case of deadlines which fall on weekends or holidays, the next day of business will be considered the actual deadline. All deadlines are subject to change.

UPCOMING IMPORTANT DATES

Fall 2018 Semester

Registration Opens	June 1, 2018
Registration Deadline	August 6, 2018
Tuition Payment Due Date	August 20, 2018
Fall Semester Begins	August 20, 2018
Fall Semester Ends	December 17, 2018

Spring 2019 Semester

Registration Opens	October 1, 2018
Registration Deadline	January 7, 2019
Tuition Payment Due Date	January 22, 2019
January Term Classes	January 2-20, 2019
Traditional Spring Classes Begin	January 22, 2019
Commencement Ceremony	May 10, 2019
Spring Semester Ends	May 13, 2019



Student Life, Facilities and Library Services

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Coming to Seminary is an act of faith. Not everything makes sense at first. Assurances turn into questions. The languages are challenging. You wonder why you need to know some of this. But if you make the decision to stay the course and embrace it, theological education will reshape you into a disciplined tool for the Master to use in his work.

—Dr. Chip Moody, Dean of Students



Student Life

The Office of the Dean of Students

Dr. Charles 'Chip' Moody

Vice President of Student Development; Dean of Students
DMin, Western Seminary; STM, Yale University;
MA, MDiv, Lincoln Christian Seminary; BA, William Jessup University

With more than 35 years of ordained ministry experience in church pastorates and as a U.S. Navy chaplain, Dr. Moody serves as Dean of Students. In this capacity he shepherds and counsels students, develops and oversees student policy, promotes the development of Seminary community life and oversees student discipline issues.

Dr. Moody teaches courses in Biblical Communication and Pastoral Theology and serves as the Director of the Doctor of Ministry Program and the Director of Field Education. He continues actively preaching in various churches in the Phoenix metro area.

Dr. Moody is a member of the Evangelical Homiletics Society and the Association for Clinical Pastoral Education. His experiences include Clinical Pastoral Education (ACPE) and study with the Johns Hopkins Institute for Ministry to the Sick. He has served on the faculty of Embry-Riddle Aeronautical University and Arizona Christian University.

For more information, contact Chip Moody
at cmoody@ps.edu or 602.429.4919.



From the Dean of Students

Life at Phoenix Seminary is always stimulating. Being in the crucible of theological education brings challenges to each student's spiritual, emotional and intellectual worlds. Your faculty is committed not only to preparing you for a lifetime of scholarly pursuit, but also to a process of personal and professional formation that will prepare you for ministry to the Church of Jesus Christ.

Phoenix Seminary does not simply offer courses and grant degrees. Our goal is to graduate students who exhibit "Scholarship with a Shepherd's Heart." This motto is the passion of the faculty and staff of this learning community. All are determined to reject sterile pedantry as well as naïve anti-intellectualism. As such you will experience:

- Close association with expert faculty as they pour themselves into your Seminary sojourn
- An increasing desire to prepare theologically, whether you plan to be a pastor, a missionary, a counselor, a para-church worker or an educated lay servant of your church
- Profound mentoring relationships
- Relationships with fellow students that will have life-long influence
- Coursework that is scholarly in tone and fundamental for ministry practice

All of these areas of learning and relationship are designed not just to increase your knowledge, but to transform your heart and your character. Graduate education has its pressures. The faculty and others on the Seminary staff understand this firsthand from their own seminary experiences. Hence we make ourselves available to help you navigate life as a seminarian. This *Handbook* will point you to resources to help accomplish these goals.

Yours for an outstanding seminary experience,
Dr. Chip Moody
Dean of Students

Student Life Serves You the Student

The mission of Student Life is to enhance your seminary experience by helping students further develop the values of Christian Community, Spiritual Maturity, and Academic Excellence.

As you experience this seminary journey you may encounter various moments when you need assistance. The staff of the Seminary is ready to assist you when you do. The Dean of Students can be your gateway to finding resources you need in the areas of:

- Adjustment to Seminary Life
- Student Advocacy
- Pastoral Care for Students
- Classroom Difficulties
- Diversity Concerns
- Students with Disabilities
- Vocational Guidance
- Facing Problems in Your Ministry
- Student Conduct
- Campus Safety

Student Life

Pastoral Care

When You Need Pastoral Care

Students at Phoenix Seminary, like students everywhere, are human beings with human problems. It may be a life crisis, a chronic spirit-killing behavior, relationship troubles, confusion about life goals or difficulties adapting to a ministry experience. You may one day find yourself dogged by one or more of these life-burdens:

- A crisis of faith
- Major illness of yourself or family member
- Difficulty formulating life goals
- Marriage difficulties
- Child-raising issues
- Recovering from trauma
- Addiction to drugs or alcohol
- Compulsive behaviors
- Thoughts of suicide
- Financial crisis/debt
- Loneliness, depression or anxiety
- Death of a loved one
- Loss of job
- Stress of school/family/work
- Problems with your extended family

You as a pastor / teacher / missionary / counselor in-training are apt to think you should be exempt from these problems, but you would be wrong. If you are experiencing life-trials like these, please know that you are not alone. Part of finding healing and wholeness is to reach out to persons who can help you navigate the troubled waters we find ourselves in from time to time.

These four years at Phoenix Seminary have provided me with encouraging friendships with my fellow students, professors, support staff and with my mentor. These friends offered comfort, wisdom and fellowship at crucial times in my ministry and in my personal life.

—Steve Adamson,
MDiv BC Alumnus

We are not primarily called to do something or go somewhere; we are called to Someone. We are not called just to special work, but to God.

—Os Guinness

The Office of the Dean of Students is one resource available to you, along with your mentor and faculty. Whether you are seeking encouragement to keep on in your seminary studies or you need referral to qualified caregivers for more serious issues, you are encouraged to seek out Dr. Moody for assistance.

An Added Note to Alumni

If you are an alumnus of Phoenix Seminary, remember that you are still a vital part of our Seminary family. As a member of this family, the Office of the Dean of Students is only too happy to provide to you any available Seminary resources to assist you if you are in a painful or difficult ministry situation.

Vocational Guidance

For some students entering Seminary their plans for ministry are fixed. They have a distinct sense of the call of God to pastor a congregation, work with children, go to the mission field, counsel the troubled or educate the church. Their curriculum choices seem easy to make and their sense of purpose is palpable to the observer.



Those who spend their lives as shepherds also need shepherds.

However, many, if not most students, are less sure of the final direction toward which their theological education is pointing them. They have questions like:

- What is God calling me to do with my education?
- Am I in the right degree program or concentration?
- Should I enter vocational ministry or be a layperson?
- What if I don't know what God wants me to do?
- What if I don't know what I want to do?

The Office of the Dean of Students is here to assist you with any uncertainties you may have about ministry through a process of personal exploration, prayer, the study of Scripture and the counsel of mentors and faculty. The Dean's office is a safe place to ask the sometimes tough questions about yourself and your understanding of your future.

Take advantage of the experience and counsel of the Office of the Dean of Students when issues similar to these arise:

- I don't feel gifted for the ministry in which I want to serve.
- I am being pressured to go into ministry by others.
- My gender seems to limit my ministry opportunities.
- I want to pastor, but I am not a public speaker.
- Chaplaincy is attractive but I'm not sure if it's for me.
- Missions are my passion.
- I want to counsel, but not as a professional.
- I can't seem to find the right position in ministry.

Employment

Employment Opportunities

The Seminary is regularly notified of available ministry positions. These opportunities are made available to students and alumni in the Student Life News email and on the Seminary website at www.ps.edu/jobs.

Vocational Assistance

The Office of the Dean of Students assists graduating MDiv and MAM students and alumni in finding ministry positions. For more information, contact Dr. Moody's assistant, Danielle Cholly at dcholly@ps.edu.

Student Life

Student Advocacy

One of the purposes of the Office of the Dean of Students is to advocate for Phoenix Seminary students in a variety of ways, including everyday consultation about topics ranging from accessibility problems to classroom interactions.

Any institution of learning can seem complex and students often have questions as they navigate within this community. The Dean of Students is happy to assist students in understanding and interpreting Seminary policy. When the Dean of Students cannot directly assist students, he will connect them with others who can address their questions and concerns. This connection may be with a faculty member, a particular department or available campus service. To request advocate services contact the Dean of Students at 602.429.4919 or cmoody@ps.edu.

Consultation

The Office of the Dean of Students routinely consults with faculty, staff, students and community members on a wide range of issues. Breaking down barriers to student progress is a concern of all faculty members of the Seminary, and seeking assistance brings to bear the concerned support of people who are interested in your spiritual and educational success.

Mediate Disputes

Sometimes it helps to have an objective third party bring students together to talk in a safe environment to resolve a conflict. The process guides students toward resolution placing primary emphasis on the students coming to their own solution. This process is great for roommate disputes and communication and relationship problems.

Wellness Check

Occasionally the Office of the Dean of Students is asked to look into the welfare of a student by a parent, friend, colleague or instructor. We encourage any member of the Seminary community who is concerned about a student's behavior, health or welfare to contact the Office of the Dean of Students so that he may make the proper inquiries and refer the student to appropriate resources.



Responding to Distressed Students

Any member of the Phoenix Seminary community may become aware of a student in distress. Students may come to the attention of faculty or staff through classroom interaction and assignments, reports from mentors or noticeable shifts in behavior. Being aware of distress signals, intervention methods and helpful resources can help you in aiding a student in distress.

The Office of the Dean of Students is available to students, faculty, staff, family and parents for consultation and referral. Below are some of the more prevalent behavioral and academic signs that persons exhibit when they are in distress:

- Depression
- Changes in behavior
- Suicidal thoughts
- Substance abuse
- Changes in hygiene
- Talk of weapons
- Bizarre behavior
- Lack of appetite
- Significant weight change
- Increased irritability
- Increased anxiety
- Irregular sleep patterns
- Fatigue
- Uncontrolled and frequent crying
- Disorientation or confusion
- Expressing family problems
- Aggressive behavior
- Plans to commit suicide
- Extreme statements or written work
- Expressing feelings of helplessness
- Late work
- Missed assignments
- Changes in attendance
- Procrastination
- Decline in work performance
- Inability to concentrate
- Drop in grades

Do not forsake your friend and your father's friend...Better is a neighbor who is near than a brother who is far away.
(Proverbs 27:10 ESV)



Key questions to ask to help identify a distressed student:

- Has the student's personality changed?
- Has the student's behavior changed?
- Is it a change that has occurred over time or is it sudden?
- What kind of support network does the student have?
- Have they refused prayer with you about their troubles?
- Do they refuse help when in obvious crisis?
- Is the student doing anything about his/her situation?
- Do they have a support system (family, friends, pastor) that they are not using?

If you are concerned about a student and suspect he or she may be in distress, encourage the student to seek help. Please advise them that the Office of the Dean of Students is available to assist them if they feel they have no place to turn. You may also think it wise to make the Office of the Dean of Students aware of a student in distress. Your caring could make a real difference in helping those in crisis find hope and healing.

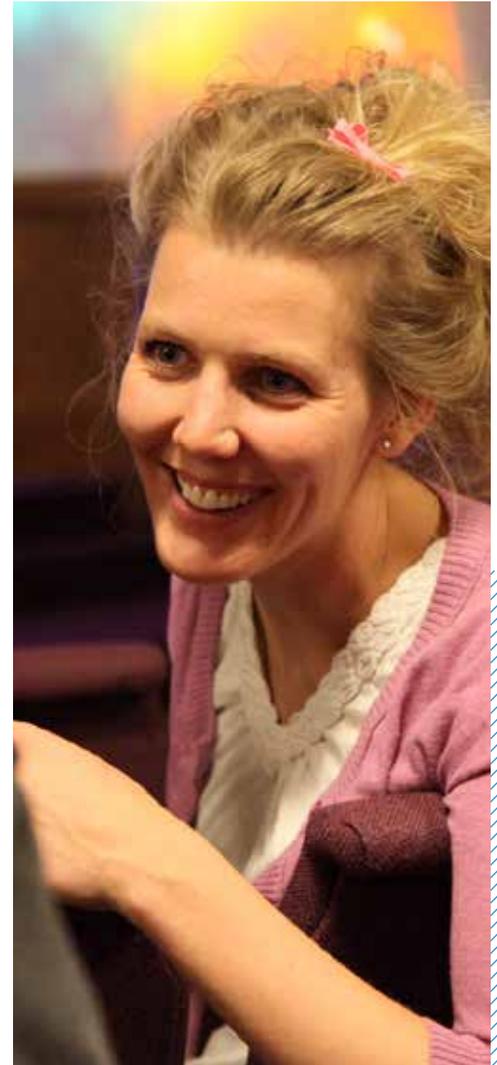
Student Life

Denominational Distinctives and Theological Diversity

We are an inter-denominational seminary serving primarily, though not exclusively, the evangelical community. This means that students from many backgrounds and faith groups are on campus for study and personal preparation for ministry. Diversity of denominations/faith groups means diversity of opinions on many theological and doctrinal matters. One of the strengths of an inter-denominational seminary is that we can debate, respect and enjoy the type of theological diversity that can exist under the authority of the inspired Scriptures. Should any student feel that one's denominational distinctives are being treated dismissively in an unfair way by faculty or other students, the Office of the Dean of Students is ready to help generate conversations with the appropriate parties to create a respectful and supportive environment of theological learning for all students.

Ordination, Gender and Vocational Ministry

Phoenix Seminary grants equal access to its academic programs to men and women from a variety of churches, assemblies, denominations and faith groups for the purpose of preparation for ministry. However, the Seminary does not ordain its graduates for any ministry vocation. The authority to ordain belongs to churches and denominations. Female applicants to the Seminary should understand that some churches and denominations do not ordain or hire women for pastoral ministry positions. If you are a female applicant who senses a call to pastoral ministry, the Office of the Dean of Students is available to help you discover which denominations are open to female ordination and which are not. You should also feel free to contact the Office of the Dean of Students to discuss any matters of vocation and calling. Please know that our graduates, males and females alike, serve in many roles (lay and ordained) in churches, para-church ministries, education, government and non-governmental agencies and the marketplace.



Women at Phoenix Seminary

Phoenix Seminary is committed to equipping women to make an extraordinary impact for the kingdom of God in ministry and vocation. Women enroll in Phoenix Seminary to obtain a theological foundation for a wide range of ministry opportunities. In addition, many women in the midst of a life transition find at Phoenix Seminary the equipping and encouragement they need to begin a new season of service to the Lord. Using their unique life experiences, giftedness and seminary training, these women are supported as they develop new ministries, partner with established ministries or serve the Lord through their vocation.

Our hope is that each female seminarian will strive toward full potential in Christian service through our educational programs and workshops, personal mentoring and practical counsel designed to prepare women for a lifetime of ministry.

Phoenix Seminary also serves the wives of male seminarians. Sometimes student spouses feel detached from the seminary process in which their husband is engaged. Others are in a ministering partnership with their husband at a church or para-church ministry. Still others are professional women engaged in their own working world who would appreciate a connection to the seminary world their husbands are in. What all have in common are some major family dynamics of seminary life: a spouse engaged in much study, the costs of graduate school, ongoing ministry commitments and finding quality time to nurture your first and primary ministry: your marriage.

If you are a woman in seminary we want to help you grow towards spiritual maturity and help you build relationships with other female seminarians like you. If you are the spouse of a seminarian we want to help prepare you to serve alongside your husband in ministry. To achieve these goals, we have developed:

1. Partners in Ministry (PIM) Tuition Waiver;
2. Together in Ministry groups and events for spouses;
3. Occasional retreats for Phoenix Seminary women;
4. Integral ties to the Seminary's Mentoring Program



Student Life

Diversity

We Encourage Diversity

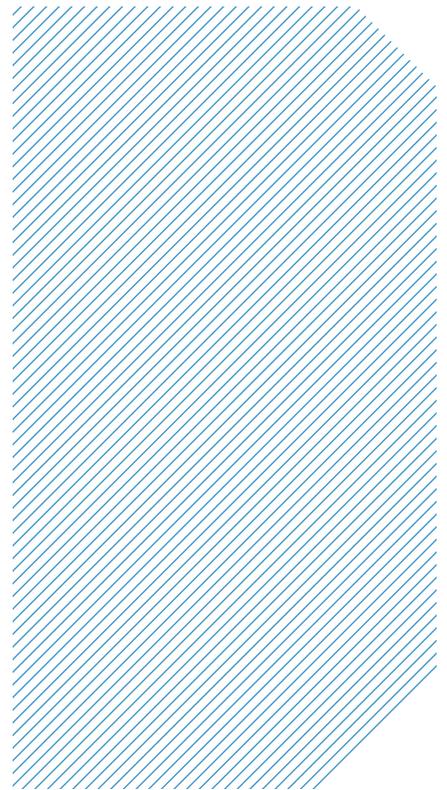
Diversity is not just a 21st-century buzzword. It is an acknowledgment that our culture is of many national origins, languages, races, colors, religions and cultures. Marginalization of minorities within our society, both in the civil sphere and the religious, has a long history in our nation and ameliorating such marginalization is one primary task of education in general and Christian education in particular.

Since our evangelistic task is to take the Gospel to “the peoples” of the earth, Phoenix Seminary acknowledges the importance of a biblical theology of “people, tribe and tongue.” This means reaching people-groups in our own culture and the nations of the world. Crossing ethnic, economic, social and racial boundaries to accomplish quality theological education for ministry is an intentional act, one that Phoenix Seminary is proud to endorse.

To this end Phoenix Seminary actively subscribes to a policy of equal education opportunities for all people regardless of race, national origin, sex, age, marital status or disability. This policy in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. Our subscription to this policy in no way compromises our freedom to engage in our educational mission in accordance with our religious, ecclesiastical and theological purposes. Yet we clearly desire to serve Christ-honoring students of all backgrounds in an ever-expanding and diverse student body, which enriches us theologically, spiritually and pastorally.

If you believe you are being discriminated against due to race, national origin, sex, age, marital status or disability, please see the Office of the Dean of Students so that they will be able to address your concerns constructively for both the benefit of the student and the integrity of the mission of Phoenix Seminary.

(Also see *Denominational Distinctives and Theological Diversity* on page 20.)



Campus Facilities

Hours of Operation

Phoenix Seminary Main Office

7901 E. Shea Blvd.
Scottsdale, Arizona 85260
602.850.8000
602.850.8080 (Fax)
888.443.1020 (Toll-free)
email@ps.edu
www.ps.edu

Main Office Hours

Monday–Friday	8:30am–5pm
Saturday–Sunday	Closed

Student Lounge Hours

Monday–Friday*	8:30am–10pm
Saturday	Open During Class
Sunday	Closed

*Lounge closes at 5pm when no classes are in session.

Phoenix Seminary Library

4222 East Thomas Road, Suite 100
Phoenix, Arizona 85018
602.850.8070
888.443.1020 (Toll-free)
email@ps.edu
www.ps.edu/library

Library Hours (subject to change)

Monday–Wednesday	9:30am–9:30pm
Thursday	11:30am–8:00pm
Friday	8:30am–5pm
Saturday–Sunday	Closed

Classroom Usage

Classrooms are for classes only and are not available for study or personal use. Students are expected to treat the Seminary facilities with respect and as good stewards, in accordance with these guidelines:

1. Some classes promote a group snack time during breaks. Students must remove all food after class and clean up any crumbs, paper products, etc.
2. Food and beverages may be enjoyed carefully in the classrooms. Foods with noisy packaging, foods with strong odors or those likely to cause a mess are not permitted.
3. To avoid spills, all beverages should have a hard, secure lid. Should a spill happen, soak up the liquid as much as possible and immediately notify the Receptionist at 602.429.4945 or receptionist@ps.edu.
4. Be considerate: avoid causing any distraction to your professor or your fellow students by the way you eat or drink during class time.



facebook.com/phxsem



twitter.com/PhoenixSeminary



linkedin.com/company/phoenix-seminary

Campus Facilities

Seminary Lounge

The Seminary Lounge provides a comfortable place for fellowship, meals, and study for students, faculty, and staff. It contains sitting and study areas, a kitchen, coffee service and snack and beverage vending machines. The Student Bulletin Board is available for posting information regarding roommates, jobs, and other announcements.

Campus Policies

Alcohol and Tobacco-Free Campus

Seminary facilities are smoke-free. No alcoholic beverages will be served at Seminary-sponsored events.

No Firearms on Campus

Student possession of firearms in campus buildings is prohibited. Students with firearms will not be allowed to attend class or participate in scheduled school activities. All students and employees are encouraged to report any violation of the above regulation to the Dean of Students. The one exception to this policy is a student who is a sworn law enforcement officer, active or retired, who is authorized by a government law enforcement agency to carry a firearm on their person or in their personal vehicle.

No Soliciting

No soliciting is permitted on campus. Violations should be reported to the Dean of Students.

No Pets on Campus

No pets are allowed on campus. Dogs may be tied outside the building for no longer than 10 minutes. As a courtesy to everyone, please be responsible and clean up after your pet.

Service Animals

Service assistance animals for those with disabilities are not considered pets, and are welcome in campus buildings during normal hours of operation. The Americans with

Disabilities Act has defined service animals "as dogs that are individually trained to do work or perform tasks for people with disabilities. Examples of such work or tasks include guiding people who are blind, alerting people who are deaf, pulling a wheelchair, alerting and protecting a person who is having a seizure, reminding a person with mental illness to take prescribed medications, calming a person with Post Traumatic Stress Disorder (PTSD) during an anxiety attack, or performing other duties. Service animals are working animals, not pets. The work or task a dog has been trained to provide must be directly related to the person's disability. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA." [ADA 2010 Revised Requirements]. Service animals must be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents him from using these devices. Individuals who cannot use such devices must maintain control of the animal through voice, signal or other effective controls.

Petitions and Referenda

All petitions and referenda which students wish to initiate must be approved in advance by the Dean of Students.

Posters and Notices

All items posted on campus by students must be approved in advance by the Dean of Students and may be displayed only in designated areas.

Lost and Found

If you have misplaced something at the Seminary, check with the Receptionist to find out if your item is in Lost and Found.

Wheelchairs and Other Power-Driven Mobility Devices

People with mobility, circulatory, or respiratory disabilities use a variety of devices for mobility. Some use walkers, canes, crutches, or braces while others use manually operated or powered wheelchairs, all of which are primarily designed for use by people with disabilities. The building housing Phoenix Seminary is accessible to mobility devices and such devices intended for use indoors are welcome in all classrooms and other spaces.

Voluntary Student Associations

Student-led groups desiring approval and recognition by the Phoenix Seminary administration must petition in writing the Dean of Students for such recognition. As a part of the petition process, those wishing to form an approved student group or association will name a faculty advisor who has expressed willingness to serve the student group in this capacity. Groups and associations must have a purpose and program that is consistent with the values of the Seminary as expressed in multiple places in the *Student Handbook*.

Campus Safety

We are blessed with a first-rate campus in a busy part of the city. Like all areas of any town or city, ours is not immune to crime or the need for safety awareness. While there are no acute crime problems in and around our campus, we encourage all students to be attentive to their safety and the safety of other students and employees who work in our building.

Report Suspicious Persons or Activity

It is sometimes difficult to determine who does or does not belong on campus. There are situations where a person's actions or comments may raise suspicions. We depend on students, faculty and staff to notify security immediately if an individual or situation seems out of place or suspicious. It is better for police to be alerted than for a crime to occur. Sometimes offenders can be caught in the act because of quick-thinking community members like you.

Criminal Activity

Report any 911 calls you make or any criminal activity you observe on our campus to the Dean of Students, Chip Moody (602.429.4919) or the receptionist at (602.429.4945).

Protect Your Belongings

The Seminary strives to provide a safe, secure learning environment. However, Phoenix Seminary is not responsible for the loss of any personal property (including but not limited to cell phones, wallets, purses, backpacks and laptops) brought onto the campus or left in the parking lots. Please secure your possessions or keep them with you at all times.

Campus Crime Statistics / Clery Act Reporting

Phoenix Seminary makes every effort to maintain a secure campus. All campus security records compiled and maintained by Phoenix Seminary shall be considered law enforcement records and are governed by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 (formerly the Crime Awareness and Security Act of 1990). Each Fall, as required by the Higher Education Amendment of 1990, Phoenix Seminary publishes a Campus Crime and Security Report. This updated report is available on www.ps.edu, and on bulletin boards in student and employee lounges. For more information, contact the Dean of Students.

Student Right-to-Know and Campus Security Act

The Student Right-to-Know and Campus Security Act requires colleges and universities receiving federal funds to notify community members as to who is considered a campus security authority. For the purposes of meeting the requirements set forth in the act, Phoenix Seminary campus security authority includes the Dean of Students. All campus security authorities are required to report criminal occurrences to the Phoenix Police Department.

Campus security authorities will document all crimes reported to them using the Crime Incident Report Form. It is the responsibility of the Dean of Students to investigate reports of criminal activity on campus.

Timely Warning Policy

A Campus Crime Alert / Timely Warning is issued to heighten safety awareness and to provide students, faculty and staff with timely notification of crimes that are considered to represent a serious or continuing threat to the campus community. The alert will provide pertinent information related to the crime and suspect and will also seek information that may lead to arrest and conviction of offender(s).

The Dean of Students is responsible for preparing and issuing Alerts / Timely Warnings and will make the decision as to whether to issue an Alert / Timely Warning on a case-by-case basis considering the facts surrounding a crime, including factors such as the nature of the crime, the continuing danger to the campus community and the possible risk of compromising law enforcement efforts. Information for Alerts / Timely Warnings may also come from other law enforcement agencies or other officers. Alerts / Timely Warnings are issued to the campus community as soon as pertinent information about the crime is available. Alerts / Timely Warnings are delivered by email and posted on bulletin boards on campus.

Sex Offenders

Information on Registered Sex Offenders can be obtained at www.azdps.gov/Services/Sex_Offender.

Campus Facilities

Campus Crime Alerts/Timely Warnings include:

- A description of the incident and type of crime, including location, date and time of occurrence
- A physical description of the suspect, including gender and race
- Composite drawing of the suspect, if available
- Apparent connection to previous incidents, if applicable
- Race of the victim (only if there was an apparent bias motive)
- Sex of the victim (if relevant)
- Injury sustained by the victim
- Date and time the campus alert was released
- A notice to the campus community to exercise caution

Emergency and Safety Information

Emergencies, accidents and injuries can happen at any time and place. The best defense is to be prepared mentally and physically. Each of us must take a proactive approach and although not every incident can be covered here, the following procedures can help prepare you should an incident occur:

- Stay alert to your surroundings.
- Know the locations of the exits, stairwells and fire extinguishers.
- Trust your instincts. If something or someone makes you uneasy, get out or get away.
- Don't fumble in your pocket or purse for keys; have them in hand before reaching your vehicle.
- Lock your vehicle whenever you enter or exit it.
- Avoid walking alone, especially at night. Stay in well-traveled, well-lit areas. Ask a Seminary staff member or a trusted student to escort you.

If an incident takes place between 8:30am–5pm Monday through Friday, report it to the Receptionist. If it takes place outside of those hours and days, please report it to your professor or another staff member. Regardless of these reporting recommendations, it is always appropriate for you to immediately call 911 if you believe your safety or the safety of others is at risk.

Fire Response and Evacuation

In case of fire, immediately vacate the area and call 911. Evacuate the building and alert the Receptionist or your professor.

Emergency Exits

Evacuation maps are posted in each classroom. Illuminated Exit signage and fire extinguishers are located throughout the building.

Medical Emergencies

In case of a medical emergency immediately call 911. If you need assistance

in getting to emergency medical care from the Seminary please let someone on the Seminary staff know.

Walgreens Healthcare Clinic

7011 E. Shea Blvd., Scottsdale, AZ 85254
480.948.7820
Hours: M–F 9am–7pm; Sat–Sun 9am–4pm

Cigna Medical Group

10900 N. Scottsdale Rd., Suite 606
Scottsdale, AZ 85254
480.368.2500
Hours: M–F 8am–5pm

HonorHealth Scottsdale Shea Medical Center

9003 E. Shea Blvd., Scottsdale, AZ 85260
480.323.3000

Scottsdale Family and Urgent Care

9767 N. 91st St., Scottsdale, AZ 85258
480.314.2200
Hours: M–F 8am–5pm

NextCare Urgent Care

7425 E. Shea Blvd., #108
Scottsdale, AZ 85260
480.348.1060
Hours: M–F 8am–7pm; Sat–Sun 8am–4pm

Banner Urgent Care

10330 N. Scottsdale Rd., #25
Scottsdale, AZ 85253
602.255.7625
Hours: Sun–Sat 8am–9pm

CVS Pharmacy/Minute Clinic

10653 N. Scottsdale Rd.,
Scottsdale, AZ 85254
480.998.3500
Hours: M–F 8:30am–7:30pm;
Sat 9am–5:30pm

Library Services

The Phoenix Seminary Library was established in the spring of 1995 with 500 books that needed to be cataloged (and one staff member). Today, with more than 82,000 items on our shelves, we have professional staff tailored to assist you in all your research needs. Two of the staff members have graduate degrees in Library and Information Science and all are fully qualified in their areas of expertise such as reference, acquisitions, interlibrary loans and cataloging.

Transitional Library *

Until the biblical research center is constructed at 7901 E. Shea Blvd. students will have the option of checking out books at the Thomas Rd. library, or ordering items which will be couriered to the Library Annex at the Shea Campus. Library operational hours for both sites:

Monday–Thursday	11:00am–7:30pm
Friday	8:30am–5:00pm
Saturday–Sunday	Closed

*Library hours are sometimes truncated due to staff availability.

The following remote check-out policy will be in effect until the new resource center is constructed:

- Students who want titles need to email or phone in their requests NO LATER THAN 6:30pm Monday-Thursday, (4pm Fridays) at library@ps.edu or 602-429-4974.
- Order books via the unique 6-digit barcode in the online catalog (OPALS) associated with each title: found also on the inside left top edge of the book cover (call if you have trouble locating).
- One librarian will courier all needed student materials to the new campus by 7:30pm (or 5pm Fridays). Some popular reference materials can also be couriered to the site upon request by Faculty.
- Reserve materials will be available with

the library director at the new campus, as well as select reference materials.

- 2 study carrels, and a few comfortable lounge chairs will be available for students to do reserve reading if they choose.
- A copier/printer and 2 additional computers should be available to print assignments & search the online catalog to find research materials that may be PDF'd or couriered from the main library. Student files should also be accessible from this office site as well.

The Phoenix Seminary Library has pledged to serve its patrons with a well-developed scholarly collection in an environment which inspires excellence and promotes genuine love of biblical study for ministry. To accomplish this, the Library staff has taken ownership of the following eight core values:

1. Aggressive Collection Development
2. Family-Friendly Atmosphere
3. Helpful Service
4. Excellence in Administration and Service
5. Cutting-Edge Technology
6. User-Friendly Facility
7. Need-Sensitivity
8. Success-Motivating

We offer both in-house and online resources to aid students in completing course assignments. We have materials that include books, audiovisual, microform and vertical file resources. The Online Catalog (OPALS) and research tutorials can be accessed through www.ps.edu/library.

To encourage our new students to start using these tools right away, we have incorporated a Library Research Tools Seminar in both BC498 - Graduate Research and Writing and DM787 - DMin Project Research and Design. This laptop computer interactive seminar helps develop proficiency in information research techniques and library familiarity.

Library Resources

General Circulation

Most items may be checked out for four weeks with one optional renewal. Patrons of the Phoenix Seminary Library also have privileges at several other libraries around the Valley through the Theological Library Cooperative of Arizona (TLCA). For a full listing, consult www.ps.edu/library.

Patron Computers

The Thomas Road Library has five computer workstations. Three stations run off a computer server and are known as HP Thin Clients. These are low

Library Services

watt “green technology” solid state compact units that run our Microsoft Office as well as Logos Scholars Bible study software. A stand-alone system is available near the copy machine/printer. It has Windows 10 operating system and the latest Microsoft Office software. One other stand-alone machine is available in the "Media Room" and is utilized to run audio-visual media recording/conversion software as well as other programs.

The Library Annex at the Shea Campus has 2 computers. A stand-alone with BibleWorks 9, Libronix, Judaic Classics Library, Thesaurus Linguae Graecae, Microsoft Office 2013, and more. We also have an HP Thin Client computer workstation. Both computers have access to a copier/printer.

Highly Accessed Resources

The Online Catalog (OPALS) page lists the most popular patron links on the bottom right side of the page. These include links to the EBSCO HOST *ATLA Religion/Serials* Articles, *PsycArticles* & *eBook Religion* databases. We also include the AZ State Library databases that includes *OneFile*, *Base* and *Jurn* which are phenomenal academic repositories of scholarly PDF articles. For HTML articles in theology select the *Theological Journals Search*. For Doctor of Ministry projects, T.R.E.N. is available. The *WorldCat* link guides patrons to millions of additional resources available through InterLibrary Loan.

Interlibrary Loan

Phoenix Seminary cooperates with other libraries throughout the country with the Interlibrary Loan program. Patrons who have need of many different items not found in our collection may request these from other libraries. With WorldCat.org, one can search over 300 million bibliographic records. All registered patrons are authorized to use this research site upon request at no charge; however, training is required to use the service. A new policy we have recently instituted in the library is referred to as “intentional collection development.” Items requested through the ILL program will be researched for positive reviews, and if found acceptable and available, will be immediately purchased and added to the collection through Amazon Prime. As soon as the item arrives, it will be processed for check-out and the patron notified. Purchase and processing of such items are usually done much quicker than waiting on a supplying library to send an ILL item to us.

Media Room (Thomas Road Facility)

Audio-video systems are available to patrons by reservation. Equipment includes a 19” flat-screen panel monitor, wireless keyboard and mouse for a high-speed computer with internet connectivity. Media capability includes DVD, VHS, CD, audio cassette, LP records and .MP3 files.

Periodicals (Thomas Road Facility)

Like reference books, all magazines and journals must be read in the library area. Current back issues are kept in the Periodical Reading Room just below the inclined periodical shelves. Older periodicals are kept in the 22,000-item archive area and can only be accessed with permission from the library staff.

Theses and Dissertations

We have over 7,000 microfiche available for student access via our reader/scanner and now students have access to these items through our Theological Research Exchange Network (TREN) digital subscription. Seminary students and patrons are allowed online access through the password-protected site. An entire PDF thesis or dissertation document can be accessed remotely off-site, searched and printed in a short amount of time.

Library Policies

Class Reserve Books and Periodicals

These high demand items are placed on reserve at the Shea campus Library Annex. Some books belong to our professors while others are Library books circulated for use in the Library Annex only. These items are required class reading and are set aside on reserve. Students who ask for these resources must sign for them and are limited to a two-hour use which can be extended by permission.

Copyright Law

The Copyright Law of the United States (Title 17 U.S. Code 108(f) (1)) governs the making of photocopies or other reproductions of copyrighted material. Any person using Seminary printers or copy machines are liable for any infringement or violation of the law. It is your responsibility to understand what you can legally print or copy in order to not be liable for copyright infringement.



“Fair use” comes into play primarily in the academic setting and students are given certain copying or printing freedoms the commercial world does not have. If you go beyond these legal limits, the law sees you as a thief, one who is denying creators of intellectual property their just revenues. If found guilty, you can be heavily fined.

Photo and print copies are to be considered permissible and “fair use,” provided that the following criteria are met:

1. Use is academic in nature, for non-profit, educational purposes.
2. The duplication purpose is to make material available for study for the patron’s or student’s convenience.
3. The duplication regards a single copy of one original, as opposed to multiple copies of the same original.

No more than one article per journal or one chapter per book (10 %) may be copied.

Fines

Materials kept beyond the due date are subject to a fine of 25 cents per day (excluding Saturdays, Sundays and holidays).

Hold

Library materials which are not checked out (and located on the stacks) can be secured for specific individuals by being placed on hold. Items will remain on hold for one day and may not be checked out by other patrons.

Lost or Damaged Books

Borrowers will pay replacement costs plus a \$25 processing fee (\$35 for TLCA) for each item unless they are able to secure for the library volumes in similar or better condition.

Recall

Books may be recalled at any time in order to support faculty, staff or student needs. Books recalled but not returned by the recall date will be assessed a fine of \$1 per day.

Reference Materials

Approximately 4,000 volumes are located in the reference area and are for use in the Library only. They cannot be checked out, except by special permission of the Director of Library Services, with a limited one or two day checkout. Photocopies of reference volumes can be made in the Library for 10 cents per page.

Renewals

Renewals can be made by phoning the library at 602.429.4974 or at www.ps.edu. Scroll down and click BOOK RENEWAL. You may also renew books by emailing the Library staff.

Library Services

Reserve

Checked out materials can be placed on Reserve to prevent another patron from checking them out again once returned to the Library. When a Reserved item is returned to the Library it is placed on hold and we attempt to contact the patron to alert them that they have one day to check out the item.

Textbooks

In compliance with the Federal Higher Education Opportunity Act of 2008, required textbooks are publicly displayed online in advance of each semester. The official Semester Book List details the textbooks required for each course including the title, author and ISBN. Students are encouraged to purchase their textbooks through Phoenix Seminary's Amazon Online Store which can be accessed at the current student link at www.ps.edu/student-resources/forms-and-documents. Scroll down to "Ordering Your Books."

COLLECTION FACTS

Printed Books	48,513
Commentary Sets (Reference)	58
Commentary Sets (Circulation)	53
Lexicon/Encyclopedia Sets (Reference)	210
Lexicon/Encyclopedia Sets (Circulation)	266

Bound Periodicals	2,401
Manuscripts and Archives	21,285
Serial Print Subscriptions	147
Subscription Databases	9
Non-Subscription Databases/Programs	81
Audio Resources(CD's, Audio Books, efiles)	536
e-Books	6,246
Audio-Visual Resources (DVD)	347
Microfiche (MF Dissertations)	7,389
Musical Scores	176
Vertical File Items	3,094
TOTAL VOLUMES (Bound, Print MF, Music Scores)	58,479

TOTAL ALL ITEMS

(volumes, manuscripts/archives, non-book physical items, e-resources in OPALS):	89,997
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I see Phoenix Seminary's development like Jesus' parable of the mustard seed. In 1988 we started out small, unplanted, with no place to call home. Today we are anchored in a beautiful facility in Scottsdale, AZ with many resident faculty, staff and students excited for the growing vision God has given us.

- Doug Olbert, Director of Library Services

My time at Phoenix Seminary has been highlighted by meeting and building lasting relationships with many remarkable people, from fellow students to Seminary staff and faculty.

- Gary Johnson, MDiv BC, Alumnus

Academic Programs

Section Contents

I feel privileged to be a part of Phoenix Seminary. I don't know of any other seminary in the U.S. that does such an excellent job of combining a strong mentoring program, care for students' spiritual growth and solid academic training.

—Dr. Wayne Grudem, Research Professor of Theology and Biblical Studies

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Academic Programs

Doctor of Ministry (DMin)

Degree Purpose

The purpose of the Doctor of Ministry degree is to prepare students currently in vocational ministry with the highest level of expertise in the biblical and theological application of God's truth to their contextual ministry setting in the church and para-church.

The Doctor of Ministry degree is the highest professional degree for those engaged in local church ministries, para-church ministries, world missions and other similar ministries. The traditional PhD degree, by comparison, purposes primarily to equip students to engage in scholarly research and teaching.

The Doctor of Ministry program allows students to remain in the location where they are ministering. Each course builds on prior academic and ministry experience, and endeavors to integrate learning with the student's present ministry as well as his or her future goals.

Phoenix Seminary and Western Seminary have a formal agreement to allow their Doctor of Ministry students to take courses from either institution. Courses will be taught primarily on campus in Phoenix, Arizona and Portland, Oregon, but courses may also be offered at the Western Seminary extensions in San Jose and Sacramento, California, or in Seattle, Washington. Students remain admitted to their home seminary and its DMin program even while taking courses at the other institution.

Student Learning Outcomes

Graduates of the Doctor of Ministry degree program should be able to:

1. Produce biblical and theological solutions to challenges in ministry culture.
2. Demonstrate advanced ministry knowledge in at least one of four areas of ministry: Preaching and Teaching, Ministry Leadership, Pastoral Care and Christian Formation.
3. Exercise library and research skills appropriate for increasing ministerial competence.

The personal interaction among ministry peers and opportunity for spiritual as well as professional growth afforded by each course in the Doctor of Ministry program was invaluable. I can honestly say that my time at Phoenix Seminary helped further kindle my own personal passion for ministry.

—Scot Overbey, DMin Alumnus

Our courses are designed to challenge and enrich students both personally and professionally. This happens in several ways:

- Interaction with outstanding resident and adjunct faculty mentors who have proven track records in ministry
- Exposure to contemporary resources designed to help students keep their ministry both biblically accurate and culturally relevant
- Camaraderie with ministry peers that will encourage the student’s heart and stimulate the student’s mind
- Involvement in practical ministry projects that will enhance the student’s current ministry

DMIN TOTAL REQUIREMENTS	30 HOURS
DM711 Contemporary Theological Issues	3 hours
DM787 DMin Project Research & Design	3 hours
DM7## General Electives (choose six)	18 hours
DM792 Doctoral Project I	2 hours
DM793 Doctoral Project II	2 hours
DM794 Doctoral Project III	2 hours

All courses are offered in an intensive block format, with each course consisting of three parts:

- Pre-Residency (approximately one month): preliminary reading and other assignments.
- Residency: one week intensive classroom interaction.
- Post-Residency (approximately two months): a final course assignment that applies what the student has learned to life and ministry.

Admission Requirements

Admission to the Doctor of Ministry program requires an earned Master of Divinity degree or its equivalent with a cumulative GPA of 3.0 (on a 4.0 scale) from an accredited institution. Applicants who do not meet this minimum GPA requirement may petition the Admissions Committee for special consideration.

Applicants to the Doctor of Ministry program must normally have at least three years ministry experience completed after receiving the Master of Divinity and evidence of capacity for an advanced level of competence and reflection. Evidence of mature Christian character and significant ministry achievement must be demonstrated in the application. For general admission requirements see page 68.

Alumni Tuition Benefits

Phoenix Seminary and Western Seminary MDiv alumni receive an alumni discount of 20 percent on Doctor of Ministry credit tuition for courses taken at either institution. Additionally, Phoenix Seminary and Western Seminary DMin alumni may audit one course per year at either school at no cost (space permitting).

Transfer Credit

Up to six credit hours of Master of Theology credit and 15 credit hours of Doctor of Ministry credit may be transferred from other accredited seminaries with the total transfer hours not to exceed 15. For further information on transfer credit see page 81.

Graduation Requirements

The Doctor of Ministry requires the completion of 30 semester credit hours within six years with a minimum cumulative GPA of 3.0. Additional general graduation requirements are detailed on page 113.

Additional information about the program may be found in the *Doctor of Ministry Handbook* which is available on www.ps.edu.

Academic Programs

Master of Divinity in Biblical and Theological Studies (MDiv BTS)

Degree Purpose

The Master of Divinity degree is the primary academic program at Phoenix Seminary. Students who plan to be pastors, Bible teachers, missionaries, or counselors are especially encouraged to enroll in the Master of Divinity program.

The Master of Divinity program is designed to equip students for professional, vocational ministry in church and para-church settings. This may include a broad range of occupations, including the pastorate, intercultural service, Christian leadership, pastoral counseling, chaplaincy, evangelism, and youth ministry. In many churches and denominations, the MDiv degree has been recommended for those preparing for ordination. It can also provide the academic basis for the Dmin, ThM, or PhD degrees.

The Master of Divinity program includes personal training that can scarcely be acquired anywhere else. It provides the skills of biblical interpretation, including competency in Greek and Hebrew, careful theological analysis, and wise evaluation of the thought and events of church history, and also in the effective use of these skills in preaching, Bible teaching, church leadership, counseling, and cross-cultural ministry. These specialized skills are taught at Phoenix Seminary by highly competent faculty members who have been experts in their fields for many years.

Student Learning Outcomes

Graduates of the Master of Divinity degree program should be able to:

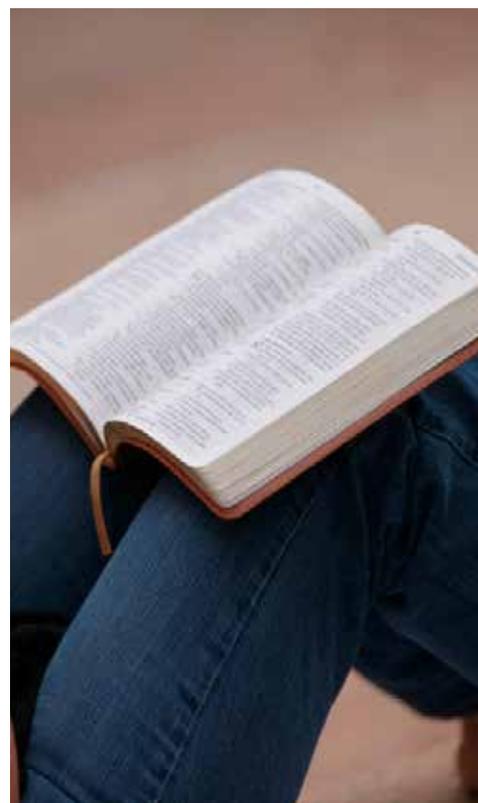
1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate sound doctrine according to historic Christian orthodoxy.
3. Explain how to shepherd people with biblical wisdom, compassion and justice.
4. Demonstrate healthy relationships with God and neighbor.

Biblical and Theological Studies Concentration Purpose

The Biblical and Theological Studies concentration equips students for life-changing expository preaching and teaching of the Scriptures.

Admission Requirements

Applicants to the Master of Divinity program must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. Phoenix Seminary encourages undergraduate course work in philosophy and the history of Western Civilization. An undergraduate GPA of 2.5 (on a 4.0 scale) is required. Those who do not meet these academic requirements may petition the Admissions Committee for special consideration. Applicants must have vocational goals consistent with the design of the Master of Divinity. Applicants must demonstrate evidence of mature Christian character and ministry potential. For general admission requirements see page 68.



MDIV CORE REQUIREMENTS

68 HOURS

Biblical Languages

12 hours

NT501	Learning New Testament Greek	3 hours
NT502	Reading New Testament Greek	3 hours
OT501	Learning Old Testament Hebrew	3 hours
OT502	Reading Old Testament Hebrew	3 hours

Biblical Literature

16 hours

BC498	Graduate Research and Writing	1 hour
BL501	Principles for Biblical Interpretation	3 hours
BL502	Survey of the Pentateuch	2 hours
BL503	Survey of the Historical & Wisdom Lit.	2 hours
BL504	Survey of the Prophets	2 hours
BL505	Survey of the Gospels	2 hours
BL506	Survey of Acts and the Pauline Epistles	2 hours
BL507	Survey of the Gen. Epistles & Revelation	2 hours

Character Development

4 hours

SF501	Living in God's Presence	2 hours
CD504	Foundations of Intimacy	2 hours
CD530	30-hour Periodic Faculty Review	Transcribed
CD560	60-hour Periodic Faculty Review	Transcribed

Church History

6 hours

CH501	History of World Christianity I: Early Christianity to the Reformation	3 hours
CH502	History of World Christianity II: Reformation and Globalization	3 hours

Intercultural Studies

6 hours

IS501	Cross-cultural and Diversity Competency	2 hours
IS502	Global Outreach: Communicating Christ	2 hours
IS503	Evangelism and Discipleship	2 hours

Ministry Skills

6 hours

BC501	Methodology of Biblical Comm.	2 hours
MS502	Introduction to Biblical Counseling	2 hours
MS508	Competencies in Pastoral Practice	2 hours

Theology

18 hours

TH501	God, Scripture, Revelation, and the Holy Spirit	4 hours
TH502	Humanity, Angels, and the Person and Work of Christ	4 hours
TH503	Salvation, the Church and the Future	4 hours
TH506	Contemporary Moral Issues	2 hours
TH510	Biblical Sexuality	2 hours
-- 5##	Apologetics Elective: Choose from TH504, TH505, IS509 or IS510	2 hours
TH599	Theological Oral Examination	Transcribed

BTS CONCENTRATION REQUIREMENTS 14 HOURS

Biblical Languages

8 hours

NT503	Using New Testament Greek	2 hours
NT5##	Greek Elective (NT551–NT595)	2 hours
OT503	Using Old Testament Hebrew	2 hours
OT5##	Hebrew Elective (OT551–OT595)	2 hours

Ministry Skills

6 hours

BC502	Advanced Expository Comm.	2 hours
BC591	Biblical Communication Internship I*	2 hours
MS509	Competencies in Ministry Leadership	2 hours

GENERAL ELECTIVES

12 HOURS

MDIV BTS TOTAL

94 HOURS

*Clinical Pastoral Education (CPE) may in some cases be undertaken to fulfill requirements for BC591 and/or general elective credit. For more information refer to Field Education on page 104.

Transfer Credit

A maximum of 50 percent (47 semester credit hours) of the course work required for the Master of Divinity may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. For more information on transfer credit see page 81.

Graduation Requirements

The Master of Divinity requires the completion of 94 semester hours within six years with a minimum cumulative GPA of 2.0. General graduation requirements are detailed on page 113.

On the Importance of Biblical Languages in the MDiv

We have always been a people of the Book. Amidst fads, renewal flows from a careful, humble, prayerful reading of Scripture. There is no more careful way to do this than hearing and engaging with the original words in Hebrew, Aramaic, and Greek. This is self-evident to anyone who undertakes the discipline of learning the biblical languages. Furthermore, mature Christians come to expect this competence from their teachers and preachers. It is for this reason that Phoenix Seminary places such an emphasis on the original languages in all concentrations of the Master of Divinity.

Academic Programs

Master of Divinity in Counseling and Family (MDiv CF)

Degree Purpose

The Master of Divinity degree is the primary academic program at Phoenix Seminary. Students who plan to be pastors, Bible teachers, missionaries, or counselors are especially encouraged to enroll in the Master of Divinity program.

The Master of Divinity program is designed to equip students for professional, vocational ministry in church and para-church settings. This may include a broad range of occupations, including the pastorate, intercultural service, Christian leadership, pastoral counseling, chaplaincy, evangelism, and youth ministry. In many churches and denominations, the MDiv degree has been recommended for those preparing for ordination. It can also provide the academic basis for the Dmin, ThM, or PhD degrees.

The Master of Divinity program includes personal training that can scarcely be acquired anywhere else. It provides the skills of biblical interpretation, including competency in Greek and Hebrew, careful theological analysis, and wise evaluation of the thought and events of church history, and also in the effective use of these skills in preaching, Bible teaching, church leadership, counseling, and cross-cultural ministry. These specialized skills are taught at Phoenix Seminary by highly competent faculty members who have been experts in their fields for many years.

Student Learning Outcomes

Graduates of the Master of Divinity degree program should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate sound doctrine according to historic Christian orthodoxy.
3. Explain how to shepherd people with biblical wisdom, compassion and justice.
4. Demonstrate healthy relationships with God and neighbor.

Counseling and Family Concentration Purpose

The Counseling and Family concentration prepares students to provide biblical guidance, sustenance, healing and reconciliation to individuals, couples and families in either church or para-church settings. The program is designed to prepare graduates for nurturing healthy families and restoring broken relationships. Particular emphasis is given to the development of a personal and biblical understanding of spiritual formation, family life and the ministry of counseling. This concentration does not provide the course work needed for counselor licensure in the state of Arizona. If you are seeking to be licensed as a professional counselor, please see the Master of Arts in Counseling Program on page 56.

An Integrative Approach to Counseling

Phoenix Seminary takes an integrative approach to Christian Counseling. We believe God is the source of all truth—whether discerned through careful study of special revelation in Scripture or through systematic examination of general revelation in nature. We consequently believe true scientific findings and accurate interpretation of biblical teaching on the same subject will not ultimately contradict one another. Knowing that both nature and human reason are affected by sin, in cases of apparent conflict, we accept Scripture (correctly interpreted) as the final arbiter. Much can be learned through the observation of creation (in this case human physiology and behavior) and the systemization of those observations. This learning is a rich source of information for those in helping professions as they integrate this knowledge with a comprehensive understanding of Scripture.

Admission Requirements

Applicants to the Master of Divinity program must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. Phoenix Seminary encourages undergraduate course work in philosophy and the history of Western Civilization. An undergraduate GPA of 2.5 (on a 4.0 scale) is required. Those who do not meet these academic requirements may petition the Admissions Committee for special consideration. Applicants must have vocational goals consistent with the design of the Master of Divinity. Applicants must demonstrate evidence of mature Christian character and ministry potential. For general admission requirements see page 68.

MDIV CORE REQUIREMENTS

68 HOURS

Biblical Languages

12 hours

NT501	Learning New Testament Greek	3 hours
NT502	Reading New Testament Greek	3 hours
OT501	Learning Old Testament Hebrew	3 hours
OT502	Reading Old Testament Hebrew	3 hours

Biblical Literature

16 hours

BC498	Graduate Research and Writing	1 hour
BL501	Principles for Biblical Interpretation	3 hours
BL502	Survey of the Pentateuch	2 hours
BL503	Survey of the Historical & Wisdom Lit.	2 hours
BL504	Survey of the Prophets	2 hours
BL505	Survey of the Gospels	2 hours
BL506	Survey of Acts and the Pauline Epistles	2 hours
BL507	Survey of the Gen. Epistles & Revelation	2 hours

Character Development

4 hours

SF501	Living in God's Presence	2 hours
CD504	Foundations of Intimacy	2 hours
CD530	30-hour Periodic Faculty Review	Transcripted
CD560	60-hour Periodic Faculty Review	Transcripted

Church History

6 hours

CH501	History of World Christianity I: Early Christianity to the Reformation	3 hours
CH502	History of World Christianity II: Reformation and Globalization	3 hours

Intercultural Studies

6 hours

IS501	Cross-cultural and Diversity Competency	2 hours
IS502	Global Outreach: Communicating Christ	2 hours
IS503	Evangelism and Discipleship	2 hours

Ministry Skills

6 hours

BC501	Methodology of Biblical Comm.	2 hours
MS502	Introduction to Biblical Counseling	2 hours
MS508	Competencies in Pastoral Practice	2 hours

Theology

18 hours

TH501	God, Scripture, Revelation, and the Holy Spirit	4 hours
TH502	Humanity, Angels, and the Person and Work of Christ	4 hours
TH503	Salvation, the Church and the Future	4 hours
TH506	Contemporary Moral Issues	2 hours
TH510	Biblical Sexuality	2 hours
-- 5##	Apologetics Elective: Choose from TH504, TH505, IS509 or IS510	2 hours
TH599	Theological Oral Examination	Transcripted

CF CONCENTRATION REQUIREMENTS 14 HOURS

CF500	Counseling Skills	3 hours
CF503	Counseling Issues and Strategies	2 hours
CF507	Marriage and Family Ministry	2 hours
CF509	Integration of Psychology & Christianity	3 hours
CF5##	Counseling Elective: Choose from CF512, CF513, CF514, or CF515	2 hours
CF591	Counseling and Family Internship I*	2 hours

GENERAL ELECTIVES

12 HOURS

MDIV CF TOTAL

94 HOURS

*Clinical Pastoral Education (CPE) may in some cases fulfill requirements for CF591 and/or general elective credit. For more information refer to Field Education on page 104.

Transfer Credit

A maximum of 50 percent (47 semester credit hours) of the course work required for the Master of Divinity may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. For more information on transfer credit see page 81.

Graduation Requirements

The Master of Divinity requires the completion of 94 semester credit hours within six years with a minimum cumulative GPA of 2.0. General graduation requirements are detailed on page 113.

On the Importance of Biblical Languages in the MDiv

We have always been a people of the Book. Amidst fads, renewal flows from a careful, humble, prayerful reading of Scripture. There is no more careful way to do this than hearing and engaging with the original words in Hebrew, Aramaic, and Greek. This is self-evident to anyone who undertakes the discipline of learning the biblical languages. For this reason, Phoenix Seminary places an emphasis on the original languages in all concentrations of the Master of Divinity.

Academic Programs

Master of Divinity in Leadership Development (MDiv LD)

Degree Purpose

The Master of Divinity degree is the primary academic program at Phoenix Seminary. Students who plan to be pastors, Bible teachers, missionaries, or counselors are especially encouraged to enroll in the Master of Divinity program.

The Master of Divinity program is designed to equip students for professional, vocational ministry in church and para-church settings. This may include a broad range of occupations, including the pastorate, intercultural service, Christian leadership, pastoral counseling, chaplaincy, evangelism, and youth ministry. In many churches and denominations, the MDiv degree has been recommended for those preparing for ordination. It can also provide the academic basis for the Dmin, ThM, or PhD degrees.

The Master of Divinity program includes personal training that can scarcely be acquired anywhere else. It provides the skills of biblical interpretation, including competency in Greek and Hebrew, careful theological analysis, and wise evaluation of the thought and events of church history, and also in the effective use of these skills in preaching, Bible teaching, church leadership, counseling, and cross-cultural ministry. These specialized skills are taught at Phoenix Seminary by highly competent faculty members who have been experts in their fields for many years.

Student Learning Outcomes

Graduates of the Master of Divinity degree program should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate sound doctrine according to historic Christian orthodoxy.
3. Explain how to shepherd people with biblical wisdom, compassion and justice.
4. Demonstrate healthy relationships with God and neighbor.



Leadership Development Concentration Purpose

The Leadership Development concentration prepares students for vocational ministry positions in church and para-church ministries.

The Leadership Development concentration is designed to train leaders who will then be effective in training other leaders. Core leadership courses emphasize principles for biblical leadership, mobilizing people for ministry and guiding growth and change in the church.

Admission Requirements

Applicants to the Master of Divinity program must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. Phoenix Seminary encourages undergraduate course work in philosophy and the history of Western Civilization. An undergraduate GPA of 2.5 (on a 4.0 scale) is required. Those who do not meet these academic requirements may petition the Admissions Committee for special consideration. Applicants must have vocational goals consistent with the design of the Master of Divinity. Applicants must demonstrate evidence of mature Christian character and ministry potential. For general admission requirements see page 68.

MDIV CORE REQUIREMENTS**68 HOURS****Biblical Languages****12 hours**

NT501	Learning New Testament Greek	3 hours
NT502	Reading New Testament Greek	3 hours
OT501	Learning Old Testament Hebrew	3 hours
OT502	Reading Old Testament Hebrew	3 hours

Biblical Literature**16 hours**

BC498	Graduate Research and Writing	1 hour
BL501	Principles for Biblical Interpretation	3 hours
BL502	Survey of the Pentateuch	2 hours
BL503	Survey of the Historical & Wisdom Lit.	2 hours
BL504	Survey of the Prophets	2 hours
BL505	Survey of the Gospels	2 hours
BL506	Survey of Acts and the Pauline Epistles	2 hours
BL507	Survey of the Gen. Epistles & Revelation	2 hours

Character Development**4 hours**

SF501	Living in God's Presence	2 hours
CD504	Foundations of Intimacy	2 hours
CD530	30-hour Periodic Faculty Review	Transcribed
CD560	60-hour Periodic Faculty Review	Transcribed

Church History**6 hours**

CH501	History of World Christianity I: Early Christianity to the Reformation	3 hours
CH502	History of World Christianity II: Reformation and Globalization	3 hours

Intercultural Studies**6 hours**

IS501	Cross-cultural and Diversity Competency	2 hours
IS502	Global Outreach: Communicating Christ	2 hours
IS503	Evangelism and Discipleship	2 hours

Ministry Skills**6 hours**

BC501	Methodology of Biblical Comm.	2 hours
MS502	Introduction to Biblical Counseling	2 hours
MS508	Competencies in Pastoral Practice	2 hours

Theology**18 hours**

TH501	God, Scripture, Revelation, and the Holy Spirit	4 hours
TH502	Humanity, Angels, and the Person and Work of Christ	4 hours
TH503	Salvation, the Church and the Future	4 hours
TH506	Contemporary Moral Issues	2 hours
TH510	Biblical Sexuality	2 hours
-- 5##	Apologetics Elective: Choose from TH504, TH505, IS509 or IS510	2 hours
TH599	Theological Oral Examination	Transcribed

LD CONCENTRATION REQUIREMENTS 14 HOURS

LD502	Developing Leaders Who Dev. Leaders	2 hours
LD506	Survey of Effective Church Ministries	2 hours
LD507	Church Growth and Assimilation	2 hours
LD508	Conflict Resolution in the Church	2 hours
LD509	Competencies in Ministry Admin.	2 hours
MS509	Competencies in Ministry Leadership	2 hours
LD591	Leadership Development Internship I*	2 hours

GENERAL ELECTIVES**12 HOURS****MDIV LD TOTAL****94 HOURS**

*Clinical Pastoral Education (CPE) may in some cases be undertaken to fulfill requirements for LD591 and/or general elective credit. For more information refer to Field Education on page 104.

Transfer Credit

A maximum of 50 percent (47 semester credit hours) of the course work required for the Master of Divinity may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. For more information on transfer credit see page 81.

Graduation Requirements

The Master of Divinity requires the completion of 94 semester credit hours within six years with a minimum cumulative GPA of 2.0. General graduation requirements are detailed on page 113.

On the Importance of Biblical Languages in the MDiv

We have always been a people of the Book. Amidst fads, renewal flows from a careful, humble, prayerful reading of Scripture. There is no more careful way to do this than hearing and engaging with the original words in Hebrew, Aramaic, and Greek. This is self-evident to anyone who undertakes the discipline of learning the biblical languages. Furthermore, mature Christians come to expect this competence from their teachers and preachers. It is for this reason that Phoenix Seminary places such an emphasis on the original languages in all concentrations of the Master of Divinity.

Academic Programs

Master of Divinity in Spiritual Formation (MDiv SF)

Degree Purpose

The Master of Divinity degree is the primary academic program at Phoenix Seminary. Students who plan to be pastors, Bible teachers, missionaries, or counselors are especially encouraged to enroll in the Master of Divinity program.

The Master of Divinity program is designed to equip students for professional, vocational ministry in church and para-church settings. This may include a broad range of occupations, including the pastorate, intercultural service, Christian leadership, pastoral counseling, chaplaincy, evangelism, and youth ministry. In many churches and denominations, the MDiv degree has been recommended for those preparing for ordination. It can also provide the academic basis for the Dmin, ThM, or PhD degrees.

The Master of Divinity program includes personal training that can scarcely be acquired anywhere else. It provides the skills of biblical interpretation, including competency in Greek and Hebrew, careful theological analysis, and wise evaluation of the thought and events of church history, and also in the effective use of these skills in preaching, Bible teaching, church leadership, counseling, and cross-cultural ministry. These specialized skills are taught at Phoenix Seminary by highly competent faculty members who have been experts in their fields for many years.

Spiritual Formation Concentration Purpose

The Spiritual Formation concentration is designed to develop mature followers of Christ to be effectively prepared to guide other Christians to maturity. Particular emphasis is given to the development of a personal and biblical understanding of Christian Spiritual Formation in light of historical contexts and contemporary expressions.

Student Learning Outcomes

Graduates of the Master of Divinity degree program should be able to:

1. Know and apply Scripture according to proper hermeneutical principles;
2. Articulate sound doctrine according to historic Christian orthodoxy;
3. Explain how to shepherd God's people with biblical wisdom, compassion, and justice;
4. Demonstrate healthy personal relationships with God and neighbor.

Admission Requirements

Applicants to the Master of Divinity program must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. Phoenix Seminary encourages undergraduate course work in philosophy and the history of Western Civilization. An undergraduate GPA of 2.5 (on a 4.0 scale) is required. Those who do not meet these academic requirements may petition the Admissions Committee for special consideration. Applicants must have vocational goals consistent with the design of the Master of Divinity. Applicants must demonstrate evidence of mature Christian character and ministry potential. For general admission requirements see page 68.



MDIV CORE REQUIREMENTS**68 HOURS****Biblical Languages****12 hours**

NT501	Learning New Testament Greek	3 hours
NT502	Reading New Testament Greek	3 hours
OT501	Learning Old Testament Hebrew	3 hours
OT502	Reading Old Testament Hebrew	3 hours

Biblical Literature**16 hours**

BC498	Graduate Research and Writing	1 hour
BL501	Principles for Biblical Interpretation	3 hours
BL502	Survey of the Pentateuch	2 hours
BL503	Survey of the Historical & Wisdom Lit.	2 hours
BL504	Survey of the Prophets	2 hours
BL505	Survey of the Gospels	2 hours
BL506	Survey of Acts and the Pauline Epistles	2 hours
BL507	Survey of the Gen. Epistles & Revelation	2 hours

Character Development**4 hours**

SF501	Living in God's Presence	2 hours
CD504	Foundations of Intimacy	2 hours
CD530	30-hour Periodic Faculty Review	Transcripted
CD560	60-hour Periodic Faculty Review	Transcripted

Church History**6 hours**

CH501	History of World Christianity I: Early Christianity to the Reformation	3 hours
CH502	History of World Christianity II: Reformation and Globalization	3 hours

Intercultural Studies**6 hours**

IS501	Cross-cultural and Diversity Competency	2 hours
IS502	Global Outreach: Communicating Christ	2 hours
IS503	Evangelism and Discipleship	2 hours

Ministry Skills**6 hours**

BC501	Methodology of Biblical Comm.	2 hours
MS502	Introduction to Biblical Counseling	2 hours
MS508	Competencies in Pastoral Practice	2 hours

Theology**18 hours**

TH501	God, Scripture, Revelation, and the Holy Spirit	4 hours
TH502	Humanity, Angels, and the Person and Work of Christ	4 hours
TH503	Salvation, the Church and the Future	4 hours
TH506	Contemporary Moral Issues	2 hours
TH510	Biblical Sexuality	2 hours
-- 5##	Apologetics Elective: Choose from TH504, TH505, IS509 or IS510	2 hours
TH599	Theological Oral Examination	Transcripted

SF CONCENTRATION REQUIREMENTS 14 HOURS

SF502	History and Lit. of Spiritual Formation	2 hours
SF506	Biblical Theology of Spiritual Formation	2 hours
SF508	Foundations of Spiritual Formation	2 hours
SF509	Dynamics of the Spiritual Journey	2 hours
SF528	Individual Spiritual Direction	Transcripted
SF530	The Practice of Spiritual Formation	2 hours
SF591	Spiritual Formation Internship I*	2 hours
SF5##	SF Elective / Individualized Study	2 hours

GENERAL ELECTIVES**12 HOURS****MDIV SF TOTAL****94 HOURS**

*Coursework may be completed in partnership with the Selah Certificate Program in Spiritual Direction (offered through Leadership Transformations, Inc.) to fulfill requirements for SF591 Internship and/or general elective credit. For more information refer to Field Education on page 104.

Transfer Credit

A maximum of 50 percent (47 semester credit hours) of the course work required for the Master of Divinity may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. For more information on transfer credit see page 81.

Graduation Requirements

The Master of Divinity requires the completion of 94 semester credit hours within six years with a minimum cumulative GPA of 2.0. General graduation requirements are detailed on page 113.

On the Importance of Biblical Languages in the MDiv

We have always been a people of the Book. Amidst fads, renewal flows from a careful, humble, prayerful reading of Scripture. There is no more careful way to do this than hearing and engaging with the original words in Hebrew, Aramaic, and Greek. This is self-evident to anyone who undertakes the discipline of learning the biblical languages. Furthermore, mature Christians come to expect this competence from their teachers and preachers. It is for this reason that Phoenix Seminary places such an emphasis on the original languages in all concentrations of the Master of Divinity.

Academic Programs

Master of Divinity in Interdisciplinary Studies (MDiv IDS)

Degree Purpose

The Master of Divinity degree is the primary academic program at Phoenix Seminary. Students who plan to be pastors, Bible teachers, missionaries, or counselors are especially encouraged to enroll in the Master of Divinity program.

The Master of Divinity program is designed to equip students for professional, vocational ministry in church and para-church settings. This may include a broad range of occupations, including the pastorate, intercultural service, Christian leadership, pastoral counseling, chaplaincy, evangelism, and youth ministry. In many churches and denominations, the MDiv degree has been recommended for those preparing for ordination. It can also provide the academic basis for the Dmin, ThM, or PhD degrees.

The Master of Divinity program includes personal training that can scarcely be acquired anywhere else. It provides the skills of biblical interpretation, including competency in Greek and Hebrew, careful theological analysis, and wise evaluation of the thought and events of church history, and also in the effective use of these skills in preaching, Bible teaching, church leadership, counseling, and cross-cultural ministry. These specialized skills are taught at Phoenix Seminary by highly competent faculty members who have been experts in their fields for many years.

Student Learning Outcomes

Graduates of the Master of Divinity degree program should be able to:

1. Know and apply Scripture according to proper hermeneutical principles;
2. Articulate sound doctrine according to historic Christian orthodoxy;
3. Explain how to shepherd God's people with biblical wisdom, compassion, and justice;
4. Demonstrate healthy personal relationships with God and neighbor.

Interdisciplinary Concentration Purpose

The Interdisciplinary Studies concentration is designed to develop broad skills for the varying demands of Christian ministry.

Admission Requirements

Applicants to the Master of Divinity program must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. Phoenix Seminary encourages undergraduate course work in philosophy and the history of Western Civilization. An undergraduate GPA of 2.5 (on a 4.0 scale) is required. Those who do not meet these academic requirements may petition the Admissions Committee for special consideration. Applicants must have vocational goals consistent with the design of the Master of Divinity. Applicants must demonstrate evidence of mature Christian character and ministry potential. For general admission requirements see page 68.



MDIV CORE REQUIREMENTS

68 HOURS

Biblical Languages

12 hours

NT501	Learning New Testament Greek	3 hours
NT502	Reading New Testament Greek	3 hours
OT501	Learning Old Testament Hebrew	3 hours
OT502	Reading Old Testament Hebrew	3 hours

Biblical Literature

16 hours

BC498	Graduate Research and Writing	1 hour
BL501	Principles for Biblical Interpretation	3 hours
BL502	Survey of the Pentateuch	2 hours
BL503	Survey of the Historical & Wisdom Lit.	2 hours
BL504	Survey of the Prophets	2 hours
BL505	Survey of the Gospels	2 hours
BL506	Survey of Acts and the Pauline Epistles	2 hours
BL507	Survey of the Gen. Epistles & Revelation	2 hours

Character Development

4 hours

SF501	Living in God's Presence	2 hours
CD504	Foundations of Intimacy	2 hours
CD530	30-hour Periodic Faculty Review	Transcribed
CD560	60-hour Periodic Faculty Review	Transcribed

Church History

6 hours

CH501	History of World Christianity I: Early Christianity to the Reformation	3 hours
CH502	History of World Christianity II: Reformation and Globalization	3 hours

Intercultural Studies

6 hours

IS501	Cross-cultural and Diversity Competency	2 hours
IS502	Global Outreach: Communicating Christ	2 hours
IS503	Evangelism and Discipleship	2 hours

Ministry Skills

6 hours

BC501	Methodology of Biblical Comm.	2 hours
MS502	Introduction to Biblical Counseling	2 hours
MS508	Competencies in Pastoral Practice	2 hours

Theology

18 hours

TH501	God, Scripture, Revelation, and the Holy Spirit	4 hours
TH502	Humanity, Angels, and the Person and Work of Christ	4 hours
TH503	Salvation, the Church and the Future	4 hours
TH506	Contemporary Moral Issues	2 hours
TH510	Biblical Sexuality	2 hours
-- 5##	Apologetics Elective: Choose from TH504, TH505, IS509 or IS510	2 hours
TH599	Theological Oral Examination	Transcribed

IDS CONCENTRATION REQUIREMENTS 14 HOURS

-- 503	Language Elective: NT503 or OT503	2 hours
-- 591	Internship / Field Education Elective*	2 hours
BL5##	Biblical Literature Elective: Any BL course	2 hours
CF5##	Counseling Elective: Any CF course	2 hours
LD5##	Leadership Elective: Any LD course	2 hours
MS5##	Ministry Skills Elective: Any MS course	2 hours
TH5##	Theology Elective: Any TH course	2 hours

GENERAL ELECTIVES

12 HOURS

MDIV IDS TOTAL

94 HOURS

*Clinical Pastoral Education (CPE) may in some cases be undertaken to fulfill requirements for -- 591 Internship and/or general elective credit. For more information refer to Field Education on page 104.

Transfer Credit

A maximum of 50 percent (47 semester credit hours) of the course work required for the Master of Divinity may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. For more information on transfer credit see page 81.

Graduation Requirements

The Master of Divinity requires the completion of 94 semester credit hours within six years with a minimum cumulative GPA of 2.0. General graduation requirements are detailed on page 113.

On the Importance of Biblical Languages in the MDiv

We have always been a people of the Book. Amidst fads, renewal flows from a careful, humble, prayerful reading of Scripture. There is no more careful way to do this than hearing and engaging with the original words in Hebrew, Aramaic, and Greek. This is self-evident to anyone who undertakes the discipline of learning the biblical languages. Furthermore, mature Christians come to expect this competence from their teachers and preachers. It is for this reason that Phoenix Seminary places such an emphasis on the original languages in all concentrations of the Master of Divinity.

Academic Programs

Phoenix Seminary Ministry Apprenticeship Alliance

The Ministry Apprenticeship Alliance (MAA) is available to all Master of Divinity students. The MAA aims to join rigorous scholarship and supervised ministry experience and mentoring in the context of approved church and para-church ministries. The MAA is an expansion of Phoenix Seminary's theological classes that integrates experiential learning, structured supervision, and disciplined spiritual formation with practical day-to-day ministry training. Phoenix Seminary students who participate in the MAA will be able to earn up to 18 hours of course credit towards core and elective requirements in the MDiv degree in their approved ministerial contexts. Pre-approval is required for all courses. For further information concerning the courses, please refer to the course description section of the Student Handbook. Contact your Student Services Advisor if interested in registering for any of the courses.



I am truly grateful for Phoenix Seminary's mission statement "Scholarship with a Shepherd's Heart." I have learned so much more about the Bible and theology through the great teaching and example of the professors; but more importantly, I have learned how to share that knowledge and wisdom in more creative and practical ways to others so that lives are impacted.

—Rick Hayes, MABL Alumnus

Advanced Placement Master of Divinity

Admission Requirements

Admission to the Advanced Placement Master of Divinity is based upon a thorough evaluation of the Applicant's transcript in light of the broad undergraduate preparation necessary for students to succeed in the accelerated program and are more rigorous than those of the standard Master of Divinity program. Applicants must satisfy the following requirements:

1. Earn an accredited baccalaureate or Master of Arts degree in a field related to biblical, theological, or applied Christian studies within the preceding five years with a cumulative GPA of 3.0 (on a 4.0 scale) or higher.
2. Complete the AP MDiv Supplemental Application describing pertinent course work. A grade of "B" or higher is necessary in each course used to fulfill the minimum credits for each category area listed in the chart below.
3. Articulate vocational goals consistent with the design of the Master of Divinity.
4. Demonstrate evidence of mature Christian character and ministry potential.
5. The Applicant may be required to provide further corroboration through the submission of a portfolio of course syllabi and assignments representative of achievement in relevant courses. A research essay and proficiency examinations (written or oral) may also be required.

Core Category	Details	Hours
Biblical Literature	Covering the full canon of Scripture	9
Christian Mission	Global, historical, and practical view	2
Church History	Covering a broad scope from Acts to today	3
Intercultural Studies	Cultural issues in Biblical perspective	2
Evangelism/Discipleship		2
Pastoral Counseling		2
Theology		6

Applicants with previous coursework in Greek or Hebrew should complete a competency exam. The results of this exam may permit them to replace one or more of their required language courses with advanced language courses. Students with extensive ministry experience may request to substitute an elective in place of the Internship.

*Maximum specified undergraduate credits - 22 hours

Applicants with prerequisite deficiencies may still apply to the AP MDiv but will be required to complete the appropriate Phoenix Seminary course(s) in addition to the required 72-hour curricula. Prerequisite deficiencies will be clearly articulated in the Admission letter.



Academic Programs

Advanced Placement Master of Divinity in Biblical and Theological Studies (AP MDiv BTS)

Degree Purpose

The Master of Divinity degree is the primary academic program of Phoenix Seminary. Students who plan to be pastors, Bible teachers, missionaries, or counselors are encouraged to enroll in the Master of Divinity program. Exceptional candidates admitted to our Advanced Placement MDiv have the benefit of leveraging their undergraduate coursework to significantly reduce the cost and time required to complete the degree.

The Advanced Placement Master of Divinity is an accelerated degree program for students who have earned an accredited baccalaureate or Master of Arts degree in a field related to biblical, theological, or applied Christian studies within the preceding five years. This innovative program allows the student to build upon their existing academic foundation in order to rapidly acquire deeper knowledge of biblical and theological truth while developing and enhancing the real-world ministry skills needed to be effective over a lifetime of Christian ministry.

The Master of Divinity degree is designed to equip students for professional, vocational ministry in church and para-church settings. This may include a broad range of occupations, including the pastorate, intercultural service, Christian leadership, pastoral counseling, chaplaincy, evangelism, and youth ministry. In many churches and denominations, the MDiv degree has been recommended for those preparing for ordination. It can also provide the academic basis for the DMin, ThM, or PhD degrees.

The Master of Divinity program includes personal training that can scarcely be acquired anywhere else. It provides the skills of biblical interpretation, including competency in Greek and Hebrew, careful theological analysis, and wise evaluation of the thought and events of church history, and also in the effective use of these skills in preaching, Bible teaching, church leadership, counseling, and cross-cultural ministry. These specialized skills are taught at Phoenix Seminary by highly competent faculty members who have been experts in their fields for many years.

In addition, the Master of Divinity program includes the benefit of personal mentoring with special emphasis on character development and spiritual growth.

Student Learning Outcomes

Graduates of the Advanced Placement Master of Divinity should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate sound doctrine according to historic Christian orthodoxy.
3. Explain how to shepherd people with biblical wisdom, compassion and justice
4. Demonstrate healthy relationships with God and neighbor.

Biblical and Theological Studies Concentration Purpose

The Biblical and Theological Studies concentration equips students for life-changing expository preaching and teaching of the Scriptures.

Admission Requirements

Admission to the APMDiv is very selective and open only to those applicants who have earned an accredited baccalaureate or Master of Arts degree in a field related to biblical, theological, or applied Christian studies within the preceding five years with a cumulative GPA of 3.0 (on a 4.0 scale) or higher. See page 45 for additional detailed requirements for admission to the APMDiv program and see page 68 for general admission requirements.

APMDIV CORE REQUIREMENTS 26 HOURS

Biblical Languages* 12 hours

NT501	Learning New Testament Greek	3 hours
NT502	Reading New Testament Greek	3 hours
OT501	Learning Old Testament Hebrew	3 hours
OT502	Reading Old Testament Hebrew	3 hours

Biblical Literature 4 hours

BC498	Graduate Research and Writing	1 hour
BL501	Principles for Biblical Interpretation	3 hours

Character Development 0 hours

CD530	30-hour Periodic Faculty Review	Transcripted
CD560	60-hour Periodic Faculty Review	Transcripted

Ministry Skills 6 hours

BC501	Methodology of Biblical Comm.	2 hours
MS508	Competencies in Pastoral Practice	2 hours
-- 5##	Apologetics Elective: (TH504, TH505, IS509 or IS510)	2 hours

Theology 4 hours

TH506	Contemporary Moral Issues	2 hours
TH510	Biblical Sexuality	2 hours
TH599	Theological Oral Examination	Transcripted

BTS CONCENTRATION REQUIREMENTS 14 HOURS

Biblical Languages 8 hours

NT503	Using New Testament Greek	2 hours
NT5##	Greek Elective (NT551–NT595)	2 hours
OT503	Using Old Testament Hebrew	2 hours
OT5##	Hebrew Elective (OT551–OT595)	2 hours

Ministry Skills 6 hours

BC502	Advanced Expository Comm.	2 hours
BC591	Biblical Communication Internship I*	2 hours
MS509	Competencies in Ministry Leadership	2 hours

AP MDIV DIVISIONAL ELECTIVES 20 HOURS

Biblical Literature / Biblical Languages	6 hours
Character Development / Spiritual Formation	2 hours
Counseling and Family / Ministry Skills	4 hours
Church History / Theology	4 hours
Intercultural Studies / Leadership Development	4 hours

GENERAL ELECTIVES 12 HOURS

APMDIV BTS TOTAL 72 HOURS

*Applicants with previous coursework in Greek or Hebrew will complete a competency exam which may permit them to replace one or more of their required language courses with Biblical Literature Electives or Exegesis Electives. Applicants with extensive ministry experience may apply to substitute an elective in place of the Internship.

Transfer Credit

A maximum of 25 semester credit hours of course work required for the Advanced Placement Master of Divinity may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. For more information on transfer credit see page 81. Advanced Standing for credit is not available in this program.

Graduation Requirements

The Advanced Placement Master of Divinity requires the completion of 72 semester credit hours within six years with a minimum cumulative GPA of 2.0. General graduation requirements are detailed on page 113.

On the Importance of Biblical Languages in the MDiv

We have always been a people of the Book. Amidst fads, renewal flows from a careful, humble, prayerful reading of Scripture. There is no more careful way to do this than hearing and engaging with the original words in Hebrew, Aramaic, and Greek. This is self-evident to anyone who undertakes the discipline of learning the biblical languages. Furthermore, mature Christians come to expect this competence from their teachers and preachers. It is for this reason that Phoenix Seminary places such an emphasis on the original languages in all concentrations of the Master of Divinity.

Academic Programs

Advanced Placement Master of Divinity in Counseling and Family (AP MDiv CF)

Degree Purpose

The Master of Divinity degree is the primary academic program of Phoenix Seminary. Students who plan to be pastors, Bible teachers, missionaries, or counselors are encouraged to enroll in the Master of Divinity program. Exceptional candidates admitted to our Advanced Placement MDiv have the benefit of leveraging their undergraduate coursework to significantly reduce the cost and time required to complete the degree.

The Advanced Placement Master of Divinity is an accelerated degree program for students who have earned an accredited baccalaureate or Master of Arts degree in a field related to biblical, theological, or applied Christian studies within the preceding five years. This innovative program allows the student to build upon their existing academic foundation in order to rapidly acquire deeper knowledge of biblical and theological truth while developing and enhancing the real-world ministry skills needed to be effective over a lifetime of Christian ministry.

The Master of Divinity degree is designed to equip students for professional, vocational ministry in church and para-church settings. This may include a broad range of occupations, including the pastorate, intercultural service, Christian leadership, pastoral counseling, chaplaincy, evangelism, and youth ministry. In many churches and denominations, the MDiv degree has been recommended for those preparing for ordination. It can also provide the academic basis for the DMin, ThM, or PhD degrees.

The Master of Divinity program includes personal training that can scarcely be acquired anywhere else. It provides the skills of biblical interpretation, including competency in Greek and Hebrew, careful theological analysis, and wise evaluation of the thought and events of church history, and also in the effective use of these skills in preaching, Bible teaching, church leadership, counseling, and cross-cultural ministry. These specialized skills are taught at Phoenix Seminary by highly competent faculty members who have been experts in their fields for many years.

In addition, the Master of Divinity program includes the benefit of personal mentoring with special emphasis on character development and spiritual growth.

Counseling and Family Concentration Purpose

The Counseling and Family concentration prepares students to provide biblical guidance, sustenance, healing and reconciliation to individuals, couples and families in either church or para-church settings.

Student Learning Outcomes

Graduates of the Advanced Placement Master of Divinity should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate sound doctrine according to historic Christian orthodoxy.
3. Explain how to shepherd people with biblical wisdom, compassion and justice.
4. Demonstrate healthy relationships with God and neighbor.

The program is designed to prepare graduates for nurturing healthy families and restoring broken relationships. Particular emphasis is given to the development of a personal and biblical understanding of spiritual formation, family life and the ministry of counseling. This concentration does not provide the course work needed for counselor licensure in the state of Arizona. If you are seeking to be licensed as a professional counselor, please see the Master of Arts in Counseling Program on page 56.

Admission Requirements

Admission to the APMDiv is very selective and open only to those applicants who have earned an accredited baccalaureate or Master of Arts degree in a field related to biblical, theological, or applied Christian studies within the preceding five years with a cumulative GPA of 3.0 (on a 4.0 scale) or higher. See page 45 for additional detailed requirements for admission to the APMDiv program and see page 68 for general admission requirements.

APMDIV CORE REQUIREMENTS 26 HOURS

Biblical Languages* 12 hours

NT501	Learning New Testament Greek	3 hours
NT502	Reading New Testament Greek	3 hours
OT501	Learning Old Testament Hebrew	3 hours
OT502	Reading Old Testament Hebrew	3 hours

Biblical Literature 4 hours

BC498	Graduate Research and Writing	1 hour
BL501	Principles for Biblical Interpretation	3 hours

Character Development 0 hours

CD530	30-hour Periodic Faculty Review	Transcripted
CD560	60-hour Periodic Faculty Review	Transcripted

Ministry Skills 6 hours

BC501	Methodology of Biblical Comm.	2 hours
MS508	Competencies in Pastoral Practice	2 hours
-- 5##	Apologetics Elective: (TH504, TH505, IS509 or IS510)	2 hours

Theology 4 hours

TH506	Contemporary Moral Issues	2 hours
TH510	Biblical Sexuality	2 hours
TH599	Theological Oral Examination	Transcripted

CF CONCENTRATION REQUIREMENTS 14 HOURS

CF500	Counseling Skills	3 hours
CF503	Counseling Issues and Strategies	2 hours
CF507	Marriage and Family Ministry	2 hours
CF509	Integration of Psychology & Christianity	3 hours
CF5##	Counseling Elective: (CF512, CF513, CF514 or CF515)	2 hours
CF591	Counseling and Family Internship I*	2 hours

AP MDIV DIVISIONAL ELECTIVES 20 HOURS

Biblical Literature / Biblical Languages	6 hours
Character Development / Spiritual Formation	2 hours
Counseling and Family / Ministry Skills	4 hours
Church History / Theology	4 hours
Intercultural Studies / Leadership Development	4 hours

GENERAL ELECTIVES 12 HOURS

APMDIV CF TOTAL 72 HOURS

*Applicants with previous coursework in Greek or Hebrew will complete a competency exam which may permit them to replace one or more of their required language courses with

Biblical Literature Electives or Exegesis Electives. Applicants with extensive ministry experience may apply to substitute an elective in place of the Internship.

An Integrative Approach to Counseling

Phoenix Seminary takes an integrative approach to Christian Counseling. We believe God is the source of all truth—whether discerned through careful study of special revelation in Scripture or through systematic examination of general revelation in nature. We consequently believe true scientific findings and accurate interpretation of biblical teaching on the same subject will not ultimately contradict one another. Knowing that both nature and human reason are affected by sin, in cases of apparent conflict, we accept Scripture (correctly interpreted) as the final arbiter. Much can be learned through the observation of creation (in this case human physiology and behavior) and the systemization of those observations. This learning is a rich source of information for those in helping professions as they integrate this knowledge with a comprehensive understanding of Scripture.

Transfer Credit

A maximum of 25 semester credit hours of course work required for the Advanced Placement Master of Divinity may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. For more information on transfer credit see page 81. Advanced Standing for credit is not available in this program.

Graduation Requirements

The Advanced Placement Master of Divinity requires the completion of 72 semester credit hours within six years with a minimum cumulative GPA of 2.0. General graduation requirements are detailed on page 113.

On the Importance of Biblical Languages in the MDiv

We have always been a people of the Book. Amidst fads, renewal flows from a careful, humble, prayerful reading of Scripture. There is no more careful way to do this than hearing and engaging with the original words in Hebrew, Aramaic, and Greek. This is self-evident to anyone who undertakes the discipline of learning the biblical languages. For this reason, Phoenix Seminary places an emphasis on the original languages in all concentrations of the Master of Divinity.

Academic Programs

Advanced Placement Master of Divinity in Leadership Development (AP MDiv LD)

Degree Purpose

The Master of Divinity degree is the primary academic program of Phoenix Seminary. Students who plan to be pastors, Bible teachers, missionaries, or counselors are encouraged to enroll in the Master of Divinity program. Exceptional candidates admitted to our Advanced Placement MDiv have the benefit of leveraging their undergraduate coursework to significantly reduce the cost and time required to complete the degree.

The Advanced Placement Master of Divinity is an accelerated degree program for students who have earned an accredited baccalaureate or Master of Arts degree in a field related to biblical, theological, or applied Christian studies within the preceding five years. This innovative program allows the student to build upon their existing academic foundation in order to rapidly acquire deeper knowledge of biblical and theological truth while developing and enhancing the real-world ministry skills needed to be effective over a lifetime of Christian ministry.

The Master of Divinity degree is designed to equip students for professional, vocational ministry in church and para-church settings. This may include a broad range of occupations, including the pastorate, intercultural service, Christian leadership, pastoral counseling, chaplaincy, evangelism, and youth ministry. In many churches and denominations, the MDiv degree has been recommended for those preparing for ordination. It can also provide the academic basis for the DMin, ThM, or PhD degrees.

The Master of Divinity program includes personal training that can scarcely be acquired anywhere else. It provides the skills of biblical interpretation, including competency in Greek and Hebrew, careful theological analysis, and wise evaluation of the thought and events of church history, and also in the effective use of these skills in preaching, Bible teaching, church leadership, counseling, and cross-cultural ministry. These specialized skills are taught at Phoenix Seminary by highly competent faculty members who have been experts in their fields for many years.

In addition, the Master of Divinity program includes the benefit of personal mentoring with special emphasis on character development and spiritual growth.

Student Learning Outcomes

Graduates of the Advanced Placement Master of Divinity should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate sound doctrine according to historic Christian orthodoxy.
3. Explain how to shepherd people with biblical wisdom, compassion and justice.
4. Demonstrate healthy relationships with God and neighbor.

Leadership Development Concentration Purpose

The Leadership Development concentration prepares students for vocational ministry positions in church and para-church ministries.

The Leadership Development concentration is designed to train leaders who will then be effective in training other leaders. Core leadership courses emphasize principles for biblical leadership, mobilizing people for ministry and guiding growth and change in the church.

Admission Requirements

Admission to the APMDiv is very selective and open only to those applicants who have earned an accredited baccalaureate or Master of Arts degree in a field related to biblical, theological, or applied Christian studies within the preceding five years with a cumulative GPA of 3.0 (on a 4.0 scale) or higher. See page 45 for additional detailed requirements for admission to the APMDiv program and see page 68 for general admission requirements.

APMDIV CORE REQUIREMENTS 26 HOURS

Biblical Languages* 12 hours

NT501	Learning New Testament Greek	3 hours
NT502	Reading New Testament Greek	3 hours
OT501	Learning Old Testament Hebrew	3 hours
OT502	Reading Old Testament Hebrew	3 hours

Biblical Literature 4 hours

BC498	Graduate Research and Writing	1 hour
BL501	Principles for Biblical Interpretation	3 hours

Character Development 0 hours

CD530	30-hour Periodic Faculty Review	Transcripted
CD560	60-hour Periodic Faculty Review	Transcripted

Ministry Skills 6 hours

BC501	Methodology of Biblical Comm.	2 hours
MS508	Competencies in Pastoral Practice	2 hours
-- 5##	Apologetics Elective: (TH504, TH505, IS509 or IS510)	2 hours

Theology 4 hours

TH506	Contemporary Moral Issues	2 hours
TH510	Biblical Sexuality	2 hours
TH599	Theological Oral Examination	Transcripted

LD CONCENTRATION REQUIREMENTS 14 HOURS

LD502	Developing Leaders Who Dev. Leaders	2 hours
LD506	Survey of Effective Church Ministries	2 hours
LD507	Church Growth and Assimilation	2 hours
LD508	Conflict Resolution in the Church	2 hours
LD509	Competencies in Ministry Admin.	2 hours
MS509	Competencies in Ministry Leadership	2 hours
LD591	Leadership Development Internship I*	2 hours

AP MDIV DIVISIONAL ELECTIVES 20 HOURS

Biblical Literature / Biblical Languages	6 hours
Character Development / Spiritual Formation	2 hours
Counseling and Family / Ministry Skills	4 hours
Church History / Theology	4 hours
Intercultural Studies / Leadership Development	4 hours

GENERAL ELECTIVES 12 HOURS

APMDIV LD TOTAL 72 HOURS

*Applicants with previous coursework in Greek or Hebrew will complete a competency exam which may permit them to replace one or more of their required language courses with Biblical Literature Electives or Exegesis Electives. Applicants with extensive ministry experience may apply to substitute an elective in place of the Internship.

Transfer Credit

A maximum of 25 semester credit hours of course work required for the Advanced Placement Master of Divinity may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. For more information on transfer credit see page 81. Advanced Standing for credit is not available in this program.

Graduation Requirements

The Advanced Placement Master of Divinity requires the completion of 72 semester credit hours within six years with a minimum cumulative GPA of 2.0. General graduation requirements are detailed on page 113.

On the Importance of Biblical Languages in the MDiv

We have always been a people of the Book. Amidst fads, renewal flows from a careful, humble, prayerful reading of Scripture. There is no more careful way to do this than hearing and engaging with the original words in Hebrew, Aramaic, and Greek. This is self-evident to anyone who undertakes the discipline of learning the biblical languages. Furthermore, mature Christians come to expect this competence from their teachers and preachers. It is for this reason that Phoenix Seminary places such an emphasis on the original languages in all concentrations of the Master of Divinity.

Academic Programs

Advanced Placement Master of Divinity in Spiritual Formation (AP MDiv SF)

Degree Purpose

The Master of Divinity degree is the primary academic program of Phoenix Seminary. Students who plan to be pastors, Bible teachers, missionaries, or counselors are encouraged to enroll in the Master of Divinity program. Exceptional candidates admitted to our Advanced Placement MDiv have the benefit of leveraging their undergraduate coursework to significantly reduce the cost and time required to complete the degree.

The Advanced Placement Master of Divinity is an accelerated degree program for students who have earned an accredited baccalaureate or Master of Arts degree in a field related to biblical, theological, or applied Christian studies within the preceding five years. This innovative program allows the student to build upon their existing academic foundation in order to rapidly acquire deeper knowledge of biblical and theological truth while developing and enhancing the real-world ministry skills needed to be effective over a lifetime of Christian ministry.

The Master of Divinity degree is designed to equip students for professional, vocational ministry in church and para-church settings. This may include a broad range of occupations, including the pastorate, intercultural service, Christian leadership, pastoral counseling, chaplaincy, evangelism, and youth ministry. In many churches and denominations, the MDiv degree has been recommended for those preparing for ordination. It can also provide the academic basis for the DMin, ThM, or PhD degrees.

The Master of Divinity program includes personal training that can scarcely be acquired anywhere else. It provides the skills of biblical interpretation, including competency in Greek and Hebrew, careful theological analysis, and wise evaluation of the thought and events of church history, and also in the effective use of these skills in preaching, Bible teaching, church leadership, counseling, and cross-cultural ministry. These specialized skills are taught at Phoenix Seminary by highly competent faculty members who have been experts in their fields for many years.

In addition, the Master of Divinity program includes the benefit of personal mentoring with special emphasis on character development and spiritual growth.

Student Learning Outcomes

Graduates of the Advanced Placement Master of Divinity should be able to:

1. Know and apply Scripture according to proper hermeneutical principles;
2. Articulate sound doctrine according to historic Christian orthodoxy;
3. Explain how to shepherd God's people with biblical wisdom, compassion, and justice;
4. Demonstrate healthy personal relationships with God and neighbor.

Spiritual Formation Concentration Purpose

The Spiritual Formation concentration is designed to develop mature followers of Christ to be effectively prepared to guide other Christians to maturity. Particular emphasis is given to the development of a personal and biblical understanding of Christian Spiritual Formation in light of historical contexts and contemporary expressions.

Admission Requirements

Admission to the APMDiv is very selective and open only to those applicants who have earned an accredited baccalaureate or Master of Arts degree in a field related to biblical, theological, or applied Christian studies within the preceding five years with a cumulative GPA of 3.0 (on a 4.0 scale) or higher. See page 45 for additional detailed requirements for admission to the APMDiv program and see page 68 for general admission requirements.

APMDIV CORE REQUIREMENTS 26 HOURS

Biblical Languages* 12 hours

NT501	Learning New Testament Greek	3 hours
NT502	Reading New Testament Greek	3 hours
OT501	Learning Old Testament Hebrew	3 hours
OT502	Reading Old Testament Hebrew	3 hours

Biblical Literature 4 hours

BC498	Graduate Research and Writing	1 hour
BL501	Principles for Biblical Interpretation	3 hours

Character Development 0 hours

CD530	30-hour Periodic Faculty Review	Transcripted
CD560	60-hour Periodic Faculty Review	Transcripted

Ministry Skills 6 hours

BC501	Methodology of Biblical Comm.	2 hours
MS508	Competencies in Pastoral Practice	2 hours
-- 5##	Apologetics Elective: (TH504, TH505, IS509 or IS510)	2 hours

Theology 4 hours

TH506	Contemporary Moral Issues	2 hours
TH510	Biblical Sexuality	2 hours
TH599	Theological Oral Examination	Transcripted

SF CONCENTRATION REQUIREMENTS 14 HOURS

SF502	History and Lit. of Spiritual Formation	2 hours
SF506	Biblical Theology of Spiritual Formation	2 hours
SF508	Foundations of Spiritual Formation	2 hours
SF509	Dynamics of the Spiritual Journey	2 hours
SF528	Individual Spiritual Direction	Transcripted
SF530	The Practice of Spiritual Formation	2 hours
SF591	Spiritual Formation Internship I*	2 hours
SF5##	SF Elective / Individualized Study	2 hours

AP MDIV DIVISIONAL ELECTIVES 20 HOURS

Biblical Literature / Biblical Languages	6 hours
Character Development / Spiritual Formation	2 hours
Counseling and Family / Ministry Skills	4 hours
Church History / Theology	4 hours
Intercultural Studies / Leadership Development	4 hours

GENERAL ELECTIVES 12 HOURS

APMDIV SF TOTAL 72 HOURS

*Applicants with previous coursework in Greek or Hebrew will complete a competency exam which may permit them to replace one or more of their required language courses with Biblical Literature Electives or Exegesis Electives. Applicants with extensive ministry experience may apply to substitute an elective in place of the Internship.

Transfer Credit

A maximum of 25 semester credit hours of course work required for the Advanced Placement Master of Divinity may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. For more information on transfer credit see page 81. Advanced Standing for credit is not available in this program.

Graduation Requirements

The Advanced Placement Master of Divinity requires the completion of 72 semester credit hours within six years with a minimum cumulative GPA of 2.0. General graduation requirements are detailed on page 113.

On the Importance of Biblical Languages in the MDiv

We have always been a people of the Book. Amidst fads, renewal flows from a careful, humble, prayerful reading of Scripture. There is no more careful way to do this than hearing and engaging with the original words in Hebrew, Aramaic, and Greek. This is self-evident to anyone who undertakes the discipline of learning the biblical languages. Furthermore, mature Christians come to expect this competence from their teachers and preachers. It is for this reason that Phoenix Seminary places such an emphasis on the original languages in all concentrations of the Master of Divinity.

Academic Programs

Advanced Placement Master of Divinity in Interdisciplinary Studies (AP MDiv IDS)

Degree Purpose

The Master of Divinity degree is the primary academic program of Phoenix Seminary. Students who plan to be pastors, Bible teachers, missionaries, or counselors are encouraged to enroll in the Master of Divinity program. Exceptional candidates admitted to our Advanced Placement MDiv have the benefit of leveraging their undergraduate coursework to significantly reduce the cost and time required to complete the degree.

The Advanced Placement Master of Divinity is an accelerated degree program for students who have earned an accredited baccalaureate or Master of Arts degree in a field related to biblical, theological, or applied Christian studies within the preceding five years. This innovative program allows the student to build upon their existing academic foundation in order to rapidly acquire deeper knowledge of biblical and theological truth while developing and enhancing the real-world ministry skills needed to be effective over a lifetime of Christian ministry.

The Master of Divinity degree is designed to equip students for professional, vocational ministry in church and para-church settings. This may include a broad range of occupations, including the pastorate, intercultural service, Christian leadership, pastoral counseling, chaplaincy, evangelism, and youth ministry. In many churches and denominations, the MDiv degree has been recommended for those preparing for ordination. It can also provide the academic basis for the DMin, ThM, or PhD degrees.

The Master of Divinity program includes personal training that can scarcely be acquired anywhere else. It provides the skills of biblical interpretation, including competency in Greek and Hebrew, careful theological analysis, and wise evaluation of the thought and events of church history, and also in the effective use of these skills in preaching, Bible teaching, church leadership, counseling, and cross-cultural ministry. These specialized skills are taught at Phoenix Seminary by highly competent faculty members who have been experts in their fields for many years.

In addition, the Master of Divinity program includes the benefit of personal mentoring with special emphasis on character development and spiritual growth.

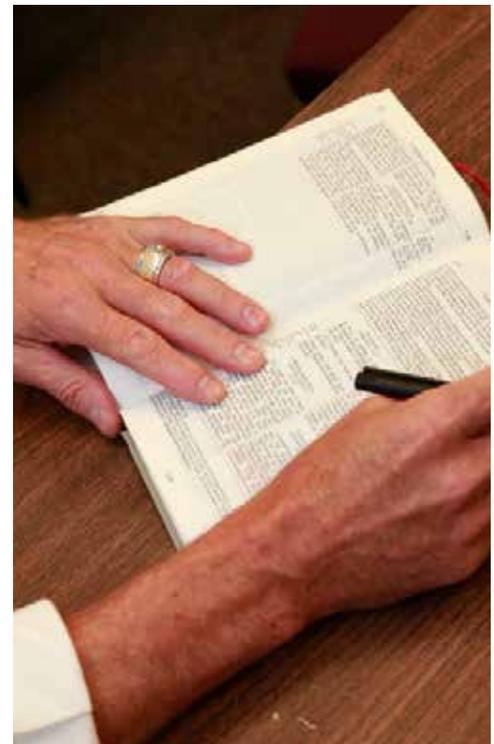
Student Learning Outcomes

Graduates of the Advanced Placement Master of Divinity should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate sound doctrine according to historic Christian orthodoxy.
3. Explain how to shepherd people with biblical wisdom, compassion and justice.
4. Demonstrate healthy relationships with God and neighbor.

Admission Requirements

Admission to the APMDiv is very selective and open only to those applicants who have earned an accredited baccalaureate or Master of Arts degree in a field related to biblical, theological, or applied Christian studies within the preceding five years with a cumulative GPA of 3.0 (on a 4.0 scale) or higher. See page 45 for additional detailed requirements for admission to the APMDiv program and see page 68 for general admission requirements.



APMDIV CORE REQUIREMENTS 26 HOURS

Biblical Languages* 12 hours

NT501	Learning New Testament Greek	3 hours
NT502	Reading New Testament Greek	3 hours
OT501	Learning Old Testament Hebrew	3 hours
OT502	Reading Old Testament Hebrew	3 hours

Biblical Literature 4 hours

BC498	Graduate Research and Writing	1 hour
BL501	Principles for Biblical Interpretation	3 hours

Character Development 0 hours

CD530	30-hour Periodic Faculty Review	Transcripted
CD560	60-hour Periodic Faculty Review	Transcripted

Ministry Skills 6 hours

BC501	Methodology of Biblical Comm.	2 hours
MS508	Competencies in Pastoral Practice	2 hours
-- 5##	Apologetics Elective: (TH504, TH505, IS509 or IS510)	2 hours

Theology 4 hours

TH506	Contemporary Moral Issues	2 hours
TH510	Biblical Sexuality	2 hours
TH599	Theological Oral Examination	Transcripted

IDS CONCENTRATION REQUIREMENTS 14 HOURS

-- 503	Language Elective: NT503 or OT503	2 hours
-- 591	Internship / Field Education Elective*	2 hours
BL5##	Biblical Literature Elective: Any BL course	2 hours
CF5##	Counseling Elective: Any CF course	2 hours
LD5##	Leadership Elective: Any LD course	2 hours
MS5##	Ministry Skills Elective: Any MS course	2 hours
TH5##	Theology Elective: Any TH course	2 hours

AP MDIV DIVISIONAL ELECTIVES 20 HOURS

Biblical Literature / Biblical Languages	6 hours
Character Development / Spiritual Formation	2 hours
Counseling and Family / Ministry Skills	4 hours
Church History / Theology	4 hours
Intercultural Studies / Leadership Development	4 hours

GENERAL ELECTIVES 12 HOURS

APMDIV IDS TOTAL 72 HOURS

*Applicants with previous coursework in Greek or Hebrew will complete a competency exam which may permit them to replace one or more of their required language courses with Biblical Literature Electives or Exegesis Electives. Applicants with extensive ministry experience may apply to substitute an elective in place of the Internship.

Transfer Credit

A maximum of 25 semester credit hours of course work required for the Advanced Placement Master of Divinity may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. For more information on transfer credit see page 81. Advanced Standing for credit is not available in this program.

Graduation Requirements

The Advanced Placement Master of Divinity requires the completion of 72 semester credit hours within six years with a minimum cumulative GPA of 2.0. General graduation requirements are detailed on page 113.

On the Importance of Biblical Languages in the MDiv

We have always been a people of the Book. Amidst fads, renewal flows from a careful, humble, prayerful reading of Scripture. There is no more careful way to do this than hearing and engaging with the original words in Hebrew, Aramaic, and Greek. This is self-evident to anyone who undertakes the discipline of learning the biblical languages. Furthermore, mature Christians come to expect this competence from their teachers and preachers. It is for this reason that Phoenix Seminary places such an emphasis on the original languages in all concentrations of the Master of Divinity.

Academic Programs

Master of Arts in Counseling (MAC)

Degree Purpose

The Master of Arts in Counseling is designed to equip students for a professional vocation as licensed counselors. This may include employment in a range of settings including churches, para-church ministries and inpatient, outpatient and in-home mental health agencies. It can also provide the academic basis for doctoral training.

Phoenix Seminary takes an integrative approach to Christian counseling. We believe God is the source of all truth—whether discerned through careful study of special revelation in Scripture, or through systematic examination of general revelation in nature. We consequently believe true scientific findings and accurate interpretation of biblical teaching on the same subject will not ultimately contradict one another. Knowing that both nature and human reason are affected by sin, in cases of apparent conflict, we accept Scripture (correctly interpreted) as the final arbiter. Much can be learned through the observation of creation (in this case human physiology and behavior) and the systemization of those observations. This learning is a rich source of information for those in helping professions as they integrate this knowledge with a comprehensive understanding of Scripture.

The Master of Arts in Counseling is licensed by the Arizona State Board for Private Postsecondary Education. The MAC is designed to meet the education requirements of the Arizona Board of Behavioral Health Examiners in Professional Counseling. The ABBHE reserves the right to make changes in licensing criteria at any time. Phoenix Seminary cannot guarantee that current curriculum requirements will meet future licensing requirements. Final decisions regarding licensure rest with a respective state's licensing board.

Student Learning Outcomes

Graduates of the Master of Arts in Counseling degree should be able to:

1. Understand Scripture according to Christian orthodoxy.
2. Articulate fundamental counseling theories, techniques and research.
3. Apply counseling interventions with skill and compassion.
4. Produce scholarly work utilizing current research.
5. Demonstrate healthy relationships with God and others.

Admission Requirements

Applicants to the Master of Arts must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. A cumulative undergraduate GPA of 3.0 (on a 4.0 scale) is required. Those who do not meet these general academic requirements may petition the Admissions Committee for special consideration. A personal interview with the Admissions Committee is required. Applicants must also demonstrate evidence of mature Christian character and ministry potential. For general admission requirements see page 68.

Individual Counseling Experience

Master of Arts in Counseling students are required to participate in 12 sessions of individual psychotherapy during their course of graduate studies. Students do not receive graduate credit or a grade for completing this requirement but it is entered on their transcript as CF528 Individual Counseling Experience. In an effort to reduce costs, the Seminary has entered into agreements with a number of local Christian counselors to provide reduced cost services specifically for CF528. These counselors have agreed to provide psychotherapy to Phoenix Seminary students for a fixed price and duration of \$50 per session for 12 sessions (\$50 x 12 = \$600). Therefore, the student can expect to pay a minimum of \$600 or more, depending on the therapist chosen. (Further information about this requirement is available from the Director of the Counseling Programs.)

MAC CORE REQUIREMENTS

55 HOURS

Bible and Theology Core

10 hours

BL508	Survey of the Old Testament	3 hours
BL509	Survey of the New Testament	3 hours
CD530	30-hour Periodic Faculty Review	Transcripted
CD560	60-hour Periodic Faculty Review	Transcripted
TH500	Survey of Christian Theology	4 hours

Counseling Core

45 hours

CF500	Counseling Skills	3 hours
CF501	Counseling Theories	3 hours
CF505	Human Growth and Development	3 hours
CF508	Marriage and Family Counseling	3 hours
CF509	Integration of Psychology & Christianity	3 hours
CF510	Human Sexuality	3 hours
CF511	Chemical Dependency and Addictive Disorders	3 hours
CF520	Professional and Ethical Issues in Counseling	3 hours
CF521	Clinical Assessment and Evaluation	3 hours
CF522	Social & Cultural Diversity in Counseling	3 hours
CF523	Group Counseling	3 hours
CF524	Psychological Testing and Appraisal	3 hours
CF525	Research Methods	3 hours
CF526	Career Counseling and Development	3 hours
CF527	Cognitive, Behavioral & Biological Basis of Behavior	3 hours
CF528	Individual Counseling Experience	Transcripted

COUNSELING ELECTIVES (CHOOSE 3) 6 HOURS

CF512	Counseling Adults from Dysfunctional and Abusive Families	2 hours
CF513	Trauma, Loss, and Grief	2 hours
CF514	Child and Adolescent Counseling	2 hours
CF515	Mending the Soul: Understanding and Healing Abuse and Trauma	2 hours

CULMINATING REQUIREMENTS 9 HOURS

CF594	Counseling Practicum	3 hours
CF596	Counseling Internship I	3 hours
CF597	Counseling Internship II	3 hours
CF598	Professional Qualifying Exam	Transcripted
CF599	Comprehensive Examination	Transcripted

MAC TOTAL 70 HOURS

Transfer Credit

A maximum of 50 percent (35 semester credit hours) of the course work required for the Master of Arts in Counseling may be transferred from another seminary or graduate school when the transfer credit fits the nature of the program and other requirements are met. Only courses completed with a grade of B or higher will be accepted in transfer to this program. For more information on transfer credit see page 81.

Graduation Requirements

The Master of Arts in Counseling requires the completion of 70 semester credit hours within five years with a minimum cumulative GPA of 3.0. Students must receive an unqualified recommendation from the counseling faculty to enroll in CF593 Pre-Practicum, and must receive an unqualified recommendation from the counseling faculty and the Pre-Practicum supervisor to enroll in CF596 Internship I and CF597 Internship II. Successful completion of CF598 Professional Qualifying Exam and CF599 Comprehensive Examination is also required. General graduation requirements are detailed on page 113.

Counseling is a highly interpersonal activity with individuals and groups who are often distressed, so it is imperative that students attend to their own emotional health and clinical suitability. Significant emphasis is placed upon the development of the person-of-the-therapist, such that students are required to participate in individual counseling as well as in experiential, process, counseling skills, personal growth and supervision groups and one-on-one exercises. These exercises require the practice and demonstration of skills including the evaluation and critique of other students' personal characteristics in the presence of other students and faculty and are exposed to feedback in group settings from students and faculty concerning their own skills and abilities. Students are expected to reflect on and comment on their personal histories (culture, faith tradition, ethnicity, life choices, etc.) as it relates to their ability to work with or biases their attitudes toward individuals of differing or similar cultures, faiths, ethnicity, gender, orientation, life choices and so forth. Students are exposed in the classroom, internships and other training to sensitive material on subjects such as domestic violence, child maltreatment, sexual abuse, substance abuse and severe psychopathology. Students must be able to study these topics and discuss them in educational settings because counseling entails the ability to address these topics personally as well as professionally and to navigate the complex personal emotions and thoughts these situations evoke. Deficits in the skills necessary for clinical practice may require remediation or may result in dismissal from the program.

Academic Programs

Master of Arts in Biblical and Theological Studies (MABTS)

Degree Purpose

The Master of Arts in Biblical and Theological Studies is available 100% online or in our traditional campus setting. The flexibility this degree provides is ideal for students currently serving in churches or para church organizations, allowing them to obtain graduate Biblical and Theological education while learning practical ministry skills in their current church or para church ministry contexts. Courses completed in this program may be transferred to other programs such as the Master of Divinity. Because students have the option to complete a thesis, this degree may be used as the academic foundation needed to continue in a Ph.D. program. This degree is also an ideal option for those in secular vocations who want to do graduate studies in Bible and Theology. Those whose work requires frequent travel can login anywhere with broadband internet access.

While pursuing the Master of Arts in Biblical and Theological Studies you will engage with an outstanding faculty in the systematic study of Scripture and theology, be exposed to contemporary theological issues, and learn to think biblically, independently and constructively. Campus students will also be directed by a Seminary mentor or local church mentor during their training for the personal development of Christ-like character.

Student Learning Outcomes

Graduates of the Master of Arts in Biblical and Theological Studies should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate sound doctrine according to historic Christian orthodoxy.
3. Demonstrate competency in research skills for academic study of the Scriptures and Christian theology.

Admission Requirements

Applicants to the Master of Arts in Biblical and Theological Studies must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. Phoenix Seminary encourages undergraduate course work in philosophy and the history of western civilization. A cumulative undergraduate GPA of 3.0 (on a 4.0 scale) is required. Those who do not meet these general academic requirements may petition the Admissions Committee for special consideration. Applicants must also demonstrate evidence of mature Christian character. For general admission requirements see page 68.



MABTS CORE REQUIREMENTS **40 HOURS**

Biblical Languages **6 hours**

NT501 Learning New Testament Greek 3 hours

NT502 Reading New Testament Greek 3 hours

-OR-

OT501 Learning Old Testament Hebrew 3 hours

OT502 Reading Old Testament Hebrew 3 hours

Biblical Literature **16 hours**

BC498 Graduate Research and Writing 1 hour

BL501 Principles for Biblical Interpretation 3 hours

BL502 Survey of the Pentateuch 2 hours

BL503 Survey of the Historical & Wisdom Lit. 2 hours

BL504 Survey of the Prophets 2 hours

BL505 Survey of the Gospels 2 hours

BL506 Survey of Acts and the Pauline Epistles 2 hours

BL507 Survey of the Gen. Epistles & Revelation 2 hours

Character Development **Transcripted**

CD530 30-hour Periodic Faculty Review Transcripted

Church History **6 hours**

CH501 History of World Christianity I:
Early Christianity to the Reformation 3 hours

CH502 History of World Christianity II:
Reformation and Globalization 3 hours

Theology **12 hours**

TH501 God, Scripture,
Revelation, and the Holy Spirit 4 hours

TH502 Humanity, Angels,
and the Person and Work of Christ 4 hours

TH503 Salvation, the Church and the Future 4 hours

BIBLE OR THEOLOGY ELECTIVES **4 HOURS**

CULMINATING REQUIREMENTS **4 HOURS**

BL/TH587 MABTS Individualized Study I 2 hours

BL/TH588 MABTS Individualized Study II 2 hours

OR

BL/TH597 Thesis I 2 hours

BL/TH598 Thesis II 2 hours

MABTS TOTAL **48 HOURS**

Transfer Credit

A maximum of 50 percent (24 semester credit hours) of the course work required for the Master of Arts in Biblical and Theological Studies may be transferred from another seminary or graduate school when the transfer credit fits the nature of the program and other requirements are met. Only courses completed with a grade of B or higher will be accepted in transfer to this program. For more information on transfer credit see page 81.

Mentoring

On-Campus students enrolled in the MABTS are required to participate in the seminary's Mentoring program. This requirement does not apply to those completing program online.

Thesis Requirements

MABTS Students who plan to complete a thesis should familiarize themselves with the requirements and procedures laid out in the *MABTS Thesis Handbook*. To receive an electronic or printed copy of the *Handbook*, contact the Faculty Assistant at bdinell@ps.edu.

Graduation Requirements

The Master of Arts in Biblical and Theological Studies requires the completion of 48 semester credit hours within four years with a minimum cumulative GPA of 3.0. General graduation requirements are detailed on page 113.

Technical Skills Required

To complete the requirements of a Phoenix online course you must have the ability to fulfill some technical requirements. Please see page 86 for details.

Academic Programs

Master of Arts in Ministry (MAM)

Degree Purpose

The Master of Arts in Ministry prepares students for Christian leadership other than pulpit / preaching ministries. It specifically equips students for a variety of professional church and para-church ministries or as church lay leaders. It is expressly not designed to prepare students academically for doctoral studies or for ordination in those churches that require the Master of Divinity degree.

Students will engage in the systematic study of the Scriptures and theology while being exposed to current theological issues and positions with the goal of equipping the student to think biblically, independently and constructively in vital areas of ministry. The student will also be directed by a Seminary mentor or local church mentor during his or her training for the personal development of character.

Student Learning Outcomes

Graduates of the Master of Arts in Ministry should be able to:

1. Know and apply Scripture using proper hermeneutical principles;
2. Articulate sound doctrine according to historic Christian orthodoxy;
3. Demonstrate ministry competency in an applied setting;
4. Demonstrate healthy relationships with God and neighbor.

Admission Requirements

Applicants to the Master of Arts in Ministry program must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. Phoenix Seminary encourages undergraduate course work in philosophy and the history of western civilization. A cumulative undergraduate GPA of 2.5 (on a 4.0 scale) is required. Those who do not meet these general academic requirements may petition the Admissions Committee for special consideration. Applicants must have vocational goals consistent with the design of the Master of Arts in Ministry. Applicants must also demonstrate evidence of mature Christian character and ministry potential. For general admission requirements see page 68.

MAM CORE REQUIREMENTS

34 HOURS

Biblical Literature

16 hours

BC498	Graduate Research and Writing	1 hour
BL501	Principles for Biblical Interpretation	3 hours
BL502	Survey of the Pentateuch	2 hours
BL503	Survey of the Historical & Wisdom Lit.	2 hours
BL504	Survey of the Prophets	2 hours
BL505	Survey of the Gospels	2 hours
BL506	Survey of Acts and the Pauline Epistles	2 hours
BL507	Survey of the Gen. Epistles & Revelation	2 hours

Character Development

2 hours

SF501	Living in God's Presence	2 hours
CD530	30-hour Periodic Faculty Review	Transcribed

Intercultural Studies

2 hours

IS501	Cross-cultural & Diversity Competency	2 hours
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Theology

14 hours

TH501	God, Scripture, Revelation, and the Holy Spirit	4 hours
TH502	Humanity, Angels, and the Person and Work of Christ	4 hours
TH503	Salvation, the Church and the Future	4 hours
TH506	Contemporary Moral Issues	2 hours

CONCENTRATION REQUIREMENTS

14 HOURS

(SELECT FROM AMONG 11 OPTIONS)

MAM TOTAL

48 HOURS

Transfer Credit

A maximum of 50 percent (24 semester credit hours) of the course work required for the Master of Arts may be transferred from another seminary or graduate school when the transfer credit fits the nature of the program and other requirements are met. For additional information on transfer credit see page 81.

Graduation Requirements

The Master of Arts requires the completion of 48 semester credit hours within four years with a minimum cumulative GPA of 2.0. General graduation requirements are detailed on page 113.

Note: SH518, IS530, MS514, MS516, MS520, MS525, MS532, MS541, MS543, SF509, SF530, TH515, TH520, TH570, TH572 may be offered infrequently and substitutions granted.

BUSINESS LEADERSHIP (BL)	14 hours	MINISTRY SKILLS (MS)	14 hours
LD508 Conflict Resolution in the Church	2 hours	CF507 Marriage and Family Ministry	2 hours
LD510 Christian Leadership in a Non-Christian World	2 hours	MS502 Introduction to Biblical Counseling	2 hours
MS509 Competencies in Ministry Leadership	2 hours	MS508 Competencies in Pastoral Practice	2 hours
TH570 Ethics of Business, Work and Possessions*	2 hours	MS509 Competencies in Ministry Leadership	2 hours
TH572 Theology of Law, Politics and Government*	2 hours	MS5## Ministry Skills Elective	2 hours
LD591 Business Leadership Internship I	2 hours	MS591 Ministry Skills Internship I	2 hours
-- 5## General Elective	2 hours	-- 5## General Elective	2 hours
CHURCH PLANTING (CP)	14 hours	SPIRITUAL FORMATION (SF)	14 hours
IS502 Global Outreach	2 hours	SF502 History and Literature of Spiritual Formation	2 hours
IS503 Evangelism and Discipleship	2 hours	SF506 Biblical Theology of Spiritual Formation	2 hours
LD502 Developing Leaders who Develop Leaders	2 hours	SF508 Foundations of Spiritual Formation	2 hours
LD507 Church Growth & Assimilation	2 hours	SF509 Dynamics of the Spiritual Journey	2 hours
MS532 Church Planting Bootcamp*	2 hours	SF528 Individual Spiritual Direction	Transcribed
MS591 Church Planting Internship I	2 hours	SF530 The Practice of Spiritual Formation	2 hours
-- 5## General Elective	2 hours	SF591 Spiritual Formation Internship I	2 hours
		-- 5## General Elective	2 hours
COUNSELING AND FAMILY (CF)	14 hours	URBAN MINISTRIES (UM)	14 hours
CF500 Counseling Skills	3 hours	IS502 Global Outreach	2 hours
CF503 Counseling Issues and Strategies	2 hours	IS503 Evangelism and Discipleship	2 hours
CF509 Integration of Psychology and Christianity	3 hours	IS530 Urban Missions*	2 hours
MS502 Introduction to Biblical Counseling	2 hours	MS509 Competencies in Ministry Leadership	2 hours
CF591 Counseling and Family Internship I	2 hours	MS580 Individualized Study / MS595 Special Topics	2 hours
-- 5## General Elective	2 hours	MS591 Urban Ministries Internship I	2 hours
		-- 5## General Elective	2 hours
INTERCULTURAL STUDIES (IS)	14 hours	GENERAL STUDIES (GS)	14 hours
IS502 Global Outreach	2 hours	Select from any Course Divisions	12 hours
IS503 Evangelism and Discipleship	2 hours	-- 5## Internship (any division)	2 hours
IS510 World Religions	2 hours		
IS580 Individualized Study / IS595 Special Topics	2 hours		
IS5## Intercultural Studies Elective	2 hours		
IS591 Intercultural Studies Internship I	2 hours		
-- 5## General Elective	2 hours		
JUSTICE AND MISSION (JM)	14 hours		
MS509 Competencies in Ministry Leadership	2 hours		
TH572 Theology of Law, Politics and Government*	2 hours		
TH580 Individualized Study / TH595 Special Topics	2 hours		
TH595 Theology and Practice of Social Justice*	2 hours		
TH595 The Poverty of Nations*	2 hours		
MS591 Justice and Mission Internship I	2 hours		
-- 5## General Elective	2 hours		
LEADERSHIP DEVELOPMENT (LD)	14 hours		
LD502 Developing Leaders who Develop Leaders	2 hours		
LD506 Survey of Effective Church Ministries	2 hours		
LD507 Church Growth and Assimilation	2 hours		
LD508 Conflict Resolution in the Church	2 hours		
LD5## Leadership Development Elective	2 hours		
LD591 Leadership Development Internship I	2 hours		
-- 5## General Elective	2 hours		
MINISTRY ADMINISTRATION (MA)	14 hours		
LD508 Conflict Resolution in the Church	2 hours		
LD509 Competencies in Ministry Administration	2 hours		
MS509 Competencies in Ministry Leadership	2 hours		
MS525 Technology in Ministry	2 hours		
MS5## Ministry Skills Elective	2 hours		
LD591 Ministry Administration Internship I	2 hours		
-- 5## General Elective	2 hours		

Academic Programs

Graduate Diploma in Biblical and Theological Studies (GDBTS)

Our Graduate Diploma in Biblical and Theological Studies will equip students with foundational biblical knowledge and skills to serve Jesus Christ effectively. After completing this program, students will have an increased confidence in "rightly handling the word of truth" (2 Timothy 2:15).

The Graduate Diploma is available on campus, online or both.

Graduate Diploma Purpose

The Graduate Diploma provides foundational biblical education for those in support roles and non-vocational ministries. It is ideal for elders and lay leaders who are seeking to improve their understanding of Scripture. It is not intended for those in vocational pastoral and teaching ministries. The Graduate Diploma can also provide seminary studies on a trial basis for persons who wish to test their gifts and skills with a view toward further preparation for full-time Christian ministry. Graduate Diploma course work may later be applied toward a master's degree program.

Student Learning Outcomes

Graduates of the Graduate Diploma in Biblical and Theological Studies program should be able to:

1. Articulate important biblical themes.
2. Articulate key theological concepts.

Admission Requirements

Applicants to the Graduate Diploma in Biblical and Theological Studies program must have earned an accredited baccalaureate degree (or its equivalent) that includes a breadth of liberal arts. A cumulative undergraduate GPA of 2.5 (on a 4.0 scale) is required. Applicants who do not meet these general academic requirements may petition the Admissions Committee for special consideration. Applicants must also give evidence of mature Christian character and ministry potential.

GRADUATE DIPLOMA CORE REQ. 18 HOURS

Biblical Literature 10 hours

BC498	Graduate Research and Writing	1 hour
BL501	Principles of Biblical Interpretation	3 hours
BL502	Survey of the Pentateuch	2 hours
BL505	Survey of the Gospels	2 hours
Choose one of the following: BL503, BL504, BL506 or BL507		2 hours

Theology 8 hours

TH501	God, Scripture, Revelation & the H.S.	4 hours
Choose one of the following: TH502 or TH503		4 hours

GENERAL ELECTIVES 6 HOURS

GDBTS TOTAL 24 HOURS

Transfer Credit

A maximum of 50 percent of the course work required for the Graduate Diploma in Biblical and Theological Studies may be transferred from another seminary or graduate school when the transfer credit fits the nature of the program and other requirements are met.

Graduation Requirements

The Graduate Diploma in Biblical and Theological Studies requires the completion of 24 semester credit hours within three years with a minimum cumulative GPA of 2.0.

Continuing Education

Continuing Education is an excellent option for lay men and women who desire to deepen their understanding of God's Word and to increase their effectiveness in ministry. These students have the opportunity to experience some of the benefits of seminary training without the cost and time commitment typically required.

Non-credit courses are not transferable as academic credit (though they are transcribed and are counted towards Continuing Education Units or CEUs by organizations such as the Association of Christian Schools International). If a non-credit participant is subsequently admitted to a credit program and wishes to receive credit for a course, the course must be repeated with all work completed and graded during the repeated course.

Non-credit students are expected to meet all course prerequisites. Enrollment will be limited for some courses, with registration priority given to credit students.

Ordinarily, non-credit students should not participate in the classroom discussion unless invited to do so by the professor. Although non-credit students are not expected to complete assignments, their experience is enhanced if they complete the readings so that they can come to the classroom with the same shared background of information as the other students. Non-credit students must be respectful of the fact that class time with the professor is limited and priority needs to be given to credit students.

Admission Requirements

Applicants to Continuing Education must have earned a high school diploma or GED and be at least 21 years of age. Applicants must give evidence of a commitment to Jesus Christ. The Admissions Committee reserves the right to deny admission to any applicant for any reason.

Transfer Credit

Since the non-credit Continuing Education is not, strictly speaking, an academic program, no course work completed at other institutions will be accepted in transfer.



Academic Programs

Cooperative Master of Arts in Counseling w/Ottawa University

Degree Purpose

Phoenix Seminary offers a cooperative program with Ottawa University and their Master of Arts in Counseling. The cooperative program is designed to equip students for a professional vocation as licensed counselors. This may include employment in a range of settings including churches, para-church ministries and inpatient, outpatient and in-home mental health agencies. It can also provide the academic basis for doctoral training.

This cooperative agreement allows students to enroll in the 34-hour Graduate Diploma in Christian Counseling at Phoenix Seminary and transfer up to 24 of those hours into the 60-hour Master of Arts in Counseling (Christian Specialty) at Ottawa University. Students must apply to and be simultaneously but separately admitted to both the Ottawa University and Phoenix Seminary programs.

Upon successful completion of all requirements of each school, graduates will be awarded the Ottawa University Master of Arts in Counseling (MAC), the Ottawa University Certificate of Graduate Studies Concentration and the Phoenix Seminary Graduate Diploma in Christian Counseling. With additional course work graduates may pursue a Master of Divinity degree from Phoenix Seminary.

Student Learning Outcomes

Graduates of the cooperative Master of Arts in Counseling program should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate fundamental counseling principles and theories.
3. Apply counseling interventions with wisdom and compassion.
4. Produce scholarly work utilizing current research.
5. Demonstrate knowledge of, and compliance with, legal and ethical standards.

An Integrative Approach to Counseling

Phoenix Seminary takes an integrative approach to Christian Counseling. We believe God is the source of all truth—whether discerned through careful study of special revelation in Scripture or through systematic examination of general revelation in nature. We consequently believe true scientific findings and accurate interpretation of biblical teaching on the same subject will not ultimately contradict one another. Knowing that both nature and human reason are affected by sin, in cases of apparent conflict, we accept Scripture (correctly interpreted) as the final arbiter. Much can be learned through the observation of creation (in this case human physiology and behavior) and the systemization of those observations. This learning is a rich source of information for those in helping professions as they integrate this knowledge with a comprehensive understanding of Scripture.

Admission Requirements

Applicants to the cooperative Graduate Diploma in Christian Counseling program in conjunction with Ottawa University's MAC program must have earned an accredited baccalaureate degree (or its equivalent) that includes a breadth of liberal arts. A cumulative undergraduate GPA of 3.0 (on a 4.0 scale) is required. Applicants who do not meet these general academic requirements may petition the Admissions Committee for special consideration. A personal interview with the Admissions Committee is required. Applicants must demonstrate evidence of mature Christian character and ministry potential. For general admission requirements see page 68.

Ottawa University and Phoenix Seminary will communicate on a need-to-know basis regarding students' academic progress and other program-related issues. For additional program information, course descriptions, admissions requirements and application visit Ottawa University's Web site at www.ottawa.edu or contact Ottawa University's Graduate Admissions Office at 602.371.1188.

All programs in the Master of Arts in Counseling are designed to meet the education requirements of the Arizona Board of Behavioral Health Examiners in Professional Counseling. The ABBHE reserves the right to make changes in licensing criteria at any time. Ottawa University and Phoenix Seminary cannot guarantee that current curriculum requirements will meet future licensing requirements. Final decisions regarding licensure rest with a respective state's licensing board.

GRADUATE DIPLOMA IN CHRISTIAN COUNSELING

Bible and Theology Core		10 hours
BL508	Survey of the Old Testament	3 hours
BL509	Survey of the New Testament	3 hours
TH500	Survey of Christian Theology	4 hours
CD520	20-hour Periodic Faculty Review	Transcripted
Counseling Core*		6 hours
CF500	Counseling Skills	3 hours
CF528	Individual Counseling Experience	Transcripted
CF593	Counseling Pre-Practicum	3 hours
Clinical Counseling*		14 hours
CF503	Counseling Issues and Strategies	2 hours
CF508	Marriage and Family Counseling	3 hours
CF509	Integration of Psych. and Christianity	3 hours
CF510	Human Sexuality	3 hours
CF511	Addictive Disorders	3 hours
Counseling Electives [Choose Two]*		4 hours
CF512	Counseling Adults from Dysfunctional and Abusive Families	2 hours
CF513	Trauma, Loss and Grief	2 hours
CF514	Child and Adolescent Counseling	2 hours
CF515	Mending the Soul: Healing Abuse and Trauma	2 hours

*A minimum grade of B- (2.7 GPA) is required.

PHOENIX SEMINARY TOTAL 34 HOURS

Graduation Requirements

The cooperative Master of Arts in Counseling with Ottawa University requires the completion of 70 semester credit hours within five years. Students must receive an unqualified recommendation from the counseling faculty to enroll in CF593 Pre-Practicum, and must receive an unqualified recommendation from the counseling faculty and the Pre-Practicum supervisor to enroll in PYF8600 Field Placement at Ottawa University. A minimum grade of B- (2.7 GPA) is required for all counseling courses in order for them to transfer into the cooperative MAC with Ottawa University. A minimum GPA of 2.0 is required for all Bible and Theology Core courses. General graduation requirements are listed on page 113.

MASTER OF ARTS IN COUNSELING

Core and Clinical Counseling		30 hours
PYF7922	Counseling Theories	3 hours
PYC7422	Social and Cultural Concerns in Counseling	3 hours
PYC7832	Human Growth and Development	3 hours
PYC7932	Group Counseling and Dynamics	3 hours
PYF7162	Methods and Models of Research	3 hours
PYF8012	Professional and Ethical Issues in Counseling	3 hours
PYC7802	Psychological Testing	3 hours
PYC7822	Life Planning and Career Development	3 hours
PYC8040	Advanced Psychodiagnostics, Treatment Planning and Program Evaluation	3 hours
PYC7862	Biological Basis of Abnormal Behavior	3 hours

Culminating Courses and Requirements 6 hours

PYF8600/PYF8610	Field Placement	6 hours
PYC8512	Comprehensive Examination	Non-credit
HRC7551	Statistics Workshop*	Non-credit
Professional Growth Seminars (36 hours)		Non-credit

*If statistics were not previously taken.

OTTAWA UNIVERSITY TOTAL 36 HOURS

Because counseling is a highly interpersonal activity with individuals and groups who are often distressed, it is imperative that students attend to their own emotional health and clinical suitability. Students are required to participate in individual counseling while enrolled in the program. Deficits in the skills necessary for clinical practice may require remediation or may result in dismissal from the program.



Applying for Admission and Financial Aid

Section Contents



Seminary is not a school. It is a crucible in which students sit while heat is applied so they will question their assumptions, wrestle with who and what they are and leave with more questions than they had when they arrived. We want them to spend the rest of their lives seeking from the Savior the answers to those questions.

—Dr. Chip Moody, Dean of Students

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Applying for Admission



The Enrollment Department

The Enrollment Department welcomes the opportunity to encourage you as you explore our school and seek the Lord's leading for your education. Our nationally-recognized faculty and friendly staff enjoy helping potential students in discerning if God is calling them to Phoenix Seminary. If you think He may be calling you, please call us at 602.850.8000 (in the Phoenix area) or toll-free at 888.443.1020 to learn more about the Seminary or to arrange a campus visit.

Office Hours

Monday–Friday 8:30am–5pm

After-hours appointments are also available

[Director of Enrollment and Student Services](#)

Carrie Stephens, cstephens@ps.edu or 602.429.4912

[Enrollment Counselors](#)

Joseph Phipps, jhipps@ps.edu or 602-429-4433

Julie Hoshiwara, jhoshiwara@ps.edu or 602.429.4913

General Admission Requirements

Phoenix Seminary welcomes all applicants who give evidence of a commitment to Jesus Christ and whose lives demonstrate consistency with the teaching of the Bible. Applicants must give evidence of ministry potential and, if married, should also have the support of their spouse. Applicants must have earned a baccalaureate degree or its educational equivalent from an accredited college or university before they can be admitted to graduate studies at Phoenix Seminary. An undergraduate GPA of 2.5 (on a 4.0 scale) is required. A GPA of 3.0 (on a 4.0 scale) is required for admission to the MABTS, MAC and cooperative MAC program with Ottawa University. Graduates of unaccredited institutions, when accepted, are placed on academic probation. Probation is removed after twelve credit hours of satisfactory progress toward the degree. Specific admission requirements are detailed in each program section.

Application for Admission

Applications for Admission are made through <https://apply.ps.edu>.

Once the completed Application and all necessary information are received, the Admissions Committee will promptly examine the material and notify the Applicant regarding admission status. If more information is needed, the Applicant will be contacted by email or telephone. A personal interview may be required by the Admissions Committee. The Seminary reserves the right to review any supplemental information to an application, solicited or unsolicited. The Admissions Committee will evaluate such information

for its accuracy and helpfulness to the admissions process. Applications will be accepted a maximum of one year prior to the Applicant's intended start date. Failure to disclose information requested within the application process could disqualify applicants for admission or result in grounds for immediate dismissal if discovered after admission. Phoenix Seminary reserves the right to deny admission to applicants for any reason which in its sole discretion, it deems appropriate.

Enrollment Agreement

Newly admitted students must complete an Enrollment Agreement indicating an understanding of various policies and tuition costs.

Non-Discrimination Policy

Within the context of its theological convictions and mission, Phoenix Seminary does not discriminate on the basis of race, sex, color, disability, age or national or ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs and other school-administered programs.

Financial Information

Believing that the manner in which an applicant manages their finances reflects their character and affects their future success in ministry, the Admissions Committee will give consideration to an applicant's student loan history including evidence of forbearance, delinquency and default whether or not the applicant plans to apply for student loans. Any applicant with student loan debt in excess of \$60,000 will normally not be considered for admission. We seek to ensure that our students are not faced with overwhelming financial debt that might hinder present or future ministry involvement.

Background Checks

Phoenix Seminary programs prepare students for ministry. Accordingly, an applicant's character and moral conduct are important components in considering all applications for admission. Background checks are performed for all applicants. Background checks conducted by other agencies, no matter how recent, will not be accepted by Phoenix Seminary.

Automatic Disqualifiers

The Admissions Committee will automatically disqualify any applicant who has:

1. Engaged in sexual misconduct against children (under the age of 15), including any perpetration of a sexual crime against children (under the age of 15) while the applicant was a minor (under the age of 18).
2. Engaged in sexual misconduct against a minor (under the age of 18) or adult within five years of application.
3. Engaged in conduct constituting a felony within five years of application.
4. Been dishonorably discharged from any branch of the Armed Services within five years of application.
5. Engaged in any act of domestic violence within two years of application, including but not limited to, any crime of violence, intimidation, harassment, damage to property or other abuse perpetrated against a current or former spouse, current or former intimate partner or family member.
6. Possessed, sold, manufactured or used illegal drugs within three years of application.
7. Been in prison within two years of application.
8. Engaged in conduct constituting driving under the influence ("DUI")/driving while impaired ("DWI") within two years of application.
9. Received church discipline within two years of application.
10. Been removed from a position of ministry because of a charge of unethical or immoral behavior within five years of application (excludes ministry removal for economic or institutional necessity).
11. Lied during any stage of the application process, including but not limited to falsifying any information on the application.

Applying for Admission

Discretionary Disqualifiers

The following discretionary disqualifiers may, upon review by the Admissions Committee, make any applicant ineligible for Seminary admission who has:

1. Engaged in sexual misconduct against a minor (under the age of 18) or adult more than five years prior to application.
2. Engaged in conduct constituting a felony more than five years prior to application.
3. Engaged in conduct constituting a misdemeanor (minor traffic violations excluded).
4. Engaged in any act of domestic violence more than two years prior to application, including but not limited to, any crime of violence, intimidation, harassment, damage to property or other abuse perpetrated against a current or former spouse, current or former intimate partner or family member.
5. Possessed, sold, manufactured or used illegal drugs more than three years prior to application.
6. Abused prescription drugs or alcohol over a period of time within two years of application.
7. Been in prison more than two years prior to application.
8. Engaged in conduct constituting driving under the influence (“DUI”)/driving while impaired (“DWI”) more than two years prior to application.
9. Received church discipline more than two years prior to application.
10. Been removed from a position of ministry because of a charge of unethical or immoral behavior more than five years prior to application (excludes removal for economic or institutional necessity).
11. Been involved in the habitual use of pornography or other adult entertainment in any form or medium within 12 months of application (if the applicant desires to discuss this matter in a confidential conversation with a seminary representative, please inform your Enrollment Counselor).
12. Been involved in homosexual, premarital or extramarital sexual relations within two years of application.
13. Had a complaint of sexual harassment substantiated against him/her.

NOTE: This is not intended to be an exhaustive list of factors which may lead to the disqualification of an applicant for admission and does not preclude denial of admission to any applicant on other appropriate grounds. For additional information please see “Background Check Policy and Procedures” and “Disclosure and Release Authorization” within the Application for Admission (located on www.ps.edu).

Non-Baccalaureate Admission

Applicants who lack the prerequisite baccalaureate degree may apply for admission into the Master of Divinity, Master of Arts in Ministry, or Graduate Diploma programs. This does not apply to the Master of Arts in Biblical and Theological Studies, Master of Arts in Counseling, or the cooperative Master of Arts in Counseling program offered in conjunction with Ottawa University.

Admission of applicants without baccalaureate degrees is highly selective. Applicants are evaluated on maturity (based on personal recommendations), educational background, considerable lay or vocational ministry experience and vocational goals. Applicants must be at least 30 years of age. Preference is given to those who have the most qualifying educational background. A personal interview may be required. Applicants accepted will be put on academic probation. Probation is removed after twelve semester credit hours of satisfactory progress toward the degree. Please see Academic Standing on page 100.

Visiting Students

Visiting students who are pursuing studies at other institutions may be admitted to enroll for one or more courses without the intention of completing a program at Phoenix Seminary. Visiting students are expected to complete the same course work requirements as degree or diploma students. A maximum of one semester may be completed as a visiting student.

Visiting students who plan to eventually apply to a degree program must satisfy the general admission requirements of the Seminary.

Admission Options for Hispanic Students

Hispanic students who desire to earn a master's degree through Phoenix Seminary but do not have a bachelor's degree, an undergraduate degree completion option is available in partnership with Biblical Seminary of Colombia, a nationally-accredited undergraduate and graduate school of theological education in Medellin, Colombia. Students can earn a Bachelor of Arts in Theology through Biblical Seminary of Colombia. This degree is 153 credits, costs \$62 per credit hour, and is available completely online and in Spanish. This allows Hispanic students to complete their bachelor's degree inexpensively and conveniently. After students complete their undergraduate degree, they can apply to Phoenix Seminary's master degree programs and, if accepted, may qualify for advanced placement in their master's degree.

Hispanic students who are not interested in pursuing a master's degree but would like a non-credit option available in Spanish, a diploma is available through Biblical Seminary of Colombia.

For more information, contact Phoenix Seminary's Enrollment Department.

Applying for Admission

Demonstration of English Proficiency

Applicants for whom English is not their native or birth language—even if they are United States citizens, attended American or English-speaking colleges and/or universities or are longtime residents of English-speaking countries—must submit proof of ability to perform graduate education in the English language. Proof may be demonstrated in three ways:

1. Earn a bachelor or master's degree from an English-language institution, as demonstrated by a degree-posted transcript.
2. Take the Test of English as a Foreign Language (TOEFL) and present a minimum score of 92 (Internet), 587 (Paper) or 240 (Computer). The TWE (Test for Written English) portion of the exam must also be completed with a minimum score of 4.5 (out of 6). A copy of your test and the test date must be provided. Enter Phoenix Seminary's code (#8513) on your answer sheet to have your scores automatically sent to the Seminary. Information on the TOEFL exam can be requested at www.toefl.com or by writing TOEFL Services, P.O. Box 6151, Princeton, NJ, 08541-6151 or calling 609.771.7100.
3. Take the International English Language Testing System (IELTS), Academic Module and present a minimum overall band score of 6.5. Information on the Academic Module of IELTS is available at www.ielts.org. Please request that a copy of your test results be sent to the Director of Admissions at Phoenix Seminary.

The TOEFL or IELTS must be taken no more than two years prior to the date of application. The purpose of this requirement is to enable students to make rapid progress in the comprehension and mastery of their program of study.

International Students

The Seminary will consider international student applicants who hold an H1-B Visa, an R-1 (Religious Worker) Visa, a Spouse Visa, or a Permanent Resident Visa (green card) who meet the requirement for a demonstration of English proficiency. Applicants with a F-1 (Student Visa) will be considered on a limited basis. Please speak with an Enrollment Counselor.

Readmission

Applicants who do not enroll within one year of the /date of admission, as well as students who do not enroll for three consecutive Fall or Spring semesters (Summer semesters excluded) will be withdrawn from the Seminary. Withdrawn students who desire to return must apply for readmission through the Enrollment Department. Readmitted students are subject to the program requirements in effect at the time of readmission rather than those from the time of initial admission.

Applying for Financial Aid

Tuition and Fees

Quality theological education is expensive. Phoenix Seminary works hard to keep our tuition below the national average. This is possible because the majority of the cost of training our students is paid by the generous gifts of our investors—members of the body of Christ who support the vision and mission of the Seminary. Students and prospective students must also be good stewards, making careful financial planning part of the process to prepare for their education.

Phoenix Seminary maintains a high standard of excellence while offering an extremely cost-effective tuition rate.

2017—2018 TUITION

Credit Hour	\$480
Non-Credit Hour (Certificate / Audit)	\$75

2017—2018 FEES (NON-REFUNDABLE)

*General Services Fee (<i>per semester</i>)	\$75
*Late Payment Fee (<i>after Payment Deadline</i>)	\$50
Advanced Standing Fee	\$50
DMin Project Extension Fee (<i>one year</i>)	\$600
Graduation Fee (Doctor of Ministry)	\$185
Graduation Fee (Masters and Graduate Diploma)	\$160
Transcript Fee	\$5
CF599 Comprehensive Examination (MA in Counseling) <i>(Student responsible to pay remainder of \$75 to testing company)</i>	\$25
**CF528 Individual Counseling Experience <i>(MA in Counseling - Fees for 12 counseling sessions are paid by the student directly to a licensed professional counselor. See page 56 for more information.)</i>	\$600

*Applicable only to credit registrations.

**Represents the minimal cost for CF528 counseling sessions.



Applying for Financial Aid

Financial Aid

Phoenix Seminary's goal is to offer our students a variety of options for financial assistance so they may complete their degree program with little or no debt.

Financial Assistance

We encourage students to take advantage of the many resources available to help pay for their education. Many churches will help fund a student's education. Direct financial assistance is available through the scholarships and financial resources listed below. While we do not encourage debt, we do participate in the William D. Ford Federal Direct Loan Program. These loans are managed by the Department of Education's Federal Loan Servicers and must be repaid.

Scholarship Resources

For information on how to apply for one of our scholarships, please contact your designated Enrollment Counselor or Student Service Advisor. Awards are based on half-time to full-time enrollment. All scholarship recipients (excluding Kuns and Booher's) must reapply each academic year for scholarship awards. Applications for Seminary Scholarships and for Federal Financial Aid must be received by the posted deadline. If the deadline is a weekend or holiday, applications are due the next business day. New students must submit the completed Application for Admission and Scholarship Application(s) by the posted deadlines to be considered for scholarships.

Federal Financial Aid

Unsubsidized Stafford Loan Program

Students may borrow money for educational expenses directly from the Federal Direct Loan Program. Funds are transmitted electronically to the student's tuition account. Interest on the Unsubsidized Stafford loan begins to accrue at the time of the first disbursement. Repayment of principal plus interest begins six months after graduation or withdrawal from school, whichever comes first.

Application Procedures

It is the student's responsibility to keep the institution and lender informed of any name or address changes. Title IV Federal Financial Aid Funds can only be used for educational purposes. Financial aid awards are subject to change at any time due to changes in student financial or academic status.

Federal Financial Aid Eligibility

Students accepted for admission may apply for financial assistance. Phoenix Seminary awards assistance on the basis of need, regardless of sex, age, disability, creed or national origin of the applicant.

To receive federal financial assistance the student must meet the following criteria:

1. Be a U.S. citizen or an eligible non-citizen;
2. Have a valid Social Security Number;
3. Be registered with Selective Services if a male and between the ages of 18 and 25;
4. Have financial need;
5. Not be in default, delinquent, or owe an overpayment on any Title IV Program;
6. Be enrolled in an eligible program;
7. Maintain Satisfactory Academic Progress in accordance with the school's standards.



Disbursement of Federal Financial Aid Funds

Student loan borrowers are required to complete an entrance interview. Federal Direct Stafford Loans disburse once the student has completed three weeks of the semester. The Business Office credits students' accounts with financial aid funds within three days of the electronic transfer.

Federal Financial Aid Refund Policy

For purposes of determining refunds, the number of days enrolled is calculated from the start date to the date the student submits a written statement of withdrawal or the last known date of class attendance as determined by the Office of Financial Aid or the Office of the Registrar. Class days missed due to absences are included. Time out of class due to a leave of absence or school closure is excluded.

The U.S. Department of Education's Return of Title IV Funds policy generally entitles recipients of Title IV aid to retain that aid on a pro-rata basis through completion of 60 percent of the course, then generally provides for 100 percent entitlement. However, since both the Title IV funds received as well as the Phoenix Seminary refund policy apply exclusively to tuition, any student who terminates may be obligated to pay a portion of any charges for items other than tuition, in addition to any obligation for repayment of Title IV financial aid.

Refunds are prioritized by source of funds as follows:

1. Unsubsidized Stafford Loans
2. Other Aid
3. General Fees, Late Fees, and other institutional charges are not refundable.

Additional Resources

Partners in Ministry Waiver (Spouse Tuition Benefit)

We recognize that the ministry of married couples is a team calling. To encourage spouses of students to participate in Phoenix Seminary classes and activities as much as possible, spouses of MDiv, MAC, MAM, MABTS and Graduate Diploma students may enroll for credit or non-credit courses with no cost for tuition (not to exceed the hours taken by the primary credit student in any semester). Note that the General Services fee is still charged. To be eligible, the spouse must meet the appropriate Admission requirements and submit the Application for Admission.

Denominational and Church Assistance

Some denominations have scholarships and loan programs to assist seminarians. Many local churches have also established scholarship funds for their members.

Veterans' Benefits

All Phoenix Seminary's credit programs are eligible for VA benefits. Only courses which count toward the degree will be included in the certification of enrollment. The VA's progress requirements are the same as those stated in the Academic Standing and Academic Probation sections of this *Handbook* (see page 100). To begin the certification process, a Certificate of Eligibility (COE) must be submitted to your Student Services Advisor prior to enrolling in classes. Phoenix Seminary will inquire about each veteran's previous education and training, and request that the student obtain transcripts from all prior institutions, including military training, traditional college coursework, and vocational training. Previous transcripts will be evaluated and credit will be granted, as appropriate.

Applying for Financial Aid

Foundation Grants to Individuals

Available in most public libraries, this resource lists hundreds of foundations which offer grants to graduate students. Foundations may be associated with parents, employers, regional areas, scholastic ability or vocation.

Ministry Waiver

The Ministry Waiver is designed to allow individuals engaged in full-time ministry to attend one course as a non-credit student at no cost. Applicants must be engaged in full-time ministry and must complete the Non-credit Application for Admission. Applicants must have not attended Phoenix Seminary previously and are limited to one tuition-waived non-credit course.

Satisfactory Academic Progress (SAP)

To maintain financial aid eligibility, students receiving VA or Title IV benefits are required to maintain a cum GPA of at least 2.0 for MDiv and MAM; 3.0 for MABTS and MAC. The Financial Aid Office will evaluate SAP at the end of each payment period. If SAP is not met in a given semester, a Financial Aid Warning will be issued.

Cancellation/Tuition Refund Policy

An applicant denied admission by the school is entitled to a refund of all monies paid. An applicant who provides written notice of cancellation within 3 days (excluding Saturday, Sunday and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid to Phoenix Seminary. No later than 30 days of receiving the notice of cancellation, the school shall provide the 100% refund. An applicant requesting cancellation more than 3 days after signing an enrollment agreement and making an initial payment, but prior to entering the school, is entitled to a refund of all monies paid (minus the non-refundable general services fee and the Birkman survey for Doctor of Ministry students). Tuition refunds for dropped courses are made according to the percentage of refund noted on the Tuition Refund Rate chart (refer to page 186). The percentage used is determined by the effective schedule change date/time period regardless of class attendance. Please refer to page 186 for further details.

Due to the refund percentage rate and any schedule change fee, dropping a course or changing from credit to audit will not necessarily result in a refund. Schedule Change Fees will not be assessed for changes made during the 100% refund period or after the 50% refund period; for canceled courses, capped courses, or non-tuition courses; for first-semester students; or for changes advised / initiated by Academic Services. Please refer to page 73 for a list of non-refundable fees.



Beginning Your Studies

Section Contents



When I began attending Phoenix Seminary I was already involved in full-time ministry. One of my goals was to be further equipped to reach out to the lost and minister to God's people. I always felt that God was working it out so that the class I was in fit perfectly into my ministry. Seminary was full of challenges for me and it would have been easy to give up. Seminary taught me that when I come to the end of my resources I must put my trust in God who will bring me through those challenging times better equipped for the battle.

—Gene Willey, MDiv LD Alumnus

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Beginning Your Studies

Before You Begin

Pre-Seminary Suggested Reading

The faculty has compiled a list of suggested reading for prospective students and approved applicants to help better prepare them for their Seminary studies. If your previous studies did not include courses in philosophy, Western civilization or world views, we highly recommend that you read these books before beginning your studies at Phoenix Seminary. Few students will read every suggested resource, so it is best to prioritize books related to any areas for which you do not feel your undergraduate work has adequately prepared you. These texts will be invaluable in your later studies. All titles may be checked out from the Phoenix Seminary Library or purchased through [Phoenix Seminary's Amazon.com Portal](#).

Philosophical Foundations for a Christian Worldview by J. P. Moreland and William Lane Craig. IVP Academic, 2003. ISBN: 978-0830826940.

Philosophy Made Slightly Less Difficult: A Beginner's Guide to Life's Big Questions by Garrett J. Deweese and J. P. Moreland. InterVarsity Press, 2005. ISBN: 978-0830827664.

Christianity and Western Thought, Vol. 1: From the Ancient World to the Age of Enlightenment by Colin Brown. IVP Academic, 1990. ISBN: 978-0830817528.

Making Sense of Your World: A Biblical Worldview by W. Gary Phillips and William E. Brown. Sheffield Publishing Company, 1996. ISBN: 978-1879215320.

How to Read a Book (Revised Edition) by Mortimer J. Adler and Charles Van Doren. Touchstone, 1972. ISBN: 978-0671212094.

New Student Orientation

Prior to each Fall and Spring semester, the Seminary conducts a New Student Orientation to welcome incoming students to the Seminary community. The purpose of this orientation is to familiarize new students with the faculty, with their peers and with the information and procedures necessary for a smooth transition into the Seminary experience. First-year students are required to attend this orientation.

The Office of the Registrar

The Office of the Registrar ensures the accuracy and confidentiality of all student records while providing timely communication and services in the areas of registration, transcripts and academic advising. The Office of the Registrar is also responsible for institutional reporting, and publication of the academic calendar, semester course schedules, and the *Student Handbook*. To request additional information or to schedule an advising appointment, please contact the Registrar or Assistant Registrar.

Office Hours

Monday–Friday, 8:00am–4:00pm

After-hours appointments are also available

Registrar

Merry Stenson, mstenson@ps.edu or 602.429.4946

Assistant Registrar

Danielle Cholly, dcholly@ps.edu or 602.429.4918

Academic Advising

All credit students are strongly encouraged to seek academic advisement in planning their Seminary education. Advising for new and continuing credit students is available through Student Services Advisors.

Online Academic Advising Resources

The Student Portal is also an invaluable tool for planning your studies as it contains a Degree Audit module. Students can obtain detailed Program Checklists for their specific concentration from our website.

Academic Calendar Structure

Fall Semester typically begins the last or second-to-the last full week of August. Classes do not meet in mid / late November during the Reading Week / Thanksgiving Break. Final Exam Week concludes just before the Christmas Holiday.

January Term intensive courses typically begin the first weekday after New Year's Day and are part of the Spring Semester for registration, financial aid and grading purposes.

Spring Semester traditional courses begin the week following January Term, typically the last or second-to-the last full week of January. Classes do not meet in mid-March during Spring Break. Final Exam Week typically concludes in the second week of May.

Summer Semester typically begins the last or second-to-the last full week of May. Classes do not meet during the Midsummer Break. Final Exam Week ends in early August. For a detailed calendar see page 10.

Course Schedules and Course Load

An overview of the courses scheduled for the upcoming academic year is published each summer. Detailed final course schedules with descriptions are published in advance of each semester.

The minimum full-time academic load for the DMin is three semester credits hours. The minimum full-time academic load for the MDiv, MAC, MABTS, MAM and Graduate Diploma is eight semester credit hours (five in the summer term). The minimum half-time load for these programs is four semester credit hours (three in the summer term). Before enrolling for more than 18 hours, students must submit an Academic Petition to the Director of Academic Services and Admissions.

Classroom courses: A semester credit hour normally represents one 50-minute class meeting per week and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester.

Online Courses: A semester credit hour normally represents three hours of student work per week for approximately 15 weeks for one semester. This is equivalent to the time required in a ground course semester credit hour. Students work in an online course includes but is not limited to the following: quizzes, discussion questions, video lectures, research papers, and exams.

Beginning Your Studies

Course Workload Guidelines

For courses in Biblical Literature (BL), New Testament Greek (NT) or Old Testament Hebrew (OT) divisions, students should anticipate studying approximately three hours outside of class for each hour spent in the classroom. For all other courses, students should anticipate studying approximately two hours outside of class for each hour spent in the classroom. The first semester of enrollment generally requires more time for adjustment and the development of effective study and management skills. These guidelines represent the typical graduate student and are intended as a guide to assist you in planning your homework schedule.

Assignment Time Estimates

Mastery Reading, Technical	20 pages/hour or 10 chapters of Scripture/hour
Mastery Reading, Other	30 pages/hour or 15 chapters of Scripture/hour (<i>careful interaction with the ideas, note taking, accountability in class, papers and tests</i>)
Familiarity Reading, General	45 pages/hour or 25 chapters of Scripture/hour (<i>highlighting, general acquaintance with ideas in the text but not specific points or details</i>)
Writing Research Papers	1/2 page/hour
Writing Reflection Papers	2 pages/hour
Scripture Memorization	4 verses/hour
Major Exam Preparation	7 hours
Beginning Translation	2–3 lines/hour
Advanced Translation	5–7 lines/hour
Vocabulary Memorization	15 words/hour

If there are other types of assignments not listed above, the time proposed will be a reasonable time for an average student to fulfill the requirement. The grading in the course will be proportional to the balance of assignments. Bible Survey courses (BL502-BL509) have additional Bible reading requirements.

Recommended Course Sequence

Generally speaking, core courses are offered every year, while concentration courses are offered every other year. Phoenix Seminary's programs allow for a great deal of flexibility, but please note the following:

- BC498 must be completed within the first year.
- BL501 and SF501 must be completed within the first 30 semester credit hours for MDiv.
- TH501, TH502 and TH503 must be completed before TH504 can be taken for credit.
- At least one course from BL502–BL507 must be completed before BC501.
- BC501 must be completed before BC502.
- NT501, NT502, NT503 must be completed in sequence.
- OT501, OT502, OT503 must be completed in sequence.
- CF500 and CF509 must be completed before CF508.
- CF509, CF525 and CF527 must be completed before CF511.
- CF500, CF509, and CF527 must be completed before CF512, CF513, and CF514.
- At least 21 counseling hours including CF500, CF501, CF509, CF520, CF521, CF527, and CF528 must be completed before CF593, CF596, and CF597.
- CF599 Comprehensive Exam Prerequisites: CF500, CF505, CF520, CF521, CF522, CF523, CF525 and CF526.
- Internship prerequisites vary. Refer to the respective Internship course description for details.
- Additional prerequisites are detailed in the Course Descriptions section (see pages 131–169).

Transfer Credit

Current Students enrolled at Phoenix Seminary who desire to take courses at other institutions applicable to their degree programs must contact the Registrar prior to enrolling for such courses.

Students or Approved Applicants who have completed relevant graduate-level studies at another institution may be eligible to receive transfer credit, provided that the courses meet these criteria:

1. Completed with a grade of "C" (2.0) or higher (for the MAC and MABTS, "B" (3.0) or higher) as recorded on an official transcript from a graduate institution accredited by the Commission on Accrediting of the Association of Theological Schools or a regional accrediting association;
2. Completed within 10 years of application to a Phoenix Seminary program;
3. Approximately parallel to course content at Phoenix Seminary (80 percent or higher equivalence) as judged by comparison of course descriptions or syllabi;
4. If the course was completed within a master's degree, no more than 50 percent of the prior credits may be accepted in transfer towards the Phoenix Seminary degree;
5. For the maximum allowable transfer credits for each program, refer to the program descriptions (pages 32–62). There are additional limitations on the amount of distance learning credits that can be received (see Online Learning on page 85).

Where students can show warrant, exceptions to these guidelines may be granted.

In most instances, all transfer credit completed previously at other institutions is identified by the Registrar shortly after an applicant is admitted. An official letter detailing the transfer credit awarded is issued to the applicant before or during his or her first semester of enrollment. Please note that requests for transfer credit evaluation must be made subsequent to admission to a program, but prior to the second semester of enrollment (except in the case of transfer credit taken at other institutions while enrolled at Phoenix Seminary).

If granted, transfer credit is incorporated into your program, thereby reducing the total number of Phoenix Seminary credit hours required. Courses approved for transfer credit are not detailed on the Phoenix Seminary transcript and are not considered in the GPA for the purposes of determining academic standing.

Undergraduate coursework is not eligible for transfer credit, but see the sections on Advanced Standing and Course Validation below.

Questions regarding transfer credit should be addressed to the Registrar.



Beginning Your Studies

Advanced Standing

Students or Approved Applicants who have a strong background in the subject matter covered in courses required in their program (whether through undergraduate coursework or personal study) may be eligible to receive advanced standing.

Advanced Standing is awarded on the student's knowledge and competence as demonstrated through an examination. Although a written examination may be required, in some cases the examining instructor conducts an interview (in person or by telephone), during which the student is asked open-ended questions to determine if he or she can demonstrate a competent, current understanding of approximately 80 percent of the course content.

To schedule an appointment for an examination, contact your Student Services Advisor. An examination fee of \$50 must be submitted when taking each exam. This fee is non-refundable regardless of the outcome of the exam.

A maximum of 15 semester credit hours in the MDiv, 8 semester credit hours in the MABTS or MAM, or 4 semester credit hours in the Graduate Diploma may be waived by advanced standing. Combined Advanced Standing and Transfer Credit may not exceed 47 hours for the MDiv, 24 hours for the MABTS or MAM, or 15 hours for the Graduate Diploma. Advanced Standing cannot be applied to elective credit. See Courses Eligible for Advanced Standing/Course Validation on page 84.

If granted, Advanced Standing waives the required course from your program and also reduces the total number of Phoenix Seminary credit hours required. Courses approved for Advanced Standing are detailed on the Phoenix Seminary transcript but are not considered in the GPA for the purposes of determining academic standing.

Enrolling in a course for which Advanced Standing was granted will nullify the Advanced Standing. Non-credit students enrolled in a course may not take an Advanced Standing exam for that course. If they wish to receive credit, they must retake the course for credit and pay the full credit tuition. Please note that requests for Advanced Standing must be made subsequent to admission to a program, but prior to the second semester of enrollment, with the exception of the first-year Greek and Hebrew exams which may be attempted at any time prior to enrollment in Greek or Hebrew.

Questions regarding Advanced Standing should be addressed to your Student Services Advisor.

Course Validation

Students are encouraged to not duplicate coursework completed at the undergraduate level in their studies at Phoenix Seminary. Students or Approved Applicants who have a strong background in the subject matter covered in courses required in their program of study may be eligible to substitute electives in their place. The Registrar, in consultation with appropriate faculty as necessary, will assign Course Validations and determine whether substitute electives are allowed. Courses which meet the following criteria are normally eligible for Validation:

1. Completed with a grade of "B" (3.0) or higher as recorded on an official transcript from an accredited undergraduate institution;
2. Completed within five years of application to a Phoenix Seminary program;
3. Approximately 80 percent equivalent to the content of a required Phoenix Seminary course (Syllabi, course descriptions and course assignments may be required) contained in the Courses Eligible for Advanced Standing/Course Validation on page 84.

Where students can show warrant, exceptions to these guidelines may be granted.

Students who lack relevant undergraduate coursework, which is eligible for Validation, but who have considerable knowledge in a subject area through personal study, may complete an Advanced Standing examination instead. When such an examination is taken for the purpose of Course Validation, the course requirement will be waived, but not the credit hours. The examination fee is charged regardless of the outcome of the exam. For further details, see Advanced Standing on previous page.

Course Validation results in the waiving of required course(s) and the re-assignment of credit hours to divisional electives in the same course division or a related course division. For example, if BL502 Survey of the Pentateuch was validated, then any non-required BL Biblical Literature or OT Hebrew Language course could be taken instead. When multiple courses from the same division are validated, a portion of the hours may be assigned as general electives rather than divisional electives.

In most instances, all eligible course validations are identified by the Registrar shortly after an applicant is admitted. An official letter detailing the course validations is issued to the applicant before or during his or her first semester of enrollment. Note that requests for course validation must be made subsequent to admission to a program, but prior to the second semester of enrollment.

If granted, Course Validations result in specific required Phoenix Seminary courses being waived and replaced with divisional electives without a reduction in the total number of credit hours required for a program.

Enrolling in a course for which Course Validation has been granted will nullify the Validation. Students enrolled in a course for audit or enrichment may not take an Advanced Standing/Validation exam for that course. If they wish to receive credit for the course, they must retake the course for credit and pay the full credit tuition. Questions regarding Course Validations should be addressed to your Student Services Advisor.



Beginning Your Studies

Courses Eligible for Advanced Standing and Course Validation

(two credit hours each unless otherwise noted)

BIBLICAL COMMUNICATION (BC)

- BC501 Methodology of Biblical Communication
- BC502 Advanced Expository Communication
- BC509 Advanced Teaching Skills
- BC591 Biblical Communication Internship I

BIBLICAL LITERATURE (BL)

- BL502 Survey of the Pentateuch
- BL503 Survey of the Historical and Wisdom Literature
- BL504 Survey of the Prophets
- BL505 Survey of the Gospels
- BL506 Survey of Acts and the Pauline Epistles
- BL507 Survey of the General Epistles and Revelation

COUNSELING AND FAMILY (CF)

- CF507 Marriage and Family Ministry

CHURCH HISTORY (CH)

- CH501 History of World Christianity I (3 hours)
- CH502 History of World Christianity II (3 hours)

INTERCULTURAL STUDIES (IS)

- IS502 Global Outreach
- IS503 Evangelism and Discipleship
- IS591 Intercultural Studies Internship I

LEADERSHIP DEVELOPMENT (LD)

- LD502 Developing Leaders who Develop Leaders
- LD506 Survey of Effective Church Ministries
- LD507 Church Growth and Assimilation
- LD509 Competencies in Ministry Administration
- LD591 Leadership Development Internship I

MINISTRY SKILLS (MS)

- MS502 Introduction to Biblical Counseling
- MS508 Competencies in Pastoral Practice
- MS509 Competencies in Ministry Leadership
- MS591 Ministry Skills Internship I

NEW TESTAMENT GREEK (NT)

- NT501 Learning New Testament Greek (3 hours)
- NT502 Reading New Testament Greek (3 hours)

OLD TESTAMENT HEBREW (OT)

- OT501 Learning Old Testament Hebrew (3 hours)
- OT502 Reading Old Testament Hebrew (3 hours)

THEOLOGY (TH)

- TH502 Humanity, Angels, and Christ (4 hours)
- TH503 Salvation, the Church and the Future (4 hours)



Online Learning

A maximum of 42 credits in the Master of Divinity and 21 credits in the Master of Arts in Ministry program may be completed through online learning, whether taken at Phoenix Seminary or transferred from another institution. The Master of Arts in Biblical and Theological Studies and the Graduate Diploma in Biblical and Theological Studies are offered completely online.

Online courses appeal to current on-campus students who may need to commute long distances or have an unexpected schedule conflict at home or work. They also appeal to those accepted to study at the Seminary who must delay moving to Phoenix for a season. Students in other U.S. states or foreign countries also find such courses a good option. Online courses are available for full academic credit to those enrolled in the Seminary's degree and diploma programs and may also be accessed on a non-credit basis. Online courses offered by Phoenix Seminary meet all applicable regulations of State and Federal agencies and the criteria of our professional (ATS) and regional (HLC) accrediting agencies.

The Phoenix Seminary Faculty have approved 28 courses which can be offered online. The Faculty's philosophy of education places a priority on the importance of face-to-face instruction and ministry formation in traditional classroom settings. Because the development of quality, graduate-level online courses is both expensive and time consuming, we are moving forward in this area carefully over several years and current online course offerings are limited. Our Online Education Committee is currently developing new online courses, focusing on classes drawn from the core curricula of our Master-level programs. As new online courses are completed, they will appear in the semester course schedules with course numbers followed by the letter "o."

Phoenix Seminary online courses are multifaceted, consisting of learning experiences such as captured lectures, assigned readings, projects, research papers, quizzes, discussion forums and examinations. The classes require regular and substantive student-faculty and student-student communication. Courses are often taught / facilitated by the faculty member whose lectures form the backbone of the course or by qualified online instructors who facilitate the course, using the captured lectures of the professor who developed the course. Online courses follow a traditional 15-week semester format in the fall and spring semesters, but are adapted in the summer semesters to follow the accelerated 10-week format.

State Authorization

Important Note: Applicants should review this section to ensure they are eligible for online courses.

Phoenix Seminary seeks authorization or exemption, as applicable, in U.S. states and territories in compliance with federal and state regulations that govern the offering of online programs. Phoenix Seminary continually monitors regulations in states and territories in which it offers programs and courses. Regulations vary by state. Please review regulatory information in your state of residence. For specific information regarding state authorization, approval, licensure or exemption, contact Dr. Josh Anderson, Assistant Dean of Distant Education, at janderson@ps.edu.

Phoenix Seminary is authorized to offer online courses in 44 states and the District of Columbia. The Seminary is currently not authorized in the following states or U.S. Territories: Alabama, Arkansas, Minnesota (authorized for MDiv but not MA programs), Michigan, Montana, North Dakota, Oregon, Wyoming, American Samoa, Commonwealth of Puerto Rico, Federal States of Micronesia, Guam, Republic of the Marshall Islands, Commonwealth of the Northern Mariana Islands and the U.S. Virgin Islands. Prospective students whose state has not yet authorized Phoenix Seminary for online courses should contact Dr. Josh Anderson at janderson@ps.edu.

Beginning Your Studies

Some states do not allow students to do their field education requirement without full state approval for the degree program. Students residing in the following states will need to complete their field education requirements while in residence at Phoenix Seminary: Delaware, Kentucky, Maryland, Massachusetts, Nevada, New Hampshire, New Mexico, Ohio, and South Carolina. For further information, contact Dr. Chip Moody, Director of Field Education, at cmoody@ps.edu.

Online Course Minimum System Requirements

Internet Connectivity	High speed connection (DSL, Cable, Satellite, Wireless)
Software	Microsoft Office 2007 or higher, Adobe Acrobat Reader
PC Operating Systems	Windows 7, Windows 8, Windows 8.1, Windows 10
PC Browsers	Microsoft Internet Explorer (version 11) Microsoft Edge Mozilla Firefox (through version 53) Google Chrome (through version 58) Legacy browsers with known compatibility issues: Internet Explorer 10 and below
Mac Operating Systems	OS X Yosemite (10.10.x), OS X El Capitan (10.11.x), Mac OS Sierra (10.12.x)
Mac browsers	Apple Safari (through version 10) Mozilla Firefox (through version 53) Google Chrome (through version 58) Legacy browsers with known compatibility issues: Safari 7 and below
Minimum RAM	2 GB
Recommended RAM	4 GB
Minimum CPU	Pentium 4, 1.3 GHz
Recommended CPU	Intel Core Duo 1.33 GHz. Recommended Intel i3 2.3 GHz

Technical Skills Required to Complete Online Coursework

To complete the requirements of a Phoenix Seminary online course you must have the ability: (1) to use a computer word processor such as Microsoft Word; (2) to launch a web browser (see above) and complete an online application at the seminary website for admission to Phoenix Seminary; (3) to register and pay tuition and fees for classes on line; (4) to log into the seminary's Moodlerooms Learning Management System and establish access using a password/key provided to registered students; (5) to access course materials and discussion forums by clicking on the items and drop-down menus displayed on the course page in Moodlerooms; (6) to send and receive email; (7) to send assignments to the professor as an attachment to email or through the electronic course dropbox in Moodlerooms; and (8) to complete course evaluations and related assessment surveys online.

Online Student Services and Support

Once admitted, online students are assigned a "personal librarian" at the Seminary Library with whom they may communicate by email, telephone or Skype video call.

- Academic advising may be obtained from the student's assigned Student Services Advisor.
- Career counseling is provided by the Dean of Students.
- Technical assistance is available by contacting OnlineSupport@ps.edu.

Registering for Courses

Registration

Phoenix Seminary has open registration for students the month registration opens. Follow the instructions below to log in to the online registration system. Students registering after open registration, please contact your Student Services Advisor.

Step 1) Log in to the Student Portal at www.ps.edu/register with the user name and password which you created for your online application. If you did not apply online, log in with the user name and password issued to you in the Registration Invitation Email.

Step 2) Click "Register for Classes" button (on the left side of the home page).

Step 3) Click the "Edit Registration" button. From there, you will see further instructions that explain how to complete the registration process.

If you have any questions or comments concerning the online registration process, contact your Student Services Advisor.

Auditing Courses

Credit students may audit a course without receiving credit. Auditors are considered regular participants in the course, though completion of written assignments or examinations is not required. Audit enrollment may be limited. Audited classes may be repeated for credit (full credit tuition would be charged for the retake). While in common usage, the term "Audit" is used to describe any sort of non-credit enrollment in a course, Phoenix Seminary considers Audit a technical term that describes the enrollment of a credit student in a course without receiving credit. The Seminary also allows for non-credit (Continuing Education) students to take courses without receiving credit. Moreover, graduates of credit programs at Phoenix Seminary may take courses for Alumni Enrichment without receiving credit.

Cancellation Policy

Phoenix Seminary reserves the right to cancel classes based on class size or to make other changes as seminary needs require. All information within the Course Schedule is subject to change at any time before the first week of the semester.

Schedule Changes

During the open registration period, you may make alterations to your schedule through the online registration portal. After this period ends, to make changes to your schedule you will need to contact your Student Services Advisor.

Students may add courses prior to the third class session (or its equivalent for intensive courses). Additions after that time must be approved in advance by submitting an Academic Petition to the Academic Petition Committee. Classes missed prior to the date the student added the course will count as absences for grading purposes. The student is responsible for consulting the course syllabus or instructor for specific details on the course attendance / grading policy.

Students may drop courses without grade penalty before the seventh class session (or its equivalent for intensive courses). Students may also change from credit to audit during this period. Courses dropped after that time will be recorded with a failing grade, unless the student has been granted permission to drop without academic penalty by submitting an Academic Petition to the Petition Committee.

It is the student's responsibility to notify their Student Services Advisor if a course is to be dropped. Pay careful attention to the Fee Schedule for key add, drop and refund dates.

Registering for Courses

Independent Study

In extenuating circumstances, all degree students may petition to enroll in a regular course through independent study. Students who take courses by independent study lose the benefit of classroom interaction with the professor and other students.

Consideration will be given to the student's academic record and the availability of an independent study supervisor. Academic Petitions for independent study should be submitted to your Student Services Advisor no later than four weeks prior to the Registration deadline.

Attendance is based on a minimum of three interactions during the semester between the instructor and student. The instructor will be available throughout the semester to clarify any questions or to discuss course topics. Assignments of homework, tasks, tests and papers may be due at different intervals. Methods of contact between student and instructor are structured differently and arranged between the two parties. Phoenix Seminary uses a variety of technology such as Skype, email, phone calls, Tegrity recordings (lecture capture software), Moodle and Facetime for communication within the independent study course.

There is a limit to the number of independent studies a student is permitted to take in each program degree.

MDiv = 2 Independent Studies
MABTS = 1 Independent Study
MAC = 1 Independent Study
MAM = 1 Independent Study
Grad. Diploma = No Independent Study

Individualized Study

An individualized study is a unique course which is designed by a faculty advisor and student which permits DMin, MDiv, MABTS, and MAM students to pursue personalized studies to build competence in their area of ministry interest. To be eligible for approval, an individualized study must:

1. Not replicate a course normally offered in the regular curriculum;
2. Have the support of the faculty member who would potentially supervise the study;
3. Pursue defined objectives which are clearly set forth in a course syllabus (created by the student and faculty advisor prior to registration);
4. Be undertaken by a student maintaining a cumulative GPA of at least 3.4.
5. The culminating requirements of two individualized studies in the MABTS program, requires students to have a cumulative 3.0 GPA.

Academic Petitions for individualized study should be submitted to your Student Services Advisor no later than four weeks prior to the Registration deadline.

Attendance is based on a minimum of three interactions during the semester between the instructor and student. The instructor will be available throughout the semester to clarify any questions or to discuss course topics. Assignments of homework, tasks, tests, and papers may be due at different intervals. Methods of contact between student and instructor are structured differently and arranged between the two parties.

There is a limit to the number of individualized studies a student is permitted to take in each program degree.

MDiv = 2 Individualized Studies
MABTS = 2 Individualized Studies
(Does not include Thesis I and II)
MAC = 1 Individualized Study
MAM = 1 Individualized Study
Grad. Diploma = No Individualized Study

Registration Priority

Credit students are given priority in course registration, and for this reason the number of non-credit or Alumni Enrichment seats may be capped in some courses. When the maximum enrollment for a course has been reached, seating priority will be given to students in the following order (regardless of the date of registration):

1. Credit Students (non-tuition waiver)
2. Credit Students (tuition waiver)
3. Non-Credit Students (non-tuition waiver)
4. Non-Credit Students (tuition waiver)

The Business Office

The Business Office ensures the accuracy and confidentiality of all student billing and payments. If you have any questions concerning your statement, the Tuition Installment Plan, or how to make a payment, please contact the Billing Office.

Office Hours

Monday-Friday, 8am–4pm

[Bursar/Accounting Specialist](#)

Pam Lyons, plyons@ps.edu or 602.429.4926

Payment

The Business Office issues statements via the student's netclassroom portal which itemize charges, credits, pending financial aid and payments due. This email will include instructions on accessing the Online Payment Center or signing up for the Tuition Installment Plan. If a student's tuition will be paid by a third party, the student should forward the statement directly to the third party. Payment should be submitted as soon as the student has determined how he or she wants to pay for courses, but no later than the Tuition Payment Deadline. The student will be charged a \$50 Late Tuition Payment Fee in instances when a late payment was not authorized by the Business Office or the Financial Aid Office. First-semester students and non-credit students may pay after this deadline but no later than the start of classes without paying a late fee. However, these students are nevertheless encouraged to pay by the Tuition Payment Deadline.

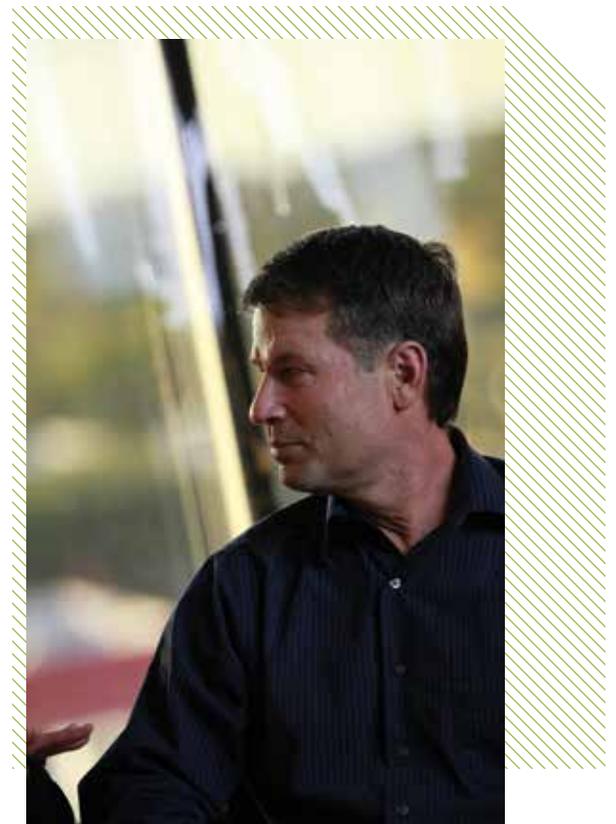
Tuition Installment Plan

Credit students have the option to pay their tuition and fees via interest-free monthly installments. The first installment of each semester is paid by check, money order, credit card or debit card by the semester's Tuition Payment Deadline. Subsequent installments are automatically withdrawn from the student's checking or savings account.

If you have any questions, comments, or suggestions concerning the online payment process or the Tuition Installment Plan, please contact your Student Services Advisor.

Alumni Tuition Waiver

The Alumni Tuition Waiver exists to encourage continuing education for our graduates of all credit programs. All Phoenix Seminary Alumni may register for any course (except TH504 or DMin courses) as non-credit, non-transcripted Alumni Enrichment with no charge for tuition or fees. DMin Alumni may also register for one Alumni Enrichment course annually at no cost. Alumni who have outstanding financial obligations to the Seminary will not be permitted to register for Alumni Enrichment courses.





Excelling in the Classroom

Section Contents

My seminary journey began as simply a graduate school option and ended as a significant chapter in my own novel as a follower of Christ. I grew professionally in ways that I know will forever benefit those that I walk alongside in the counseling office but I also grew personally in ways that never could have been planned for. Graduate school alone could not have done this, but the Lord did and he used Phoenix Seminary as a vessel.

—Tracy Carson, MAC Alumnus

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Excelling in the Classroom

Classroom Policies

Classroom Assistance

Students who are having difficulty in the classroom setting are not receiving the full value of their Seminary education. The Dean of Students Office is available to assist you in solving common problems associated with learning difficulties among students. Note that this is not a discussion of learning disabilities as clinically defined. Accommodation of disabilities, physical or educational, is handled on a case by case basis during the admissions process. While the Seminary is not equipped to handle all types of learning difficulties in the classroom, it can assist with the most common (see Appendix II).

Student-Professor Interaction

Many, if not most, classroom difficulties can be handled in the classroom itself. Informing a professor of adjustments he or she might make to their classroom presentations can go a long way to solving such difficulties. The faculty members at Phoenix Seminary are always interested in ways they can make the learning process more effective for all students.

Difficulty Understanding Faculty

Students who have difficulty understanding faculty oral communication because the student's first language is not English may need to ask the faculty member to slow down their rate of speech or enunciate more clearly. Some persons have difficulty understanding faculty oral communication when the professor has a strong accent or if their speech is too rapid or not loud enough. The Dean of Students can advocate on your behalf to accomplish this if you feel hesitant to raise the issue.

Tutoring

While Phoenix Seminary does not have a formal tutoring program, many informal tutoring relationships are formed by students themselves to meet this need. Students should discuss the need for tutoring with their course professor, who may have tutoring resources available to them. This is a common request in language courses. Often study groups develop within the student body that can be a productive resource.

Assistive Technology

Assistive and adaptive technology can be as simple as eyeglasses or as complex as voice recognition software. Students who must use assistive / adaptive technology should consult with the Dean of Students about the use of such technology in the classroom. Students should also make sure the professors of their courses understand the nature of the technology and how they can help make it more effective for you.

Course Assignments

All course papers shall be typewritten and formatted according to the proper stylebook, unless otherwise designated by the instructor. Please consult Phoenix Seminary's *Guidelines for Course Papers* located on www.ps.edu for stylebook information. Students are responsible for writing every part of their papers including footnotes, endnotes and bibliography. It is acceptable to hire someone to check, proof and edit what you have written.

Electronic Submission of Course Assignments

Unless alternative instructions are given in the course syllabus or in class, it is permissible to upload course assignments directly to the course webpage via the assignment submission link or via email attachment (typically doc., .docx or .pdf files) sent directly to the course instructor or teaching assistant. If an emailed acknowledgment of receipt is not issued to the student, it is the student's responsibility to follow up with instructor or teaching assistant to confirm receipt of any academic work or correspondence that the student submits electronically. Because the electronic submission of work does not guarantee receipt of such submissions, students are strongly urged to retain electronic and/or hard copies of all academic work submitted via any method in case the work is accidentally lost or destroyed. Additionally, if the student does electronically submit an assignment, they must retain proof of electronic submission with the date of submission (i.e., a copy from your email "Sent Items"). Copies of both the assignment and the proof of electronic submission should be retained at least until the student receives a final semester Grade Report through the Student Portal.

Late Paper Policy

Because dependability and industry are virtues of Christian character, the faculty encourages students to be faithful and timely in the completion of all course assignments. All late work will be penalized except in cases of unexpected circumstances beyond the student's control or when prior arrangements have been made with the professor in writing for unusual, unavoidable circumstances. No late assignments will be accepted after one week from their due date unless prior arrangements have been made with the professor.

Attendance Policy

One of the strengths of Phoenix Seminary is the classroom interaction between instructors and students. Attendance and participation are essential components of the training process. An absence for a ground course is defined when a student does not attend a class period on campus. (Watching a recorded lecture in lieu of attending class does not constitute attendance.) An absence for an online course is defined when the student does not participate in the week's activities for the course. (These activities include responding to discussion questions, taking quizzes and exams, turning in papers, etc.) When a student is going to be absent, they should consult with the instructor in advance about work to be missed. In the case of extenuating circumstances, students may request an exception to this policy by submitting a petition to the Academic Petition Committee.

Independent Study attendance is based on a minimum of three interactions during the semester between the instructor and student. The instructor will be available throughout the semester to clarify any questions or to discuss course topics.

Excessive absences may result in grade reduction or course failure as indicated on the following chart:

GROUND FORMAT	REDUCED GRADE	COURSE FAILURE
15-week	2 missed classes	4 missed classes
10-week	1.5 missed classes	3 missed classes
7-week	1 missed class	2 missed classes
Intensive	4 hours	8 hours
ONLINE FORMAT	REDUCED GRADE	COURSE FAILURE
15-week	2 missed classes	4 missed classes

Excelling in the Classroom

Course Evaluations

All credit students are required to complete an anonymous on-line course evaluation for each course completed. Course evaluations will be open for students to complete one week before the first day of the last week of the class until one day before grade reports are issued for the course. Students will not be able to access the course evaluation either prior to or following this period. All course evaluation results are reported anonymously: professors have no way of linking a particular student to a particular evaluation. This anonymous information will be processed and distributed to professors in summary form and used to strengthen their teaching methods and courses.

Course Examinations

Specific examination times are announced by the instructor. If you require proctoring for taking an exam that you have missed due to unavoidable illness or emergency, talk to your professor to see if arrangements can be made for this. Many professors will proctor late exams themselves or assign a Teaching Assistant or request another student or staff member to assist them in doing so. As a Seminary family we take such opportunities in stride as part of our joint educational mission.

Course Formats

Courses generally meet weekly for a single session (so a four-credit course would meet once weekly for four consecutive hours). The Seminary also offers courses in various intensive formats:

- Weekend intensives generally meet on a Friday evening plus three full Saturdays;
- One-week intensives meet for three-and-a-half or four consecutive weekdays;
- Evening intensives (offered in the January Term) meet in various formats;
- 7-week and 10-week intensives (offered in the Summer semester).

In addition, Phoenix Seminary offers an increasing number of courses online. These courses require significant weekly interaction online between the student, instructor and fellow students, but do not require the student to attend the courses on campus. The duration of online courses is 15 weeks in the Fall and Spring semesters and 10 weeks in Summer semesters.

Course Materials and Syllabi

Official course syllabi will be posted to respective course pages on <http://ps.mrooms.net> by the first day of each semester and / or distributed during the first session of each course.

Course materials will normally be available on <http://ps.mrooms.net> in advance of the following week's classes. These materials will normally not be distributed in class so students are responsible for obtaining any required

course materials (in electronic or printed form) prior to each class meeting.

It is the policy of Phoenix Seminary to regard any and all course materials, outlines, handouts, syllabi, Power Point presentations, etc. (including audio and video recordings) as the intellectual property of the course professor. Copyright and all rights concerning distribution, transmission, release or duplication in any form and by any means, including electronic media, of this material belongs to the course instructor, who has sole decision-making authority concerning requests for release, use or publication.

Student Website Accounts

Once admitted, all students are assigned a user account where all course-specific materials are hosted. Once a student has registered, he or she receives access to individual course webpages on the site. If a syllabus is not posted on the site, it is not yet available and will be posted as soon as it has been received.

Guidelines for Students

Disclosure of Personal Information

Students are exposed in the classroom, mentoring, internships and other Phoenix Seminary training to sensitive material on subjects such as domestic violence, child maltreatment, sexual abuse, substance abuse and severe psychopathology. Ministry in general, particularly counseling and one-on-one discipleship, entails being able to address these topics biblically and professionally and to navigate the complex personal emotions and thoughts these situations evoke. Students must be able to study these topics and discuss them in educational settings. Students must also be prepared to seek professional counseling should these issues evoke reactions that faculty or staff conclude will impede their ability to provide competent services to others.

Students participate in experiential, process, counseling skills, personal growth and supervision groups as well as in one-on-one exercises. These exercises require the practice and demonstration of various skills including the evaluation and critique of other students' personal characteristics. Students practice essential ministry and counseling skills in the presence of other students and faculty and are exposed to feedback in group settings from other students and faculty concerning their skills and abilities. Students are expected to reflect on and comment on their own personal histories (culture, faith tradition, ethnicity, life choices, etc.) as it relates to their ability to work with or biases their attitudes toward, individuals of differing or similar cultures, faiths, ethnicity, gender, orientation, life choices and so forth.

Human Subject Research Ethical Guidelines

When research conducted by members of the Phoenix Seminary community involves human subjects, the paramount responsibility of those members is to the human subjects they study. When there is a conflict of interest, these subjects always come first. It is essential that the rights, interests and sensitivities of those being studied be safeguarded. Among other things, research subjects have the right to remain anonymous; the right to understand the nature, purpose and intended use of the research; the right to understand the possible consequences of the research; and the right, if any, to fair compensation for their services. (Adapted from The Statements on Ethics of the American Anthropological Association). At Phoenix Seminary, human subject research is overseen by the Protection of Human Rights Research Internal Review Board. Students who expect to engage in human subject research should speak to their professor for more information.



Excelling in the Classroom

Student Internet Policy

Phoenix Seminary provides students with internet access in classrooms, the Student Lounge and the Library using wired ports or a wireless network. Student internet access is provided as a convenience and the Seminary does not guarantee compatibility of operation of this system. By using the Seminary's network, students agree to comply with all of the provisions of the current Student Internet Policy.

- Students must have their own computer to utilize the network;
- Phoenix Seminary does not provide technical support for students;
- Phoenix Seminary accepts no responsibility regarding the ability of students to access the network;
- Printing services are not provided;
- Students may not connect to the Seminary's administrative network;
- Sending or downloading of any video or audio is prohibited;
- Students should not use the network for commercial work or for the broadcast of non-Seminary information;
- Phoenix Seminary may discontinue this service at any time.

By using the Seminary's network, students acknowledge that security errors and hacking are an inherent risk associated with any internet service. For that reason, by using the network students knowingly assume such risk and further agree to hold the Seminary harmless for any claim or loss arising out of or related to, any such instance of hacking or other unauthorized use or access into the student's computer. The Seminary does not guarantee the privacy of any information on this network. Communications will be monitored or restricted as the Seminary deems necessary.

Phoenix Seminary accepts no responsibility for any software downloaded and/or installed, email opened or sites accessed while students are using the network. Any damage done to the student's computer from viruses, identity theft, spyware, plug-ins or other internet-associated programs is the sole responsibility of the student; and the student indemnifies and holds harmless the Seminary from any such damages.

Network communications are filtered, but offensive material may evade efforts to block it. Students are asked to refrain from displaying materials on their computers that may be interpreted as intimidating, hostile, offensive or inappropriate. Transmission, reception or display of any material of communications in violation of any U.S. or state regulation is prohibited, including unauthorized duplication of copyrighted material, access or dissemination of threatening or obscene material or of material protected as trade secrets. The Seminary may provide data available to law enforcement if requested.

Courteous Use of Technology

Phoenix Seminary considers a student's character to be evidenced in part by their respect for their classmates, professors, and their valuable time in class. Be courteous to others in your use of technology. Laptops and tablets are welcome in class to take notes and to access readings we're discussing. Using them for anything else (social networking, accessing non-course related websites, checking email) is discourteous and distracting to others. Phones must be silenced in class and stowed. That includes turning off the vibrate function. (Others hear it buzzing.) Is texting ok? No. If an emergency situation exists out of which you feel you must use your phone you should quietly step out of class to do so.

Student Involvement in Assessment

Because we are committed to integrity and Christian stewardship, Phoenix Seminary engages in systematic evaluation of its effectiveness in producing graduates who possess the knowledge, skills and character indicated in our Handbook, Web site and other publications. This ensures that published student learning outcomes are being met, protecting students from false claims about their educational experience. It is also foundational to the Seminary's credibility with those who call, employ and commission our alumni for Christian service. To facilitate on-going evaluation of our institutional effectiveness, students are asked to complete surveys and other assessment tools. These assist the faculty, administration and Board in evaluating program, curriculum and course design, effectiveness and content, but have no impact on students' grades or academic standing. Periodically, in connection with evaluation by our accrediting agencies, students are also asked to complete additional assessment instruments.

Teaching Assistants

Many professors at Phoenix Seminary utilize teaching assistants. Under the professor's supervision and his or her direction, teaching assistants may grade student assignments and assist students as needed. The grading of student assignments including grades, as well as all verbal and written conversations with students and the professor regarding student performance, will be kept in confidence by the teaching assistant. The professor of record is ultimately responsible for the course grading.

Visitor Policy

Phoenix Seminary welcomes visitors and encourages our current students to bring guests to class. However, in light of security concerns and in accordance with the Statement of Unity and Respect, the following guidelines must be observed:

1. All visits should be arranged in advance through the Enrollment Department (enrollment@ps.edu) so they can be cleared with the course professor;
2. All visitors (any person who is not a current student) must be escorted by a current student, alumnus, faculty member or staff member. The Enrollment Department will email the professor and Library Circulation Desk to alert them to any expected visitors;
3. Visitors are permitted to attend a maximum of two class sessions (or the equivalent) in a course;
4. Unescorted visitors who are not on the 'Expected Visitors' list emailed by the Enrollment Department will not be granted entrance to the Seminary facility;
5. Visitors should not participate in the class discussion unless invited to do so by the Professor. Visitors are welcome to observe and listen, but must be respectful of the fact that class time with the professor is limited and priority needs to be given to credit students.

Course Recording Policy

Many students find it helpful to record their course lectures so they can review them again. Students must always request the instructor's permission to record a course. "Taking the course" by listening to recordings made in class is not permitted except in cases of a formally-petitioned independent study. The instructor is not responsible to record classes for absent students for any reason.

Grading Policies

Course Extensions

In the rare cases of serious illness, family emergency, military assignment or other extenuating circumstances, a student may submit an academic petition to the Director of Academic Services requesting a formal course extension. A course extension allows the student to complete course work beyond the end of the semester until a newly specified deadline. If the student fails to complete the coursework by the end of the specified period, the course extension will be changed to an appropriate letter grade based on completed course requirements.

Grade Appeals

If a student feels that his or her final semester grade in a given course is not equitable, the student should consult with the course instructor. If the student is not satisfied, he or she may appeal in writing to the Academic Petition Committee. The Academic Petition Committee will confer with the instructor and seek a satisfactory resolution of the problem. The written appeal must be made within the subsequent semester.

Repeating a Course

Students may repeat any course in which a grade of C, D, F, WF, WP or U was received. When completed, only the last grade will be used in determining the grade point average. The former grades will remain on the student's academic transcript followed by an * indicating that the course was retaken.

Excelling in the Classroom

Grading Scale

The percentage ranges are given as guidelines which the course instructor has freedom to modify:

GRADE	PERCENT	POINTS	DESCRIPTION
A+	100–98	4.0	
A	97–95	4.0	Excellent; superior achievement
A-	94–92	3.7	
B+	91–90	3.3	
B	89–87	3.0	Good; commendable achievement
B-	86–84	2.7	
C+	83–82	2.3	
C	81–80	2.0	Satisfactory; acceptable achievement
C-	79–78	1.7	
D+	77–75	1.3	
D	74–73	1.0	Poor; marginal achievement
D-	72–71	0.7	
F	70–0	0.0	Failure to advance in course; no credit earned; computed in GPA
S+	N/A	N/A	Superior achievement of course objectives; not computed in GPA
S	N/A	N/A	Sufficient achievement of course objectives; not computed in GPA
S-	N/A	N/A	Acceptable achievement of course objectives; not computed in GPA
U+	N/A	N/A	Marginal achievement of course objectives; not computed in GPA
U	N/A	N/A	Insufficient achievement of course objectives; not computed in GPA
IP	N/A	N/A	In Progress (DMin Project only)
NR	N/A	N/A	Not Received; instructor has not yet submitted grade
EX	N/A	N/A	Extension; a formally-approved petition for course extension
WP	N/A	N/A	Withdrew from class while passing; not computed in GPA
WF	N/A	0.0	Withdrew from class while failing; computed in GPA until retake

Non-Credit Notations (no credit earned, not computed in GPA):

AE	N/A	N/A	Alumni Enrichment
AU	N/A	N/A	Audit
CERT	N/A	N/A	Certificate

Dean's List (Semester Grade Point Average)

3.6 - 4.0

Graduation Honors Qualifications (Cumulative Grade Point Average)

Highest Honors: 4.0 - 3.9

High Honors: 3.899 - 3.75

Honors: 3.749 - 3.6

Pursuing your Degree

Section Contents



My experience at Phoenix Seminary has pushed me to think deeply, to love boldly and to deepen my relationship with Christ. I have gained invaluable wisdom and insight into Scripture, biblical leadership and cross-cultural ministry. My professors have blessed and challenged me with their balance of compassion and intellect and I know I am a different person because of it.

—Carrisa Kienzle, MABL Alumnus

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Pursuing your Degree

Academic Freedom

Resident faculty of Phoenix Seminary must affirm the Faculty Teaching Position (see pages 129–130). We recognize that students come from a wide variety of evangelical denominations and churches and will not necessarily subscribe to every portion of the Teaching Position. However, in order to graduate, students must affirm the Phoenix Seminary Statement of Faith (see page 4), as we believe this reflects a broad-based statement of the essentials of the Christian faith.

Academic Standing

The following cumulative grade point averages must be maintained in order to remain in good academic standing:

PROGRAM	CUMULATIVE GPA
DMin	3.0
MABTS	3.0
MAC	3.0
MDiv/APMDiv	2.0
MAM	2.0
Graduate Diploma	2.0

Satisfactory Academic Progress

In order to maintain financial aid eligibility, students receiving VA or Title IV benefits are required to maintain Satisfactory Academic Progress [SAP]. Whether you are maintaining SAP is both a qualitative and quantitative measurement.

You must maintain a cumulative grade point average of at least 2.0 on a 4.0 scale in all master's-level degree programs (3.0 in MAC and MABTS). Should your cumulative GPA drop below this level, you have a two-semester probationary period to attain the GPA minimum. In addition, you must satisfactorily complete: 15 semester credit hours per academic year (Fall-Spring-Summer) in the MDiv program.

For financial aid eligibility, a leave of absence [LOA] does not extend the time period allowed for degree program completion. Rather, the time limit is calculated from the date of initial matriculation (which is the first semester you enrolled for classes). The Financial Aid Office will evaluate SAP at the end of each payment period. If SAP is not met in a given semester, a Financial Aid Warning will be issued. For further details, please see *Appendix V: Financial Aid Policies*.

Academic Warning, Probation and Dismissal Policy

Academic Warning*: A student whose GPA falls below the minimum required for his/her program, or receives a grade of D+, D, D-, WF or U, will be placed on academic warning. Academic Warning means: (1) the student may be encouraged to take a reduced load of courses; and (2) the student must have a conference with his/her academic advisor or the Provost to discuss areas of concern and options for improvement. Academic warning is removed when the student's GPA reaches (2.0 for M.Div and MAM; 3.0 for MABTS and MAC) or exceeds the minimum required for the degree.

Academic Probation*: A student whose GPA remains below the minimum GPA (2.0 for MDiv and MAM; 3.0 for MABTS and MAC) or below the minimum required for the degree at the close of a semester in which they are on academic warning, will be placed on academic probation. Academic probation means: (1) the student is required to take a reduced course load; (2) the student must have monthly conferences with his other academic advisor or the Provost during the probationary period to ensure clarity about possible consequences, discuss areas of concern, and pursue options for improvement; and (3) the student may no longer be making Satisfactory Academic Progress, and as such, may no longer be eligible for some kinds of financial aid.

Academic Dismissal *: A student whose GPA remains below a minimum of (2.0 for MDiv and MAM; 3.0 for MABTS and MAC) or below the degree program requirements at the conclusion of the next fall or spring semester (subsequent to the term in which the student is placed on probation) will be dismissed from the program. To be eligible for federal financial aid, the law specifies that by the end of the second academic year (regardless of how many credits the student has accrued), the student must have a cumulative GPA consistent with the requirement for graduation from the program. Furthermore, if the Registrar determines that a student cannot mathematically finish his/her program within the maximum Timeframe for Program Completion (see page 113), the student becomes ineligible for aid. This dismissal may be appealed by petition to the faculty for a joint recommendation for retention by the faculty, the Provost, and the Dean of Students.

A student who is dismissed for failing to meet academic standards may appeal for readmission after five weeks of the next semester have passed. The student must show that there were exceptional circumstances. Appeals for readmission should be submitted to the Academic Administrative Committee.

**Written notification is given by the Office of the Registrar to the student and to the student's mentor at the time of grade report distribution. In the cases of Academic Warning, Academic Probation or Academic Dismissal a notation is placed on the student's Official Transcript.*

Pursuing your Degree

Mentoring Program

The purpose of personal mentoring is to stimulate students to grow in godliness to increasingly embody the character of Christ and the lifestyle of mature Christian disciples.

Why does Phoenix Seminary require mentoring?

Personal character development does not happen in isolation. The focus of the Mentoring Program is character development. Through a Personal Development Plan, the student will create specific personal objectives for each of the four character attributes below. The mentoring relationship provides accountability as the student progresses toward their objectives.

In the area of Character Development, graduates will:

1. Evidence an increasing love and growing accountability to God and to the body of Christ.
2. Demonstrate Christ-like character and personal integrity.
3. Evidence strong moral and ethical standards in both personal and professional relationships and duties.
4. Demonstrate mental and emotional health.

Who participates in the mentoring program?

A mentoring relationship is required for all MDiv, MAC, MABTS (on-campus only), and MAM students. Students and mentors may choose to continue meeting beyond Mentoring Program requirements.

- MDiv and MAC—Until passing the 60-Hour Periodic Faculty Review
- MABTS and MAM—Until passing the 30-Hour Periodic Faculty Review

How are students and mentors connected?

The student prayerfully chooses someone in his or her Christian community who has the spiritual maturity and life experience to provide the student with wisdom and accountability. The student is to ask that individual to consider serving as their official Phoenix Seminary Mentor.

Before the end of the third week of their first semester of enrollment, the student is to contact Danielle Cholly in order to provide the Director of Mentoring with contact information for their mentor candidate. If the student cannot identify anyone to serve as their mentor, the Director of Mentoring will assist them in connecting with a mentor. All new mentors must be approved by the Director of Mentoring. *Students are required to communicate with the Mentoring Department by the end of the first semester. Failure to do so will result in the inability to register for the subsequent semester.*

At the end of each semester, the student will report the dates of their mentoring meetings to the Mentoring Coordinator. The mentor's input will also be requested for use in the Periodic Faculty Reviews.

Does mentoring show up on transcripts?

Transcription of mentoring requirements on the student record is based on the outcome of the Periodic Faculty Review. An outcome of Pass will result in a grade of "S" (Satisfactory) on the transcript. An outcome of Pass with Concern will result in a grade of "S-". An outcome of Remediation Required will result in a grade of "U" (Unsatisfactory) until the student completes a remediation plan proposed by the faculty and administered by the Office of the Dean of Students in consultation with the student's mentor. Students who do not complete their personal mentoring requirements receive an automatic outcome of Fail at their Periodic Faculty Review which will result in a grade of "U" (Unsatisfactory).

The *2017-2018 Handbook for Students and Mentors* and other mentoring documents are available by emailing Danielle Cholly, Student Development Assistant at dcholly@ps.edu. For more information, contact Dr. Chip Moody, Director of Mentoring, at cmoody@ps.edu or 602.429.4919.

Periodic Faculty Review

Students are Periodically Reviewed by Faculty for Continuation

The progress of each student in the MDiv, MAC, MABTS, and MAM will be reviewed by the Faculty. Periodic Faculty Reviews occur at approximately 30 semester credit hours for the MDiv, MAC, MABTS and MAM, and again at approximately 60 semester credit hours for the MDiv and MAC. The review is intended to encourage growth in the important areas of character, readiness for ministry and academic progress and is based on the Educational Values of Phoenix Seminary (see page 8). The review consists of a report of the student's progress by the student's Mentor and discussion by the faculty and administration. Passing the Periodic Faculty Review is necessary for the student to continue in the program. A student may appeal a Periodic Faculty Review decision by making a request in writing to the Academic Administrative Committee of Phoenix Seminary.

Actions Prior to the Periodic Faculty Review

Students will be alerted by email from the Mentoring Department no less than 15 days before his/her name is brought before the Periodic Faculty Review. The email will include:

- a. A reminder of verbiage in the Student Handbook concerning the Review;
- b. A statement that the Review will occur sometime during the next 30 days;
- c. A statement that all Reviews take place without the student present;
- d. A statement that a letter from the Dean of Students will be sent to each student reviewed informing them of the results of the Review.

Actions during the Periodic Faculty Review

During the 30-60 Periodic Faculty Review the assembled faculty, in assessing each student's progress, will come to one of the following determinations:

- a. Unconditional Pass
- b. Pass with Concern
- c. Remediation Required
- d. Fail

Pursuing your Degree

Field Education

Field Education Requirements

A core value at Phoenix Seminary is to prepare students to serve Jesus Christ effectively in a changing world by providing ministry training. Significant components of this training are accomplished through field education. Each degree program has field education requirements.

1. INTERNSHIPS (BC591, CF591, IS591, LD591, MS591, SF591)

Internships are designed to integrate students into living ministry situations in roles of creativity, leadership and direct ministry training by qualified ministry supervisors. Students will experience training critical to their ministry plans as well as cross-training to learn other aspects of ministry.

Students are responsible for arranging a ministry environment in which to complete their Internship, along with oversight and evaluation from a qualified Ministry Supervisor. Students should plan to intern in the area of their expected ministry service following graduation and should become involved in and committed to a potential internship site as early as possible in their Seminary experience. For assistance in securing a ministry environment or for any other questions regarding the Internship process, please contact the Director of Field Education.

Students register for Internships as they would any other course. The Internship Information and Registration Packet should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.

2. COUNSELING PRE-PRACTICUM (CF593)

CF593 Counseling Pre-Practicum is designed to integrate students into client-based environments under the care of qualified counseling supervisors. Students will experience training critical to their counseling skills as well as learn about the dynamics of clinical practice. This summative experience combines knowledge of counseling theory and research, counseling skills, knowledge of Scripture, biblical character, and gifts of the Spirit into a unified, coherent experience. Students bring together these different skills and are matched with actual clients in a real life counseling setting.

3. COUNSELING INTERNSHIPS (CF596/597)

CF596 Counseling Internship I is an introduction to the practice of clinical assessment, treatment planning, and interventions within a professional counseling practice. Student-counselors evaluate their own work as well as receiving client, peer, supervisor, and faculty feedback in 360 evaluations. Classroom component accompanies field placement.

CF597 Counseling Internship II is an advanced practice of assessment, diagnosis, and treatment of individuals, couples, families, and /or groups under the direct supervision of an approved on-site supervisor and faculty supervisor. Classroom component accompanies field placement.

Students register for CF593, CF596, and CF597 as they would any other course, but it is imperative that students follow all procedures including registration, application, letters of reference, fingerprinting and insurance. The Information and Registration Packet should be submitted to Dr. Justin Smith, the Director of the Counseling Program, well before the start of the semester in which the student plans to complete the Pre-Practicum and no later than the 2nd Friday of the semester.

My depth of knowledge been expanded and deepened and my ability to share this knowledge with others has greatly increased. Along with this increase in knowledge has come an ability to be more gracious to my fellow man. I have learned how to be kinder and more understanding of the trials of those who don't know the Lord but should. I look forward to God opening a door for me so that I can spend the rest of my days carrying the good news to the men and women behind prison walls.

—Gene Sellards, MABL Alumnus

Clinical Pastoral Education (CPE)

Clinical Pastoral Education (CPE) is designed to advance the skills, attitudes, and ethics of pastoral care giving under a theological and behavioral health model. It is especially useful for those considering work as a pastor or chaplain. Certain chaplaincy opportunities are only open to those who have completed two or more units of CPE, either in seminary or after graduation.

CPE units may be undertaken from centers accredited by either the Association for Clinical Pastoral Education (ACPE) or the College of Pastoral Supervision and Psychotherapy (CPSP). Students may receive transfer credit at Phoenix Seminary for completion of ACPE or CPSP-accredited Clinical Pastoral Education (CPE) units.

The Association for Clinical Pastoral Education

The Association for Clinical Pastoral Education, Inc. is a multicultural, multi-faith professional association committed to advancing experience-based theological education for seminarians, clergy and lay persons of diverse cultures, ethnic groups and faith traditions. They establish standards, certify supervisors and accredit programs and centers in varied settings. ACPE programs promote the integration of personal history, faith tradition and the behavioral sciences in the practice of spiritual care through the clinical educational methods of Clinical Pastoral Education. CPE may be used as an avenue for completing certain Field Education requirements in your Seminary degree program. It is up to the student to make contact with the CPE center of their choice, register and pay all fees associated with the center and to communicate to the Director of Field Education and / or the Registrar his or her intent to complete one or more CPE units in order to receive transfer credit.

The CPE centers in Arizona are:

- Banner Good Samaritan Medical Center
Department of Spiritual Care
1111 East McDowell Road
PO Box 2989
Phoenix, AZ 85006-2612
602.839.2249
- Banner Desert Medical Center
Department of Spiritual Care
1400 South Dobson Road
Mesa, AZ 85202
480.412.4888

- Yuma Regional Medical Center
Department of Spiritual Care
and Patient Advocacy
2400 South Avenue A
Yuma, AZ 85364-7127
928.336.7510

The College of Pastoral Supervision and Psychotherapy (CPSP)

The College of Pastoral Supervision and Psychotherapy is a theologically based covenant community, dedicated to "Recovery of Soul." CPSP offers the following:

- Accredited training and credentialing for Pastoral Psychotherapy. Credential is certification as Diplomate in Pastoral Psychotherapy.
- Accredited training and credentialing for Pastoral Supervision. Credential is certification as Diplomate in Pastoral Supervision.
- Accredited training and credentialing for Pastoral Counseling. Credential is certification as Pastoral Counselor or Associate Pastoral Counselor.
- Accredited training and credentialing for Clinical Chaplaincy. Credential is certification as Board Certified Clinical Chaplain or Board Certified Associate Clinical Chaplain.

The contact for CPSP in Phoenix is:

- Dr. Geoff Tio
520.370.4196
geoftio@ccchaplains.org

Pursuing your Degree

[Caveat for aspiring chaplains: The major chaplaincy certification body in the U.S. is the Board of Chaplaincy Certification of the Association of Professional Chaplains. They have strict standards for CPE acceptance, requiring four units of CPE as one of the requirements for Board Certification. The Board may or may not accept specific CPE experiences depending on where they were completed. You should check with the Association of Professional Chaplains before you undertake CPE to make sure yours will be credited toward certification.]

Transfer Credit for Clinical Pastoral Education

For the first completed unit of CPE the student will receive up to six semester credit hours of transfer credit toward BC591, CF591, LD591, MS591 and/or general electives. A maximum of two units of CPE will be considered for up to a maximum of eight semester credit hours of transfer credit. Students are encouraged to undertake CPE only after they have completed approximately one half of their degree program. Evidence of completion of the unit will be the student's final CPE supervisor's evaluation and/or a copy of the certificate of completion awarded by the ACPE or CPSP.

For other questions related to CPE, please contact Dr. Chip Moody or a CPE center of your interest.

Transfer Credit for Selah Certificate in Spiritual Direction

Students in the Master of Divinity in Spiritual Formation or the Master of Arts in Ministry Spiritual Formation emphasis are encouraged to consider pursuing the Selah Certificate Program in Spiritual Direction (offered through Leadership Transformations, Inc.) in conjunction with their Phoenix Seminary studies. The Selah program is Trinitarian in theology, contemplative in style, and biblical in grounding. This limited-size cohort program is designed around five residential retreats over a two-year period with each retreat lasting 3-4 days / nights. Students who successfully complete the Selah Certificate in Spiritual Direction and provide official documentation of completion will receive up to eight semester credit hours of transfer credit toward the SF591 Spiritual Formation Internship and / or general electives, subject to the approval of the Director of Field Education and / or the Registrar. For further information, contact:

Leadership Transformations, Inc.

Selah Certificate Program in Spiritual Direction

www.leadershiptransformations.org/selah.htm

info@leadershiptransformations.org

877.832.6584

Transfer Credit for Department of Defense Chaplains' School

Students who successfully complete military Chaplain's School as chaplain candidates and provide official documentation of completion, will receive up to six semester credit hours of transfer credit toward BC591, CF591, LD591, MS591 and/or general electives, subject to the approval of the Director of Field Education and/or the Registrar. (Credit is limited to programs of the United States Department of Defense or Canadian National Defense.)

Advanced Standing for Field Education

Students who have extensive ministry experience may apply for Advanced Standing to be exempted from the Internship. For more details, download the Advanced Standing Application for Internships from the Field Education section from the website.

Field Education Personnel

The Director of Field Education is responsible for orienting students to their responsibilities, assisting in identifying potential ministry sites, serving as liaison with Ministry Supervisors when required and evaluating the student's progress in the program. The Ministry Supervisor assists the student in designing the scope of the ministry experience. Supervisor will exercise oversight of the student during the duration of the experience and will assist in the evaluation of the student's performance. The student's Mentor may also be a helpful resource in reviewing the balance of spiritual life, academic life, ministry, employment and personal concerns. For information not covered here contact Dr. Chip Moody, Director of Field Education, at cmoody@ps.edu. Students in CF593, CF596, or CF597 should contact Dr. Justin Smith at jsmith@ps.edu with any questions.

Records Retention

Phoenix Seminary retains a variety of records pertinent to the academic progress of students. These records are available to faculty and staff who have a legitimate educational interest in the student. Educational records are released to third parties only with the student's written authorization.

Phoenix Seminary retains documents for approved applicants for up to two years. For applicants who do enroll, the Seminary retains documents in their official files for two years beyond the date of last attendance. Basic application materials and the official records of academic achievement at Phoenix Seminary are retained permanently.

The Family Educational Rights and Privacy Act of 1974 governs students' rights of privacy and access to their educational records. Students have the right to inspect their files and all materials therein, except those items specifically waived by the student. Students wishing to view their files should contact the Registrar. For details, see Appendix IV.

Student Directory

Directory Information which students have not requested withheld is displayed in the student directory. To update or to place a hold on your Directory Information, contact the Registrar. Directory Information is for student-use only and may not be released to any third party or used for non-Seminary purposes.

Audio/Video Recording of Classes

By enrolling for classes at Phoenix Seminary students voluntarily agree to have themselves recorded. The school "captures" many class sessions (including breaks) in high-definition video for use in construction of online courses. Students must leave the classroom if they wish to discuss confidential subjects with the professor or other students.

Photography for Marketing Purposes

Occasionally a photographer is on hand to take classroom and event photos. Enrollment at Phoenix Seminary implies consent for use of photographs in limited ways to promote the Seminary. If you must maintain privacy for security reasons, please send a notice in writing to registrar@ps.edu.

Student Privacy

It is the policy of Phoenix Seminary to adhere to the provisions of the Family Education Rights and Privacy Act of 1974 (FERPA), also known as the Buckley Amendment. For detailed information about FERPA rights at Phoenix Seminary see page 181.

Phoenix Seminary and Ottawa University communicate on a need-to-know basis regarding students' academic progress in the cooperative MAC program and other program-related issues.

Transcripts

Phoenix Seminary students and alumni are entitled to receive transcripts of their completed course work if they have no financial obligations to the Seminary. The Transcript Request Form is available on www.ps.edu under Current Students > Forms and Documents-Miscellaneous tab > Transcript Request Form. An official transcript will be issued to appropriate institutions or individuals in a sealed, signed envelope within ten business days of the receipt of your signed transcript request and payment. Unofficial Transcripts may be obtained free of charge through the Student Portal or requested through the Office of the Registrar.

Transcripts from other institutions contained in student files are the property of Phoenix Seminary and as such are under the control of the Office of the Registrar. While federal law allows that students may review the content of their academic files, transcripts from other institutions submitted to Phoenix Seminary for admissions or transfer credit evaluation will not be photocopied or forwarded elsewhere.

Pursuing your Degree

Student Grievances Procedures

Phoenix Seminary makes it a priority to resolve student complaints and concerns in a prompt and fair manner. If a student has a complaint regarding a member of the faculty, Board or administration, we encourage students to make a reasonable effort to resolve issues before submitting an official complaint. The student may also file a written complaint detailing the issue and address it with the Executive Vice President/Provost, Dr. Bing Hunter. They will acknowledge receipt of the grievance and establish a file within ten (10) business days. The Executive Vice President/Provost may schedule a meeting with the student to help them resolve the grievance. In the event that the complaint involves the Provost, the complaint should be submitted to the Seminary President.

Complaints are reviewed with relevant faculty and/or staff at Phoenix Seminary in order to respond appropriately to your concerns. If you have additional questions or concerns, contact the Dean of Students, Dr. Chip Moody at 602.429.4919 or cmoody@ps.edu.

If the complaint cannot be resolved after exhausting the institution's grievance procedure, the student may file a complaint with the Arizona State Board for Private Postsecondary Education.

Arizona Student Complaint Policy

Arizona Student Complaint Policy in accordance with State law, the Arizona State Board for Private Postsecondary Education ("Board") is responsible for investigating student complaints against educational institutions licensed by this Board. Pursuant to Arizona Administrative Code Rule R4-39-403, the complaint procedure is stated as follows:

1. If a student has a complaint against a licensed institution or program and has exhausted all available grievance procedures established by the institution, that student may file a written complaint with the Board. A complaint must be filed within three years of the student's last date of attendance.
2. The Board's staff shall investigate the student complaint and may refer the student complaint to the Board's Complaint Committee for initial consideration at a public Complaint Committee Meeting. The complainant and the institution would receive written notice of the date, time and place at which the complaint would be considered by the Complaint Committee.
3. After the initial investigation and consideration of the student complaint, the student complaint shall be placed on the agenda of the next available Public Board Meeting for final consideration by the Board. The complainant and the institution will receive written notice of the date,

time and place at which the complaint will be considered by the Board. The complainant's failure to appear at the Board Meeting may result in dismissal of the complaint.

4. After a review of the student complaint, the Complaint Committee shall determine that the student complaint needs further investigation. Based upon the outcome of the investigation, the complaint may be re-heard by the Complaint Committee or referred to the Board. They shall determine that the student complaint does not demonstrate that a violation of statute or rule occurred and recommend to the Board that the complaint be dismissed. Or the Committee shall determine that the complaint demonstrates that a violation of statute or rule occurred and send a report of its findings and recommendation to the Board.
5. Upon receipt of the Complaint Committee's findings and recommendation, the Board shall affirm, reverse, adopt, modify, supplement, amend, or reject the report, in whole or in part, and determine there are reasonable grounds that the complaint demonstrates a violation of Board statutes and rules.
6. If the Board determines there are reasonable grounds to believe that the complaint demonstrates a violation of Board statute or rules, the Board shall set the matter for hearing under Arizona Revised Statute Sections 41-1092 et seq.

For more information, please see <https://ppse.az.gov/content/student-complaint-procedure>.

The Arizona State Board for Private Postsecondary Education ("Board")
1400 W. Washington Street Room 260
Phoenix, AZ 85007
Phone: 602.542.5709
Fax: 602.542.1253

Out-of-State Student Complaints and Grievances Procedure

Our out-of-state students are just as important to us as our on-campus students! If you are a student living outside of Arizona while attending Phoenix Seminary through electronically delivered courses and have a concern or grievance, we want you to tell us. Students may submit an official written complaint detailing the issue to the Provost, Dr. Bing Hunter, at bhunter@ps.edu or 602.429.4431.

Students involved with distance education can file a complaint with their state's enforcement authority. To locate your state's complaint procedure, go to the Seminary's website and choose the "About Online Learning" tab. Scroll down to Online Course Complaint Process and click on "Summary Document" to get complaint information for your state. Every effort is made to provide accurate information on the summary document page. However, Phoenix Seminary is not responsible for changes to various states' policies or links to their website information. If you encounter a broken website link, please try entering the link directly into your browser's address bar or utilize the contact information to contact the agency directly for the most up-to-date information.

Student Complaints to the Association of Theological Schools

Phoenix Seminary is accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada (ATS). Students who believe the Seminary has violated ATS standards, and wish to file a complaint, should submit their complaint in writing to the Chief Academic Officer, Dr. Bing Hunter, who serves as the coordinator of institutional accreditation. The Chief Academic Officer will review

the complaint and make a written response to the student within fifteen working days of the receipt of the complaint. The Chief Academic Officer will forward all records related to the complaint to the ATS Board of Commissioners for their review and any subsequent actions they may wish take in response to the complaint. If the student is not satisfied with the response and still believes that the Seminary is out of compliance with the criteria, he or she may file a complaint in writing with the Association of Theological Schools in the United States and Canada, 10 Summit Park Drive, Pittsburgh, PA 15275-1103.

Standards for Completion of a Second Degree

A student who has earned or is working on a degree at Phoenix Seminary may earn a second degree under the following conditions:

1. The student must meet the requirements for both degree programs. The student who has not yet completed his or her first master's degree may be admitted provisionally to the second program.
2. Credits earned for the first degree may be used to meet the requirements of the second degree, provided that those credits were earned within five years of admission to the second degree.
3. The student must satisfy all requirements for the second degree program.
4. No more than half the credit hours from the first degree may be counted toward the second and no more than half the credit hours from the second degree may come from courses counted for the first.

Why We Use Gender Inclusive Language

Out of respect for both men and women as created in the image of God we encourage students to use terms that refer to both men and women where consistent with the intended meaning. For example, it is more appropriate to say, "All people need to be saved," or "Everyone needs to be saved" than to say, "All men need to be saved." And where ordinary style and readability allow, it is appropriate to say, "Each student should bring his or her textbook to class" rather than, "Each student should bring his textbook to class." This policy is not intended as a criticism of gender-specific language in the Bible, such as in verses that use "man" as a title for the human race (as in Gen. 1:27, "God created man in his own image"), or verses that refer to a representative individual as an example of a general case (as in Rev. 3:20, "If anyone hears my voice and opens the door, I will come in to him and eat with him, and he with me").

Pursuing your Degree

Student Conduct

Phoenix Seminary is committed not only to the theological education of its students, but also to their personal and professional formation for ministry. Student conduct is therefore of concern to the Seminary faculty, especially when poor conduct compromises the learning environment of the Seminary or the personal preparation of the student for Christian vocation. As representatives of Jesus Christ, students are to demonstrate a lifestyle consistent with His character. Accordingly, students are to be men and women of high moral character whose conduct is consistent with the standards of Scripture (see Educational Values on page 8).

Because compliance with high standards of conduct is fundamental to the religious mission and objectives of Phoenix Seminary, students who fail or refuse to comply with such standards are subject to discipline, up to and including where appropriate, dismissal from Phoenix Seminary.

While behaviors bearing upon moral conduct are diverse in nature, some of these behaviors merit particular emphasis. These areas are discussed in the appendix section of this publication. It is expected that students will familiarize themselves with the Student Conduct Policy in Appendix I. A student's failure to be aware of the contents of the Student Conduct Policy will not be accepted as a defense against adjudication under the Student Discipline Policy (included in the Student Conduct Policy) of Phoenix Seminary.

Subjects included in the Student Conduct Policy worthy of particular mention are:

- Academic honesty
- Fitness for ministry
- Arrests/Convictions
- Seminary responses to student separation or divorce
- Sexual harassment
- Church discipline or loss of church recommendation
- Drug and alcohol abuse
- Church attendance
- Sexual responsibility
- Domestic violence

Also included in the Student Conduct Policy is guidance for students in counseling programs of the Seminary with regard to their clinical placement. *Such students should be familiar with this policy present in the Student Conduct Policy in Appendix I.* Counseling students may be prohibited from proceeding to the supervised clinical practice required for completion of their degree program if a student's personal and professional conduct is not suitable for placement.

Statement of Unity and Respect

Fundamental to our life of study and community at Phoenix Seminary is the following ethos ascribed to by the faculty and student body.

At Phoenix Seminary we desire to create an educational community which reflects the kind of community called for in Scripture. The New Testament is patently clear that: (1) love and unity among Christians are cardinal Christian virtues (Galatians 5:14–15; Colossians 3:14) and are the most powerful evidence of the veracity of the gospel (John 13:34–35; 17:21–23); and that (2) in the body of Christ there is absolute equality in value and dignity, regardless of gender, race or social status (Galatians 3:28; Col. 3:11). In view of these two principles, all students at Phoenix Seminary are expected to treat others in the Phoenix Seminary community with respect and dignity. We desire to be particularly careful to treat women and ethnic minorities with dignity and respect as fellow bearers of the image of God. In keeping with the principles of Matthew 18, we strongly encourage students or employees who believe this statement of unity and respect is being violated to discuss their concerns with the individual they believe is violating the statement. However, if for any reason this is not possible or if discussion with the alleged violator fails to resolve the concern, the student or employee is asked to see the Dean of Students (in the extended absence of a Dean of Students, the Academic Dean will substitute) or the Director of Human Resources (as appropriate) and discuss the concerns with him or her. In addition to any appropriate disciplinary consequence imposed pursuant to the school disciplinary policies, a professor may dismiss any student from his or her classroom who is in violation of this policy and is not responding appropriately to input from the professor.

Students with Disabilities

Phoenix Seminary recognizes the gifts and calling to ministry of all students, including students with disabilities. The Seminary strives to honor and address the needs and concerns of its students with disabilities through this statement of program guidelines. The Seminary does not discriminate against applicants/students on the basis of an applicant/student's disability(ies) as set forth in these Guidelines and as otherwise provided by law.

Phoenix Seminary is a privately funded, nonprofit, religious organization that is committed to providing reasonable accommodations within the limitations of Seminary resources. These Guidelines do not create contractual or other legally enforceable rights, or waive Phoenix Seminary's rights or status under law.

An accommodation for a disability is designed to help the student function effectively in areas in which his or her disability might otherwise impair academic performance, without fundamentally altering the nature of the student's classes. To receive disability consideration, a student must request accommodation and provide documentation supporting the nature and limitations of a disability. Accommodations cannot be granted unless the student provides documentation that reasonably supports the requested accommodation.

To apply for an accommodation for a disability and to read the Seminary's Students with Disabilities policy, please see Appendix II in this publication or contact Dr. Chip Moody, Dean of Students.

Pursuing your Degree

Leave of Absence, Withdrawal and Readmission

Leave of Absence

Students who will not be registering for courses in a semester must complete the Leave of Absence Form (available on www.ps.edu). Students should plan extended absences of a semester or longer with their Student Services Advisor. Students may request a Leave of Absence (LOA) not to exceed two consecutive Fall or Spring semesters (Summer semesters excluded). Students not registered for a course(s) in the third consecutive semester, they will be withdrawn from Phoenix Seminary. The student should speak with their Student Service Advisor before submission of the form to ensure that all matters are in order. An LOA may be granted for personal, financial or other reasons, but the expectation is that the student will return to his or her program within the time frame indicated on the LOA form.

A student on LOA retains his or her existing program year and is considered "Active" but "On Leave." The student should ensure that contact information and other relevant data are kept current through the Office of the Registrar. An LOA is permitted only for students in good standing and does not constitute a waiver of the time frame for program completion. LOA status is not intended to merely delay program deadlines or other program responsibilities but is rather a genuine absence from the Seminary community.

If during the LOA the student finds that he or she must withdraw from the Seminary or needs further extended leave beyond what was originally filed, he or she must communicate his or her intentions to their Student Services Advisor. Note: LOA beyond two consecutive Fall or Spring semesters (Summer semesters excluded) is considered withdrawal from the Seminary and the student must reapply with no guarantee of readmission.

For information concerning Students Recalled to Active Duty as Members of the National Guard or Reserve, see page 180.

For important information concerning Leaves of Absence and Title IV federal loans, see page Appendix V: Financial Aid Policies on 181.

Withdrawal and Readmission

If a student desires to withdraw from the Seminary with no intentions of returning, the student must complete the Withdrawal Form (available from your Student Services Advisor). The student should speak with their Student Services Advisor before submission of the form to ensure that all matters are in proper order. Please see the "Withdrawal from Courses" to

become aware of how it will academically effect the student's grades. Withdrawal is not complete until final settlements have been made with the Offices of Accounting, Financial Aid and the Registrar. Withdrawal from the Seminary deactivates the student's file and if he or she desires to return at a future date, the student must reapply with no guarantee of readmission.

Students who do not enroll for three consecutive Fall or Spring semesters (Summer semesters excluded) will be automatically withdrawn from their program and from the Seminary. Withdrawn students who desire to return must apply for readmission through the Admissions Office. Note: Withdrawn students who apply for readmission are subject to the program requirements in effect at the time of readmission rather than those from the time of initial admission.

Withdrawal from Courses

Students who are currently enrolled may drop from a class without academic penalty during the course drop period. A withdrawal after the course drop period will be recorded as "WF" in all courses, unless the student has been granted permission to withdraw without academic penalty by the Petition Committee. If granted permission, the student may receive a final grade of "WP" in all courses. The official withdrawal date is the date the Student Services Advisor is notified of the student's intention to withdraw. Students can withdraw from a course(s) two weeks before the last day of class. Students who desire to withdraw from their course(s) but does not desire to withdraw from the Seminary should use the Course Add/Drop/Withdrawal Form (available from your Student Services Advisor).

Graduation and Beyond



Time frame for Program Completion

Course work must generally be completed within the established time frame as measured from the date of entry into the program:

Doctor of Ministry	6 years
Master of Divinity	6 years
Master of Arts in Counseling	5 years
Master of Arts in Biblical and Theological Studies	4 years
Master of Arts in Ministry	4 years
Graduate Diploma	3 years

We understand that some students may find it difficult to complete the course of study within the established time frame. If additional time is needed, a Degree Completion Plan must be approved by the Registrar.

Any student who plans to participate in the graduation ceremony and changes their degree, needs to do so before March 1st. Any student who changes their degree after March 1st will be eligible to participate in the graduation ceremony of the next year.

Graduation Requirements

To graduate from Phoenix Seminary, the student must:

1. Give evidence of biblical understanding, godly character and readiness for ministry;
2. Complete the prescribed course of study within the Time frame for Program Completion with acceptable Academic Standing (see page 100);
3. Sign an affirmation of the Phoenix Seminary Statement of Faith (page 4);
4. Submit the Graduation Application by the posted deadline;
5. Settle all financial obligations with a zero balance, including payment of the Graduation Fee. Diplomas will be held for remaining balances;
6. Receive the recommendation of the Faculty and approval by the Board of Directors for graduation;
7. Complete the Graduating Student Questionnaire;
8. Students in the MAM, MABTS, and MAC program need to take the Bible and Theology test and pass with a minimum score of 80%. MDiv students need to pass the test before they sit for the theological oral exam;
9. Attend Commencement exercises. Permission to graduate *in absentia* should be requested in writing from the Academic Petition Committee at least six weeks prior to Commencement. Students graduating *in absentia* are still required to pay the full Graduation Fee.

Additional degree-specific graduation requirements are described in Academic Programs (pages 32–65).

Graduation and Beyond

Commencement Ceremony

The Commencement Ceremony is held annually at the end of the Spring Semester. The faculty believes that the Commencement Ceremony is a vital part of the academic calendar. All non-graduating students are encouraged to attend the Commencement Ceremony to show support for the graduates.

Degrees are awarded each semester upon completion of all degree requirements. The last day of the semester as indicated by the academic calendar is considered the official date of graduation.

Summer Graduates who will complete their degree requirements with no more than eight credit hours of course work may participate in the Commencement Ceremony preceding their final semester.

Graduation Fees

Graduation Fee (Doctor of Ministry) \$185

Graduation Fee (Masters and Graduate Diploma) \$160

The graduation fee is required for all graduates including *in absentia*. It covers the costs for Regalia, Diploma, and ten Graduation Announcements.

Exit Surveys

Exit surveys are conducted during the final semester by the Director of Academic Services and Admissions. This includes completing a brief Graduating Student Questionnaire issued by the Association of Theological Schools which allows us to evaluate the Seminary and the education students are receiving. This information is invaluable as we seek to offer the best Seminary education possible.

Vocational Assistance

The Office of the Dean of Students assists graduating MDiv and MAM students and alumni in finding ministry positions. For more information, contact Danielle Cholly at dcholly@ps.edu.

Alumni Association

The mission of the Alumni Association is to develop a lifelong connection between the Seminary and its graduates by cultivating communication, sharing resources and fostering relationships. Alumni are entitled to the following benefits:

- Take courses for alumni enrichment at no cost (some limitations apply)
- Free membership in the Phoenix Seminary Alumni Association
- Free membership to the Seminary Library with full access to its services
- Vocational assistance for MDiv and MAM Alumni
- Seminars and events designed for alumni, including the Alumni Forum
- Networking, ministry and fellowship opportunities with students, faculty and other alumni

You can also join the Association on Facebook and LinkedIn to connect with other graduates and for news on upcoming events.

Alumni Tuition Waiver

The Alumni Tuition Waiver exists to encourage continuing education for our degree graduates. All Phoenix Seminary Alumni may register for any course (except TH504, online NT501, online NT502, online OT501, online OT502, and DMin courses) as non-credit, non-transcripted Alumni Enrichment courses with no charge for tuition or fees. DMin Alumni may also register for one DMin Alumni Enrichment course each year at no cost. Alumni who have outstanding financial obligations to the Seminary will not be permitted to register for Alumni Enrichment courses.

Personnel and Teaching Position

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One of the hardest things to say is “I don’t know.” The most liberating and humbling aspect of attending Phoenix Seminary is the atmosphere of grace and humility. To hear a prominent professor, one who has forgotten more theology than I’ll ever know, say “I don’t know” frees my soul to absorb instead of defend. Seeing fellow students eager to learn without pretension or arrogance helped drop my guard of false pride. This atmosphere, along with the strong emphasis on mentoring, has nurtured my soul and protected my family from burnout.

—John Majors, MDiv BC Alumnus



Seminary Personnel

Executive Administration



Darryl L. DelHousaye, DMin

President; Professor, Pastoral Ministry

BA, California State University Northridge; MDiv, Talbot School of Theology; DMin, Western Seminary Phoenix
ddelhousaye@ps.edu | 602.429.4932

Dr. DelHousaye pastored in California at Grace Community Church in Sun Valley and First Baptist Church in San Lorenzo Valley before coming to Arizona in 1981. He served as the Senior Pastor of Scottsdale Bible Church for 25 years. Dr. DelHousaye is the author of *Love: The Agape Project, Today for Eternity* and the study notes for Acts in the *Nelson New King James Study Bible*. He co-authored *Ask Pastor Darryl: Answers to 121 Frequently Asked Bible Questions*, *Servant Leadership: The Seven Distinctive Characteristics of a Leader* and *The Personal Journal of Solomon: The Secrets of Kohelet*. Darryl maintains a rigorous schedule of preaching and teaching both locally and nationally.



W. Bingham Hunter, PhD

Executive Vice President and Provost; Academic

Dean; Professor, Biblical Studies and Prayer

BS, MS, Michigan State; MA, Trinity Evangelical Divinity School; PhD, University of Aberdeen, Scotland
bhunter@ps.edu | 602.429.4431

Dr. Hunter joined Phoenix Seminary in November 2007. He is a former Professor of Bible Exposition and Academic Dean of Talbot School of Theology (BIOLA University); Professor of New Testament and Senior Vice President of Education and Academic Dean of Trinity Evangelical Divinity School (Trinity International University); and Visiting Scholar at Cambridge University and the University of Strasbourg. Dr. Hunter is a fellow of the Institute for Biblical Research (IBR) and a member of the national ministerial of the Evangelical Free Church of America. A Bible teacher and conference speaker, Dr. Hunter's experience includes a period as a USAF officer, pastoral leadership in a large multi-site church and service as a field representative with the Billy Graham Evangelistic Association. His publications include *The God Who Hears* (translated into Russian, Korean and Portuguese) and *Praying when Life Hurts*. He is also a contributor to *The Dictionary of Paul and His Letters* and other theological dictionaries.



Steve Johnson, STM, MDiv

Executive Vice President for Strategic Advancement,

Adjunct Instructor, Intercultural Studies

BS, Arizona State University;

MDiv, Western Conservative Baptist Seminary;

STM, Dallas Theological Seminary; DMin, Candidate,

Phoenix Seminary

sjohnson@ps.edu | 602.429.4975

Having joined Phoenix Seminary in 2013, Reverend Steve Johnson brings over 40 years of pastoral and organizational leadership to his role as Executive Vice President for Strategic Advancement. He has served as a church planter and the Senior Pastor of several churches in Arizona, California, Florida and Argentina. Most recently Steve was the President of Latin America Mission, an interdenominational ministry with several hundred Anglo and Hispanic missionaries and partners in over 20 countries. Steve has also served as an associate with the Billy Graham Evangelistic Association, providing training for pastors and church leaders throughout Latin America and assisting in the leadership of major BGEA events. In addition to overseeing advancement, enrollment, admissions, financial aid, retention, and student service advising, he is currently giving leadership to the development of an International Hispanic Studies Center at Phoenix Seminary. He is currently finishing a doctorate on the importance of Latin American Integral (or Holistic) Mission and is Adjunct Instructor for Intercultural Studies.



Charles 'Chip' Moody, STM, DMin
Vice President of Student Development; Dean of Students; Director of DMin Program and Field Ed.
BA, William Jessup University;
MA, MDiv, Lincoln Christian Seminary;
STM, Yale University; DMin, Western Seminary Phoenix
cmoody@ps.edu | 602.429.4919

As Vice President for Student Development, Dr. Moody administers programs designed to advance the pastoral and ministry formation of our students, such as our Mentoring Program, Field Education curricula and efforts at character development. As Dean of Students he shepherds and counsels students, and oversees student disciplinary matters. His faculty responsibilities include directing the Doctor of Ministry program as well as teaching in the areas of homiletics, pastoral care and ministry leadership. Dr. Moody has over 37 years of ordained ministry experience in church pastorates in California, Connecticut, Maryland, and Arizona and for several years was a U.S. Navy chaplain in fleet commands of the U.S. Marine Corps. His Clinical Pastoral Education took place in both psychiatric and medical hospital settings with further study at the Johns Hopkins University Institute for Ministry to the Sick. He is a member of the *Evangelical Homiletics Society*, the *Association for Clinical Pastoral Education*, and the *Association for Doctor of Ministry Education*. He has served on the faculties of Mid-Atlantic Christian University, Embry-Riddle Aeronautical University and Arizona Christian University.

Seminary Personnel

Resident Faculty



Brian Arnold, PhD

Assistant Professor, Theology

BS, Eastern Kentucky University; MDiv, ThM,
PhD, The Southern Baptist Theological Seminary
barnold@ps.edu | 602.429.4444

Dr. Arnold joined the Phoenix Seminary faculty in 2015 and teaches courses in Systematic Theology and Church History. He has prior teaching experience as a Garrett Fellow at The Southern Baptist Theological Seminary. Dr. Arnold's dissertation was entitled "Justification One Hundred Years after Paul." In addition to an on-going interest in the early church's understanding of Justification, his research interests are Historical Theology, Systematic Theology, Patristics, and History of Interpretation. Brian and his wife, Lauren, have three children.



Roger Ball, DMin

Associate Professor, Leadership and Ministry

BA, MA, University of Arizona; MA, MA, Western
Seminary; DMin, Western Seminary Phoenix
rball@ps.edu | 602.429.4945

As the Senior Pastor of First Baptist Church of Tempe, Dr. Ball has spent the past 20 years creating training opportunities in the local church and launching dozens of students into ministry. Dr. Ball has a long history with Phoenix Seminary: he was one of its founding pastors and served as the Chair of the Board of Directors. He regularly speaks at conferences and seminars and is passionate about preaching the Bible and modeling integrity, grace and mercy. Areas of specialty include: conflict management, turn-around churches, church-planting, world missions and advanced teaching techniques.



John C. DelHousaye, PhD

Associate Professor, New Testament; Director of
Spiritual Formation

BA, Arizona State University; MDiv, Phoenix Seminary;
ThM, PhD, Fuller Theological Seminary
jdelhousaye@ps.edu | 602.429.4447

Dr. DelHousaye joined the faculty in 2001 and primarily teaches Greek and New Testament courses. In addition to cooking wholesome meals for his family, he enjoys studying Jewish and early Christian Literature. Occasionally, he reads papers on the historical Jesus and translates obscure passages that no one has ever heard about. His passion is for discipleship and teaching in the local church.

Resident Faculty



Wayne A. Grudem, PhD

Research Professor, *Theology and Biblical Studies*
BA, Harvard University;
MDiv, DD, Westminster Theological Seminary;
PhD, University of Cambridge
wgrudem@ps.edu | 602.429.4442

Dr. Grudem became Research Professor of Theology and Biblical Studies in 2001 after teaching at Trinity Evangelical Divinity School for 20 years. He has served as President of the Council on Biblical Manhood and Womanhood, as President of the Evangelical Theological Society (1999) and as a member of the Translation Oversight Committee for the English Standard Version of the Bible. He has written more than 100 articles for both popular and academic journals and his books include: *Systematic Theology*, *The Gift of Prophecy in the New Testament and Today*, *The First Epistle of Peter* (TNTC), *Evangelical Feminism and Biblical Truth*, *Business for the Glory of God* and *Politics According to the Bible*. He co-edited *Recovering Biblical Manhood and Womanhood* and was the general editor of the *ESV Study Bible*.



Peter Gurry, PhD

Assistant Professor, *New Testament*
BA, Moody Bible Institute;
ThM, Dallas Theological Seminary;
PhD, University of Cambridge
pgurry@ps.edu | 602.429.4440

Dr. Gurry joined the Phoenix Seminary faculty in 2017 and teaches courses in Greek Language and New Testament literature. His research interests range across Greek grammar, New Testament textual criticism, Syriac literature and culture, Pauline theology, and the history of Biblical scholarship. He has worked with the Center for the Study of New Testament Manuscripts and the Museum of the Bible, and presented his research at SBL, ETS, the British New Testament Conference, and elsewhere. Before moving to Phoenix, he and his family attended Faith Bible Church in Cincinnati and Christ Church in Cambridge, England. Dr. Gurry was also a web and graphic designer before coming to Phoenix Seminary. He is married to Kris and they have four young, highly-energetic children.



Malcolm R. Hartnell, PhD

Assistant Professor,
Intercultural Studies and Evangelism
BA, Arizona State University; MDiv, Denver Seminary;
ThM, PhD, School of Intercultural Studies,
Fuller Theological Seminary
mhartnell@ps.edu | 602.429.4449

Dr. Hartnell served with WorldVenture as a church worker on the south coast of Kenya for 17 years. His primary focus was church planting among the Digo, an unreached people group. Professor Hartnell also served as Kenya field chairman for six years and as pastor of a multi-ethnic church in Mombasa for two years. Presently, he is serving as an International Resource Consultant with WorldVenture in addition to teaching at Phoenix Seminary.

Resident Faculty



Johnathan E. Logan, MDiv
Instructor, Pastoral Theology
BA, Troy State University;
MDiv, Phoenix Seminary;
DMin Studies, Fuller Theological Seminary
jlogan@ps.edu | 602.429.4448

Pastor Logan entered pastoral ministry in 1980 and has served in numerous leadership roles at both the local and jurisdictional level. As a testament to his unique pastoral calling, he has successfully pioneered three local churches on three different continents. In 2001, Pastor Logan pioneered a mission effort in the nations of Kenya, Rwanda, Tanzania and Uganda. During this time his mission teams trained over 6,000 church leaders, established two Bible institutes and built churches and two residences for local pastors. He is the Administrative Assistant to the Jurisdictional Bishop of the Church of God in Christ (COGIC) East Africa and Arizona Jurisdictions. He pastors Antioch COGIC and is the District Superintendent of the Agape Fellowship District. Pastor Logan is a highly decorated Chief Master Sergeant (ret.) from the United States Air Force and is currently pursuing his Doctor of Ministry.



John Meade, PhD
Associate Professor, Old Testament
BA, Columbia International University;
MDiv, Southern Baptist Theological Seminary;
PhD, Southern Baptist Theological Seminary
jmeade@ps.edu | 602.429.4443

Dr. Meade joined the Phoenix Seminary Faculty in 2012 after graduating from Southern Baptist Theological Seminary with a Ph.D. in Old Testament, where he was awarded the 2005 Borchert Award for excellence in Old and New Testament Studies. He also received the 2011 External Studies Grant from The Southern Baptist Theological Seminary for dissertation research at the Septuaginta-Unternehmen in Göttingen, Germany. Currently, he is conducting research on Origin of Alexandria's Hexapla (www.hexapla.org), focusing specifically on Job 22–42. When he is not teaching or contributing to scholarly research, he is actively involved in his local church, having served as Sunday school teacher, small group leader and deacon.



Justin M. Smith, PsyD
Director of Counseling Program; Associate
Professor, Professional and Pastoral Counseling
BA, University of Wisconsin-Madison;
MA, Trinity Evangelical Divinity School;
PsyD, Wheaton College
jsmith@ps.edu | 602.429.4446

Dr. Smith first started working with troubled youth in 1981 as a volunteer with Youth for Christ. He has also worked full-time with Community Mental Health, Child Protective Services and the Wisconsin State Hospital. Dr. Smith is a licensed psychologist with over 25 years of clinical experience. He is a Clinical Fellow and Approved Supervisor with the American Association for Marriage and Family Therapy as well as the Clinical Director of the Arizona Association for Marriage and Family Therapy Supervision and Education Committee. Dr. Smith grew up in S.E. Asia, the son of missionary parents. He has been a part of three successful church plants in America and is an elder at his current church. He has written and spoken nationally on supervision, ethics, marriage and family therapy and working with sex offenders. Before coming to Phoenix Seminary he taught at Beloit College in Wisconsin.

Resident Faculty



Steven R. Tracy, PhD

Professor, Theology and Ethics

BA, Arizona State University;

MDiv, ThM, Western Seminary;

PhD, University of Sheffield, England

srtracy@ps.edu | 602.429.4445

Dr. Tracy pastored in three different churches for 15 years before coming on staff full-time at Phoenix Seminary. His PhD is in biblical studies (Pauline ethics) from the University of Sheffield, England. He is the author of numerous journal articles and seven books. Dr. Tracy's research and ministry specialization is in gender, sexuality, and abuse. He served the state of Arizona on the Governor's Commission for the Prevention of Violence against Women and is president of Mending the Soul Ministries, an abuse resource ministry he founded in 2003 with his wife Celestia. Dr. Tracy is particularly involved in trauma ministry in the Democratic Republic of the Congo and elsewhere in East Africa.

Seminary Personnel

Administrative Faculty



Joshua Anderson, DMin
Assistant Dean of Distance Education
BA, Arizona State University;
MDiv, Phoenix Seminary;
DMin, Phoenix Seminary;
janderson@ps.edu | 602.429.4432

In fall of 2002, Josh Anderson began his journey with Phoenix Seminary as a student. In August of 2009, shortly after earning his Master of Divinity - and after pastoring at a local church for six years - he joined the staff of Phoenix Seminary. For the last several years, he has led the online learning team, overseeing the development of the online Master of Arts in biblical and Theological studies program, the creation of online courses, and the maintenance of classroom technology. In addition to his work in higher education, Dr. Anderson has over a decade of pastoral experience in the Phoenix metropolitan area. Currently, he serves bi-vocationally as an elder and Associate Pastor of Teaching and Preaching at a church in Gilbert, Arizona. He also earned his Doctor of Ministry degree from Phoenix Seminary in Spring 2017. When he is not serving at the Seminary or his local church, he enjoys working out and teaching martial arts.



Charles 'Chip' Moody, STM, DMin
Vice President of Student Development; Dean of Students; Director of DMin Program and Field Ed.
BA, William Jessup University;
MA, MDiv, Lincoln Christian Seminary;
STM, Yale University; DMin, Western Seminary Phoenix
cmoody@ps.edu | 602.429.4919

As Vice President for Student Development, Dr. Moody administers programs designed to advance the pastoral and ministry formation of our students, such as our Mentoring Program, Field Education curricula and efforts at character development. As Dean of Students he shepherds and counsels students, and oversees student disciplinary matters. His faculty responsibilities include directing the Doctor of Ministry program as well as teaching in the areas of homiletics, pastoral care and ministry leadership. Dr. Moody has over 37 years of ordained ministry experience in church pastorates in California, Connecticut, Maryland, and Arizona and for several years was a U.S. Navy chaplain in fleet commands of the U.S. Marine Corps. His Clinical Pastoral Education took place in both psychiatric and medical hospital settings with further study at the Johns Hopkins University Institute for Ministry to the Sick. He has served on the faculties of Mid-Atlantic Christian University, Embry-Riddle Aeronautical University and Arizona Christian University.



Douglas R. Olbert, MDiv, MLIS
Director of Library Services
BA, Arizona State University; MA, Webster University;
MDiv, Phoenix Seminary; MLIS, University of Arizona
dolbert@ps.edu | 602.429.4961

A retired Air Force Major, Doug Olbert came to the Seminary after 20 years of service as a flight and staff officer with the Air Mobility Command. In 1995 he joined the Seminary staff and has developed the Library from two shelves of books into a full-service, 89,000-item facility. With a Masters in Library and Information Science, he is a specialist trained to provide the Seminary community with a wealth of information resources. Several times each year he works with his staff to increase student research productivity by exposing them to helpful technology, websites and print materials in his Library Research Tools Seminar. Major Olbert has been involved in the youth, educational and music ministries of several churches.

Seminary Personnel

Administrative Faculty



Roma R. Royer

Assistant Dean of Academic Services and
Assessment

rroyer@ps.edu | 602.429.4947

Miss Royer has served on the staff of Phoenix Seminary since 1990. She has more than 30 years of administrative experience in Christian ministry and actively serves in the local church. In her capacity as Assistant Dean, Miss Royer oversees assessment and assists the Chief Academic Officer with academic matters including accreditation.



Merry Stenson, M.Ed.

Registrar

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Merry Stenson earned her Masters Degree in Education of Adult and Family Ministry from Cardinal Stritch University. Her calling led her to have an educational impact at various churches through authoring Sunday School curriculums, Family, Faith, and Fun Nights, and Women's Retreats. Over the past 12 years, Merry has served as a Registrar at valley wide educational institutions assisting students to achieve their goals and graduate. She still has the passion for education and is pursuing her Doctor of Education degree.

PHOENIX SEMINARY

Scholarship with a Shepherd's Heart



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Assistant Dean of Distance Education
Phoenix Seminary
Biblical Literature



Bud Brown, DMin
Turn Around Pastors, Inc.
President
Doctor of Ministry



Kristin Beasley, MDiv, DMin
Mentor and Teacher
Live for Impact
Ministry Skills



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Arizona Christian University
Leadership Development



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Mark DeYmaz, DMin
 Founding Pastor
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 Doctor of Ministry



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 Executive Pastor
 Red Mountain Community Church
 Leadership Development



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 Executive Vice President of Strategic Advancement
 Phoenix Seminary
 Leadership Development



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 Dean of Student Development/Registrar
 Western Seminary
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Mobley Clinical Services
Licensed Psychologist
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Glendale Christian Church
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Roxane Thorstad, PsyD
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A Note on Faculty Availability

Student-Faculty interaction, both in and out of our classrooms, is a distinctive of Phoenix Seminary. Students should be aware that in addition to teaching and mentoring, our professors are encouraged to minister to the larger Body of Christ by writing articles and books for publication and presenting research papers at professional society meetings. Faculty members are also periodically granted sabbatical leave to pursue research, publication and additional training in their academic discipline. As a consequence, in any given semester a professor may be off campus due to sabbatical leave, away for several days at a professional meeting or speaking elsewhere at the request of the administration on a particular day.

Visiting Adjunct Faculty



Owen Anderson, PhD
Associate Professor
Arizona State University
Theology



Alan W. Gomes, ThM, PhD
Professor of Theology
Talbot School of Theology
Senior Research Fellow-Phoenix Seminary



Michael A.G. Haykin, ThD
Professor of Church History and Biblical Spirituality
The Southern Baptist Theological Seminary
Biblical Literature



Dennis Magary, PhD
Professor of Old Testament
Trinity Evangelical Divinity School
Biblical Literature



Gary McIntosh, DMin, PhD
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Doctor of Ministry Program



Jerry Root, PhD
Professor of Evangelism
Wheaton College
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Eckard Schnabel, ThM, PhD
Professor of New Testament Studies
Gordon-Conwell Theological Seminary
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Senior Pastor
First Institutional Baptist Church



Ms. Janice D. Stoney
Former Executive Vice President
US WEST Communications
Consumer Division



Ms. Barbara Uhlmann
Homemaker, Volunteer
Lay Counselor and Mentor
Consumer Division

Faculty Teaching Position

Phoenix Seminary's resident faculty and senior administration hold to the following teaching position. Board members, staff, and students must only affirm the Phoenix Seminary Statement of Faith (located on page 4.)

Concerning the Bible

We believe the Scriptures, the 66 books of the Old and New Testaments, are the inspired Word of God, without error in the words of the original writings. The Scriptures provide the complete revelation of His will for the salvation of humanity and the divine and final authority for all Christian faith and life. [Joshua 1:7–8; Psalm 19:7–11; 119:97–104, 160; Matthew 5:17–18; Mark 12:36; Luke 24:44–45; John 16:13–14; 1 Corinthians 11:23; Galatians 1:11–12; 2 Timothy 3:16–17; Hebrews 4:12; 1 Peter 1:11–12; 2 Peter 1:20–21; 3:15–16]

Concerning God

We believe there is one true and infinitely perfect God Who is the creator and sustainer of all things. He eternally exists in three persons—Father, Son, and Holy Spirit. [Genesis 1; 3:22; 11:7; Deuteronomy 4:35, 39; 6:4; Psalm 8:3; 90:2; 148; Isaiah 45:5; Matthew 28:18–19; Romans 1:18–20; 1 Corinthians 8:4–6; 2 Corinthians 13:14; Ephesians 4:4–6; Colossians 1:16–17]

God the Father

We believe the Father, the first Person of the Trinity, decreed for His glory all things that come to pass. He providentially upholds and governs all creatures and events according to His own purpose. Through His plan and in His wisdom He has graciously provided salvation for mankind through Jesus Christ. [Psalm 103:19; 135:6; Proverbs 21:1; Daniel 4:34–35; Romans 11:33–36; 1 Corinthians 8:6; Ephesians 1:4–14; 1 Peter 1:1–5]

God the Son

We believe Jesus Christ, the second Person of the Trinity, is the eternal Son of God. He was conceived by the Holy Spirit, born of the virgin Mary, and lived a sinless life as the God-Man. He died on the cross in order to pay the penalty for the sins of the world, rose bodily from the dead, and ascended into heaven. He has been seated at the right hand of the Father and now serves as the believers' High Priest and Advocate. [Luke 1–2; John 1:1–18; 1:29–34; 3:16; 8:58; Romans 1:3–4; 3:21–25; 5:17; 6:4; 1 Corinthians 15:3–4; Colossians 1:13–22; 2:3; Hebrews 1:1–4; 2:14–18; 4:14; 9:11–15]

God the Holy Spirit

We believe the Holy Spirit is the third Person of the Trinity. He glorifies the Lord Jesus Christ, convicts the world of sin, and regenerates the believer. He indwells the believer and illumines the Scriptures. He empowers and

encourages believers for spiritual growth, godly living, and Christian service. [John 3:5; 14:16–17, 26; 16:7–15; Acts 5:1–11; 13:2; 1 Corinthians 2:10–16; 12:11; Galatians 5:16–25; Ephesians 1:13–14; 4:30; 5:17–18]

Concerning Humanity

We believe God created man and woman in His image, free from sin. They became sinners by voluntarily and personally choosing to disobey God's command. As a result of their sin, the human race is alienated from God and subject to His wrath. All people are sinners by nature and by practice. [Genesis 1:26–27; 3:1–19; Jeremiah 17:9; Romans 3:10–18, 23; 5:12–21; 6:23; Ephesians 2:1–5; 1 John 1:8, 10]

Concerning Salvation

We believe that salvation in the Scriptures is a multifaceted truth. The primary uses of this biblical term give greater depth, insight, and understanding of the character of God and the believer's past, present, and future aspects of salvation.

Justification

We believe that due to the sinful nature of mankind, it is impossible to enter into a right relationship with God or to earn the forgiveness of sins through one's own efforts. However, because of God's great love and mercy, He has graciously paid the penalty for sin through Christ's substitutionary death on the cross and has provided new life through His resurrection. The forgiveness of sins is an act of God's grace. It is a free gift to be received by faith in Christ alone. Only those who receive this gift become children of God and have eternal life—a relationship in which they are kept forever. [Isaiah 53:6; Mark 10:45; Romans 3:21–31; 5:1–19; 8:6–8; 10:4; 2 Corinthians 5:21; Galatians 2:16–20; 3:11; Ephesians 2:4–10]

Faculty Teaching Position

Sanctification

We believe the process of spiritual growth begins at the point of justification. It is normative for believers to be conformed progressively to the image of Jesus Christ in attitude and action. Spiritual growth is increasingly demonstrated by the fruit of the Spirit and by obedience to the will of God due to a love for Him and others. Believers who walk in the Spirit in obedience to Him will receive eternal rewards at the Judgment Seat of Christ. God disciplines believers who disobey Him with temporal consequences and the loss of eternal rewards. [Leviticus 20:7–8; Psalm 51:7–10; John 3:16–21; Romans 6:15–23; 1 Corinthians 3:11–15; 2 Corinthians 5:10; Galatians 5:16–25; Ephesians 3:16–19; Colossians 3:5–17; 1 Thessalonians 3:12–13; 5:23; Hebrews 10:10, 14; 12:4–13; 1 John 3:2; 2 Peter 1:5–11]

Glorification

We believe the ultimate glorification of believers is assured on the basis of the immutable character of God and His sovereign work in their lives. God glorifies all whom He has called and justified. His character and work guarantee the believer's final conformity to the image of Jesus Christ. [John 17:24; Romans 8:17, 28–30; Ephesians 5:27; Philippians 3:21; 1 John 3:2]

Concerning the Church

We believe the true Church is the body of Christ of which He is the head. All those in this age who believe in Jesus Christ are baptized into the body of Christ, the universal Church. [Acts 1:5; 11:15; 1 Corinthians 12:13; Ephesians 1:21–23; Ephesians 2:20–22; 3:1–10; Colossians 1:18] We believe the local church is an organized, autonomous gathering of believers. The local church assembles for the purpose of instruction in the Scriptures, prayer, fellowship, worship, exhortation, encouragement, and the observance of the ordinances. Believers are to recognize their spiritual interdependence in the body of Christ and to be witnesses to God's saving grace in the world. [Acts 2:42; 6:1–6; Colossians 4:16; 1 Thessalonians 1:1; 2:1–20; 1 Timothy 3:1–13; 4:13; Titus 1:5–9; Hebrews 3:13; Hebrews 10:25; 1 Peter 2:9] We believe the Scriptures prescribe two ordinances for the church: water baptism and the Lord's Table. Believers are to be baptized in water as a testimony to their spiritual identification with Christ's death and resurrection. In corporate worship, believers are to celebrate regularly the Lord's Supper in remembrance of His death on the cross and in anticipation of His return. These important physical reminders of the work of Christ are not prerequisites to justification. [Matthew 28:16–20; Luke 22:19–20; Acts 2:38–41; Romans 6:1–11; 1 Corinthians 11:23–32]

Concerning Angels and Satan

We believe angels were created by God as sinless spiritual beings. They worship and serve God in heaven and minister to God's people on earth. We believe that Satan was created as the highest angelic being, but because of his pride, God removed him from his position. Satan, the archenemy of God, endeavors to frustrate the purposes of God through all types of deception. Having been defeated at the cross, he and his demonic followers will ultimately be cast into the Lake of Fire. [Genesis 3:1–4; Ezekiel 28:12–19; Daniel 12:1; Matthew 4:1–11; 25:41; Mark 3:23–27; 2 Corinthians 11:3; 1 Timothy 3:6; Hebrews 1:6, 14; James 4:7; 1 Peter 5:8–9; Revelation 20:10]

Concerning the End Times

We believe in the personal, premillennial and imminent return of the Lord Jesus Christ. This hope plays a significant role in motivating believers to a godly life and service on behalf of Jesus Christ and the kingdom of God. [Mark 13:24–27; John 14:2–3; Romans 14:10; 1 Corinthians 3:10–15; 2 Corinthians 5:10; 1 Thessalonians 4:13–17; 5:1–11; 2 Thessalonians 1:5–12; Titus 2:11–13; Rev 20:1–6; 22:7, 20] We believe the dead will be raised bodily. The believer will be resurrected to eternal, unbroken fellowship with God and the unbeliever will be resurrected to eternal, conscious punishment. [Daniel 12:2; Mark 9:43–48; John 5:28–29; 1 Corinthians 15:50–53; Philippians 3:20–21; Revelation 4:1–11; 20:11–15; 21:1–4]

Course Descriptions



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COURSE CLARIFICATIONS

The official course syllabi will be distributed during the first class session and/or posted to our website on the first day of class.

Copyright Notice

Any and all class materials, outlines, handouts, syllabi, Power Point presentations, etc. (including audio and video recordings) are the intellectual property of the course professor. Copyright and all rights concerning distribution, transmission, release or duplication in any form and by any means including electronic media, of this material belongs to the course instructor, who has sole decision-making authority concerning requests for release, use or publication.

Alterations to Courses and Instructors

Course instructor and frequency is provided based on historic trends and the best available data at time of publication. Circumstances may require a course to be offered with different instructors and in semesters differing from those listed.

Course Descriptions

Biblical Communication (BC)

Primary Biblical Communication Faculty Contact:

Dr. Chip Moody, cmoody@ps.edu, 602.429.4919 [Adjunct Faculty]

BC498 Graduate Research and Writing

This course is an essential introduction to graduate theological education at Phoenix Seminary. Every discipline has its unique style and formatting - theology is no exception. The course is designed to hone your skills of graduate theological research, reading, and writing. You will learn argumentation, effective reading strategies, how to format your papers, and how to use the library. This class will greatly enhance your ability to perform at the graduate level. [1 credit hour. Instructor: Dr. Brian Arnold. Frequency: Every semester. Prerequisite: None. Notes: Required within the first two semesters for all credit students.]

BC501 Methodology of Biblical Communication

This course, first in a two-course sequence in homiletics, is designed to develop speech/rhetorical skills essential to effective oral communication, with a view to their application to Bible teaching and expository preaching. Uses New Testament passages to develop structures for oral communication and proper handling of biblical texts. Familiarity with Greek or Hebrew is helpful, but not required. [2 credit hours. Instructor: Dr. Chip Moody. Frequency: Every Fall. Prerequisite: At least one course from BL502–BL507. Notes: Enrollment limited to 12 credit students.]

BC502 Advanced Expository Communication

Refines the student's ability to preach expository sermons with clarity and relevance. Emphasis moves from rhetorical skills to the art of preaching. Students are introduced to narrative-exposition as a preaching model. Focuses on OT prophetic and wisdom texts, the ethics of preaching and the role of preaching in the larger context of pastoral ministry. [2 credit hours. Instructor: Dr. Chip Moody. Frequency: Every Spring. Prerequisite: BC501 and at least one course from BL502–BL507. Notes: Enrollment is limited to 12 credit students.]

BC509 Advanced Teaching Skills

Teaches you how to turn passive participants into active learners. You will discover motivational keys that stimulate the learner to inquiry and growth. Assignments are designed to give you hands-on opportunities to apply what you are learning. [2 credit hours. Instructor: Dr. Roger Ball. Frequency: Even Falls. Prerequisite: None.]

BC580 Biblical Communication Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of biblical communication. [1–4 credit hours. Instructor: Varies. Frequency: Any Semester. Prerequisites: 3.4 GPA and approved Academic Petition. Notes: For more information please see page 88. May be repeated for credit as BC581 when section content differs.]

BC591 Biblical Communication Internship*

Designed for the MDiv BC student to develop and refine biblical communication and other skills in preparation for vocational ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters. [2 credit hours. Instructor: Dr. Chip Moody. Frequency: Every Semester. Prerequisites: Passing of CD530 or completion of 30 credit hours towards the degree. Notes: May be repeated for elective credit as BC592 Internship II. The Internship Information and Registration Packet (available from the BC591 course page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.]

*Clinical Pastoral Education (CPE) may in some cases be undertaken to fulfill requirements for BC591 and/or general elective credit. For more information refer to Field Education on page 104. Students who successfully complete military Chaplain's School as chaplain candidates and provide official documentation of completion, will receive up to four hours of transfer credit toward BC591 and/or general electives, subject to the approval of the Director of Field Education and/or the Registrar (credit is limited to programs of the United States Department of Defense or Canadian National Defense).

Students who are planning to pursue a career in academia should enroll in the BC591 Internship Future Professors Program. The Future Professors Program allows students to minister in a supervised classroom context at Arizona Christian University. For further information, please contact the Director of Field Education, Dr. Chip Moody.

BC595 Selected Topics in Biblical Communication

An occasional Biblical Communication elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. [1–4 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisite: None. Notes: May be repeated for credit when section content differs.]



Course Descriptions

Biblical Literature (BL)

Primary Biblical Literature Faculty Contacts:

Dr. John DelHousaye, jdelhousaye@ps.edu, 602.429.4447 [Resident Faculty]

Dr. John Meade, jmeade@ps.edu, 602.429.4443 [Resident Faculty]

Dr. Peter Gurry, pgurry@ps.edu, 602.429.4440 [Resident Faculty]

BL501 Principles for Biblical Interpretation

A study of the principles involved in accurately interpreting the Word of God. This course is designed to help you understand what the Bible says as well as what it means by what it says. Provides the foundation for further study in theology and biblical literature courses. [3 credit hours. Instructor: Pastor Bryan Fergus. Frequency: Every Fall. Prerequisite: None.]

BL502 Survey of the Pentateuch

A survey of Genesis to Deuteronomy in historical and cultural context. Covers the outstanding features and basic teachings of each book within the broader context of God's total, progressive revelation while discerning practical principles for contemporary Christian living. [2 credit hours. Instructor: Dr. John Meade or Mr. Ryan Stephens (online). Frequency: Every Fall, Summer, or online any semester. Prerequisite: None.]

BL503 Survey of the Historical and Wisdom Literature

A survey of Joshua to Song of Solomon in historical and cultural context. Covers the outstanding features and basic teachings of each book within the broader context of God's total, progressive revelation while discerning practical principles for contemporary Christian living. [2 credit hours. Instructor: Dr. John Meade. Frequency: Every Fall or online any semester. Prerequisite: None.]

BL504 Survey of the Prophets

A survey of the prophets in their historical and cultural context. This course covers the outstanding features and basic teachings of each book within the broader context of God's total, progressive revelation, while discerning practical principles for contemporary Christian living. [2 credit hours. Instructor: Dr. John Meade. Frequency: Every Spring. Prerequisite: None.]

BL505 Survey of the Gospels

A survey of the Gospels giving an overview of the life of Christ with an emphasis upon Second Temple Judaism and the social worlds of Galilee, Samaria and Judea. Develops your ability to think biblically by interrelating theological convictions and making personal application. [2 credit hours. Instructor: Dr. John DelHousaye, Dr. Peter Gurry, or Pastor John Correia (online). Frequency: Every Fall, Summer, or online any semester. Prerequisite: None.]

BL506 Survey of Acts and the Pauline Epistles

A survey of the Acts and Pauline Epistles. Special attention is given to the Jewish and Greco-Roman social worlds of the authors and to how their inspired, Jesus-centered teachings form believers today. Develops your ability to think biblically by interrelating theological convictions and making personal application. [2 credit hours. Instructor: Dr. John DelHousaye, Dr. Peter Gurry, or Mr. Kyle DiRoberts (online). Frequency: Every Spring or online any semester. Prerequisite: None.]

BL507 Survey of the General Epistles and Revelation

A survey of the General Epistles and Revelation. Special attention is given to the Jewish and Greco-Roman social worlds of the authors and to how their inspired, Jesus-centered teachings form believers today. Develops your ability to think biblically by interrelating theological convictions and making personal application. [2 credit hours. Instructor: Dr. John DelHousaye, Dr. Peter Gurry, or Dr. Travis Buchanan (online). Frequency: Every Spring or online any semester. Prerequisite: None.]

BL508 Survey of the Old Testament

A survey of the Old Testament beginning with principles involved in interpreting historical, wisdom and prophetic literature. Emphasis is placed on understanding the purpose and message of each book and attention is given to understanding how each book functions as the authoritative word of God and how this practical wisdom can be applied to life. [3 credit hours. Instructors: Dr. John Meade and Mr. Ryan Stephens. Frequency: Odd Falls. Prerequisite: None.]

BL509 Survey of the New Testament

A survey of the New Testament beginning with principles involved in interpreting NT literature. Gives an overview Gospels with an emphasis upon Second Temple Judaism and the social worlds of Galilee, Samaria and Judea. Also covers historical issues in the Book of Acts and the development of the church in the Pauline and General letters as well as the eschatology of the Book of Revelation. Develops the ability to think biblically, interrelate theological convictions and make personal application. [3 credit hours. Instructor: Dr. John DelHousaye or Dr. Peter Gurry. Frequency: Even Springs. Prerequisite: None.]

BL523 Ecclesiastes

An in-depth study of this book of Hebrew wisdom literature in which the author reflects on the meaning of life. Emphasis will be placed on understanding the purpose and message of the book and how it functions as the authoritative word of God and its relevance to our lives today. [2 credit hours. Lectures: Dr. Darryl DelHousaye. Instructor: Mr. Josh Anderson (online). Frequency: Online any semester. Prerequisite: None.]

BL532 Isaiah

Examines the book of Isaiah, giving special attention to historical background and the critical issues surrounding the book while focusing primarily on detailed analysis of its contents. Special emphasis is placed on the theological significance of the purpose and message of the book for both Old and New Testaments and how to understand ancient prophecy and its relevance to today. [2 credit hours. Instructor: Dr. John Meade. Frequency: Occasional. Prerequisite: None.]

BL537 Daniel

An in-depth study of the prophetic book of Daniel, giving special attention to its historical background, its message and purpose and its prophetic nature in God's unfolding plan for this world. This course emphasizes the prophetic framework laid out in the book and how it relates to the book of Revelation. [2 credit hours. Instructor: Dr. John Meade. Frequency: Rare. Prerequisite: None.]

BL550 The Gospel of Matthew

An exegetical study of how Matthew, as a first-century Jew, makes sense of both his Messiah and his Scripture. In addition to surveying higher critical issues such as the historical reliability of the Gospels and the "synoptic problem," this course explores the important ministry themes of repentance, righteousness and hope. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Rare. Prerequisite: None.]

Course Descriptions

BL553 The Gospel of John

According to the church father Clement of Alexandria, John is to the Synoptic Gospels (Matthew, Mark and Luke) as the spirit is to the body. The evangelist and theologian shares how the life of Christ unites to disciples in any generation through the indwelling and leading of the Holy Spirit. We shall look back at the first century, giving attention to culture and Jewish-Hellenistic thought, but also turn with God to face our own. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisite: None.]

BL555 The Gospels: An Expanded Survey

This course is an in-depth study and verse-by-verse exposition of material that cannot be covered in the BL 505 Survey of the Gospels core course due to time constraints. More attention is given to Luke and John and their complementary perspectives on social justice and spiritual formation. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Rare. Prerequisite: None.]

BL556 The Sermon on the Mount

This course places the Sermon on the Mount in the broader context of early Christian discipleship, with attention given to the Apostolic and Desert Fathers. It will operate with the conviction that discipleship is the way toward Evangelical renewal. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisite: None.]

BL557 The Parables of Jesus

This course is a very close reading of Jesus' parables, placing them in historical and theological context. Students will note similarities and differences with Rabbinic parables (*mashalim*) and explore their contemporary message. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisite: None.]

BL559 Acts

Luke's second book extends the story of Jesus to include his church. Acts provides essential history about the first followers of Jesus, but has also provided resources for the continual reformation of the church. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisite: None.]

BL560 Romans

A thorough exposition of this great letter with an emphasis on Paul's teaching concerning salvation, Israel's future and life in the body of Christ. This course challenges you to make personal application from Romans to your own life. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisite: None.]

BL561 1 Corinthians

An in-depth study of one of Paul's most practical letters. The focus will be on resolving problems within the body of Christ, such as sexual immorality, concern for the poor and spiritual gifts. Special emphasis will be on accurately interpreting the letter within its cultural setting and applying its truth for today. [2 credit hours. Instructor: TBA. Frequency: Occasional. Prerequisite: None.]

BL566 1 & 2 Thessalonians

A study of the historical context, social setting, and epistolary structure of 1 and 2 Thessalonians, with an emphasis on the major themes and issues of these letters (models of behavior for church leaders, sanctity of sex, second coming of Christ and other matters concerning the end times, engaging in self-sufficient work, discipline in the church) and their message for the church today. [2 credit hours. Instructor: Dr. Jeffrey Weima. Frequency: Rare. Prerequisite: None.]

BL567 The Pastoral Epistles

A study of Paul's wise counsel for those in ministry from 1 and 2 Timothy and Titus. The focus of this course is on the development of spiritual maturity in the lives of believers. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisite: None.]

BL569 Hebrews

A verse-by-verse study of an often misunderstood letter that demands skillful exegesis and depends on a proper hermeneutic to integrate Old Testament theology with the message of the New Testament. Special attention is given to the five warning passages and the importance of a consecrated life before God in light of the eschatological promise of Christ's coming kingdom. [2 credit hours. Instructor: TBA. Frequency: Occasional. Prerequisite: None.]

BL570 James

An in-depth study of this practical book. Problem passages and theological tensions are explored. Special emphasis is given to following the author's argument and to enabling you to work through the book inductively while gaining personal application. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Rare. Prerequisite: None.]

BL572 1, 2 and 3 John

A verse-by-verse study of John's epistles. The primary emphases of the course are the marks of healthy Christian fellowship. Detailed consideration of the structure and theology of the books are a significant part of the course. Principles are given for personal application in believers' lives today. [2 credit hours. Instructor: TBA. Frequency: Rare. Prerequisite: None.]

BL579 Revelation

A study of this exciting book with an emphasis on holy living in light of the return of the Messiah. The prophetic culmination of history and planet Earth will be seen. Methods of interpretation, problem passages and fulfillment of the biblical covenants will be examined. [2 credit hours. Instructor: TBA. Frequency: Rare. Prerequisite: None.]

BL580 Biblical Literature Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Biblical Literature. [1–4 credit hours. Instructor: Varies. Frequency: Any Semester. Prerequisites: BL501, 3.4 GPA and approved Academic Petition. Notes: For more information please see page 88. May be repeated for credit as BL581 when section content differs. Past topics include "Textual Criticism" and "Advanced Hermeneutics".]

BL582 Biblical Geography

Designed to give the student an in-depth understanding of the geography of Israel, archaeology and key events of biblical history. Emphasizes the importance that geography has placed in the events of the biblical texts and the modern dilemma which has occurred over the land of Israel. [2 credit hours. Instructor: Dr. John Meade. Frequency: Occasional Springs. Prerequisite: None.]

BL586 Jewish Literature at the Time of Jesus: Introduction and Comparison with the New Testament

This course introduces writings that were important to various Jewish groups but were not included in either the Old or New Testament. We will read excerpts from the Apocrypha, Pseudepigrapha, Dead Sea Scrolls, Rabbinic Literature, Philo and Josephus. We will discuss their continuity and discontinuity with the teaching of Jesus and His apostles. Special attention will be given to those ideas that continue to separate Christianity and Judaism today. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Rare. Prerequisite: None.]

Course Descriptions

BL587 MABTS Individualized Study 1

A capstone course designed by a resident faculty advisor and student to develop competence in the area of biblical and/or theological studies at the culmination of the MABTS program. Course requirements will include a research paper of a minimum of 20 pages. 2 credit hours. Instructor: TBD. Frequency: Every semester. Prerequisite: All required courses for the MABTS with the exception of elective courses.]

BL588 MABTS Individualized Study 2

A capstone course designed by a resident faculty advisor and student to develop competence in the area of biblical and/or theological studies at the culmination of the MABTS program. Course requirements will include a research paper of a minimum of 20 pages. 2 credit hours. Instructor: TBD. Frequency: Every semester. Prerequisite: All required courses for the MABTS with the exception of elective courses.]

BL590 The Apostolic Fathers

This course is an introduction to the earliest Christian writings outside of the New Testament. Through them, we shall explore the joys and challenges of the first followers of Jesus, who attempted to remain true to the teachings of the apostles. Attention will be given to the origin of the church in Syria, Rome and Asia Minor. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisite: None.]

BL594 Theological Research Methods

The techniques for gaining bibliographical control over the literature of theological subjects. Attention also given to the planning, preparation and writing of theses. [2 credit hours. Instructor: Varies. Frequency: Every Fall and Every Spring. Prerequisite: None.]

BL595 Selected Topics in Biblical Literature

An occasional Biblical Literature elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. [1–4 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisite: None. Notes: May be repeated for credit when section content differs. Past topics include: "Galatians, Martin Luther and The New Perspective on Paul and Justification," "An Introduction to the Gnostic Literature," "Mission in the New Testament," and "Theology of the Old Testament." Upcoming topics include "Canon, Text, and Translations of the Bible."]

BL596 Biblical Literature Thesis Proposal Preparation

An optional registration status for students preparing for their Thesis Proposal who are not taking other courses during the semester of preparation. (May not be taken when another course is taken.) This registration ensures continuity in your Phoenix Seminary degree program. Available for only one semester during which students must complete their Proposal or their academic status in the program will be jeopardized. [Transcripted. Instructor: Varies. Frequency: Occasional. Prerequisite: None.]

BL597 MABTS Biblical Literature Thesis I

Intensive research into a topic leading to the production of a thesis under the guidance of the Thesis Committee. Includes proposal preparation and submission and focuses on the research and initial writing stage of the thesis. Thesis writers register for __/597 in their concentration area (Biblical Literature [BL] or Theology [TH]). No grade is posted for this course until the thesis is completed and approved. [2 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisite: Any concentration-specific prerequisites.]

BL598 MABTS Biblical Literature Thesis II

A continuation of TH597 Thesis I culminating in a completed thesis and oral defense. Thesis writers register for __/598 in their concentration area (Biblical Literature [BL] or Theology [TH]). [2 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisite: BL/TH597 and an approved thesis proposal on file in the Faculty Assistant's Office.]



PHOENIX
SEMINARY

SCHOLARSHIP WITH A SHEPHERD'S HEART

Course Descriptions

Character Development (CD)

Primary Character Development Faculty Contacts:

Dr. Chip Moody, cmoody@ps.edu, 602.429.4919 [Adjunct Faculty]

Dr. Steve Tracy, srtracy@ps.edu, 602.429.4445 [Resident Faculty]

CD504 Foundations of Intimacy: A Theology of Bonding

Being made in God's image means being made for intimate relationships. In this course we will develop a theology of relationships. We will look at the most common impediments to healthy relationships and develop strategies for building healthy relationships with family members and intimate friends. [2 credit hours. Instructor: Dr. Steve Tracy. Frequency: Even Springs during J-Term. Prerequisite: None. Notes: Spouses and fiancés/fiancées of credit students are strongly encouraged to attend with student at no cost, but would still need to complete the application and registration processes.]

CD520 20-Hour Periodic Faculty Review*

[Transcribed. Instructor: Dr. Chip Moody. Frequency: Every Fall and Spring. Prerequisite: None.]

CD530 30-Hour Periodic Faculty Review*

[Transcribed. Instructor: Dr. Chip Moody. Frequency: Every Fall and Spring. Prerequisite: None.]

CD560 60-Hour Periodic Faculty Review*

[Transcribed. Instructor: Dr. Chip Moody. Frequency: Every Fall and Spring. Prerequisite: CD530.]

*As appropriate, MDiv, MAC, MAM, and Graduate Diploma students will be registered automatically for the CD520, CD530 and CD560 Periodic Faculty Reviews based on hours completed.



Counseling and Family (CF)

Primary Counseling and Family Faculty Contacts:

Dr. Justin Smith, jsmith@ps.edu, 602.429.4446 [Counseling Program Director]

Kerry Failoni, kfailoni@ps.edu, [Assistant Director of Field Education]

CF500 Counseling Skills

An in-depth exploration of the essential interviewing skills necessary for helping professionals. The primary focus is on the development of communication skills, including counselor characteristics and behaviors (e.g. verbal and nonverbal behavior, age, gender, ethnicity, orientation, etc.) and the assessment of client characteristics and behavior (e.g. verbal and nonverbal behavior, age, gender, ethnicity, orientation, etc.) associated with building a therapeutic relationship, establishing treatment goals, selecting interventions and achieving and evaluating successful treatment outcomes informed by ethical considerations. [3 credit hours. Instructor: Dr. Justin Smith. Frequency: Every Fall. Prerequisite: None. Notes: Enrollment capped at 16 students. Priority will be given to MAC students.]

CF501 Counseling Theories

Survey of major models of individual and systemic counseling and consultation, especially empirically supported approaches to therapeutic processes and change. Relevant strategies cover crisis intervention, suicide prevention, community-based approaches, and ethical and cultural considerations. The student will be encouraged to develop a basic approach to counseling that is theoretically sound, empirically supported, sensitive to issues of faith-tradition, practical, and effective. [3 credit hours. Instructor: TBD. Frequency: TBD. Prerequisite: None.]

CF503 Counseling Issues and Strategies

Students will develop competence in applying a coherent counseling approach to specific issues including: depression, anxiety, relational problems, impulse control, and personality disorders. The cognitive and behavioral basis of experience is explored in depth. [2 credit hours. Instructor: Dr. Justin Smith. Frequency: Every Fall. Prerequisite: None.]

CF505 Human Growth and Development

Human Growth and Development will offer a dynamic understanding of life's individual and family developmental stages along with a scientific and theoretical foundation for what is normal behavior during each developmental period including biological, psychosocial, physical, cognitive, moral, and spiritual stages of development. Counseling strategies for facilitating development over the life span, ethical considerations, theories of personality development, understanding differing abilities, effects of crisis and trauma on development, and ethical and cultural strategies for promoting resilience and wellness are covered. There will be discussion regarding how developmental stages both influence and are influenced by one's spiritual journey and the transformative process toward spiritual maturity. [3 credit hours. Instructor: Kathy Thomas. Frequency: TBD. Prerequisite: None.]

CF507 Marriage and Family Ministry

This course applies biblical and counseling concepts to practical approaches to marriage and family ministries including: pre-marital counseling, marriage enrichment, family ministry and integrated approaches to youth ministries. Students work with area churches and some travel may be required. [2 credit hours. Instructor: Dr. Justin Smith. Frequency: Odd Falls. Prerequisite: None.]

Course Descriptions

CF508 Marriage and Family Counseling

Study of the major theories and models of marriage, couple, and family counseling including systems theory. The course places an emphasis on assessing and intervening with marriages, couples, and families; including relationship functioning, structure of marriages, couples, and families, communication, boundaries, developmental stages of relationships, the impact of trauma, violence, and addictions on relationships, and relational resilience. [3 credit hours. Instructor: Dr. Justin Smith. Frequency: Even Falls. Prerequisites: CF500 and CF509 or instructor's consent.]

CF509 Integration and History of Science, Philosophy, and Christianity in Counseling

An introduction to the varied ways people approach the competing claims of science, philosophy, and religion, particularly toward counseling, change, and the Christian faith tradition. Attention will be given to the historical development of the relationship between science, philosophy, and religion and their often competing world views and values as practiced in counseling including views of illness and wellbeing. An introduction to the scientific study of religion is presented. [3 credit hours. Instructor: Dr. Justin Smith. Frequency: Every Spring. Prerequisite: None. Notes: Required for MDiv CF, MAM CF, and MAC. General elective for all other programs.]

CF510 Human Sexuality

An in-depth look at human sexuality including physiology, sexuality and singleness, marital sexuality, homosexuality, sexual addiction, and sexual abuse. [3 credit hours. Instructor: Dr. Steve Tracy. Frequency: Every Fall. Prerequisite: None. Notes: Required for MAC. General elective for all other programs. Spouses and fiancés/fiancées of credit students are strongly encouraged to attend with the student at no cost, but would still need to complete the application and registration processes.]

CF511 Addictive Disorders

This class is an in-depth study of the current research and theories of treating alcohol and substance abuse. Students will expand their understanding of the assessment of substance abuse and dependence, the classification and effects of drugs, the etiology and progress of addiction, and empirically supported treatments available for alcohol and drug abuse. [3 credit hours. Instructor: Dr. Justin Smith. Frequency: Odd Springs. Prerequisites: CF509 and CF527 or instructor's consent. Notes: Required for MDiv CF and MAC. General elective for all other programs.]

CF512 Counseling Adults from Dysfunctional and Abusive Families

This course examines dysfunctional families (e.g., alcoholic, abusive, neglectful, incestuous) with a focus on family dynamics and patterns as well as the impact of acute and chronic trauma on development and future wellbeing. It also provides basic counseling strategies and techniques to help these survivors overcome early attachment traumas, relational and intimacy problems, and other barriers to wellbeing. [2 credit hours. Instructor: Dr. Justin Smith. Frequency: Odd Summers. Prerequisites: CF500 and CF509 or instructor's consent.]

CF513 Trauma, Loss and Grief

Explores the social, psychological, and spiritual dynamics of trauma, crisis, loss, and grief. Students will examine the role of suffering in life, the effects of acute and chronic trauma, and will learn skills for assisting people through a variety of experiences involving loss and grief. [2 credit hours. Instructor: Dr. Justin Smith. Frequency: Even Summers. Prerequisites: CF500, CF509 and CF527 or instructor's consent.]

CF514 Child and Adolescent Counseling

Developmentally appropriate assessment of disorders related to childhood and adolescence will be examined. Treatment planning and specific methodologies for working therapeutically with children and adolescents are evaluated. [2 credit hours. Instructor: Dr. Justin Smith. Frequency: Even Springs. Prerequisites: CF500, CF509 and CF527.]

CF515 Mending the Soul

In this course we will offer an integrated understanding of physical, sexual, and other forms of abuse trauma based on biblical/theological and social science research. We will then develop a model for abuse trauma healing. This course is recommended for pastors, counselors, and lay leaders who desire to minister to those broken by abuse. [2 credit hours. Instructor: Dr. Steve Tracy and Dr. Roxane Thorstad. Frequency: Odd Springs during J-Term. Prerequisites: None.]

CF520 Professional and Ethical Issues in Counseling

Study of professional ethics and responsibilities, legal standards and obligations, roles and functions, professional organizations and credentialing, and professional conduct and concerns in the practice of counseling. [3 credit hours. Instructors: Dr. Justin Smith and David Walther. Frequency: Odd Springs. Prerequisites: None.]

CF521 Clinical Assessment and Diagnosis

Study of clinical assessment and appraisal, psychopathology, DSM-V and ICD-10 diagnostic categories, differential diagnosis, the use and role of assessment in treatment planning, and historical and cultural factors and concerns in the assessment and diagnosis of mental illness. [3 credit hours. Instructor: Dr. William Mobley. Frequency: Summer. Prerequisites: None.]

CF522 Social and Cultural Diversity in Counseling

Study of multicultural humility and competencies in counseling individuals, families, and groups including diversity in social, cultural, racial, gender, sexual, age, religious, socioeconomic status, family patterns, and intellectual disability factors, perspectives, and experiences. The course explores the impact of heritage, attitudes, beliefs, understandings, and acculturative experiences on both the counselor and the client, their experience of each other, their ability to work collaboratively together. Strategies for identifying and eliminating barriers, prejudices, and processes of discrimination are examined. [3 credit hours. Instructor: TBD. Frequency: Summer. Prerequisites: None.]

CF523 Group Counseling

Study of the theories, methods, and techniques of group counseling including the examination of group development and dynamics, group members' roles, group leadership, and professional standards of practice in the use of groups with various treatment populations. Students have 10 hours of direct experience as a group member in a small group activity over the course of one academic term. [3 credit hours. Instructor: Therese Kilgore. Frequency: Even Springs. Prerequisites: CF500. Notes: Required for MAC. General elective for all other programs.]

CF524 Testing and Appraisal in Counseling

Study of standardized tests to evaluate individuals and groups; including test development, selection, administration, and interpretation. Course provides foundational concepts of validity, reliability, psychometric statistics, and standardized and non-standardized assessment of educational and mental health issues. The use of environmental, behaviors, symptom checklists, personality, and psychological testing and their ethical use are discussed. [3 credit hours. Instructor: Dr. William Mobley. Frequency: Odd Falls. Prerequisites: None.]

Course Descriptions

CF525 Research Methods

Study of research methodology, and program evaluation; including qualitative and quantitative research methods, design and basic statistical analysis used to support and improve counseling; and an understanding of the importance of research in the field of counseling. [3 credit hours. Instructor: Dr. William Mobley. Frequency: Even Falls. Prerequisites: None.]

CF526 Career Counseling and Development

Study of career development and decision making models, the interrelationship of life roles and transitions with mental wellbeing, and career counseling processes, resources, and techniques. [3 credit hours. Instructor: TBD. Frequency: TBD. Prerequisites: None.]

CF527 Biology, Cognition and Behavior

Study of biology, cognition, and behavior in counseling and the change process. Emphasis is on understanding cognitive-behavioral therapy and developing a coherent counseling approach to specific issues based upon bio-psycho-social-spiritual assessment and intervention. [3 credit hours. Instructor: Dr. Justin Smith. Frequency: Every Fall. Prerequisite: None. Notes: Required for MAC. General elective for all other programs.]

CF528 Individual Counseling Experience

Completion of 12 sessions of individual counseling assists students in the development of person-of-the-therapist characteristics including: understanding family-of-origin issues which may impact interpersonal dynamics, resolving trauma and loss issues, coping with maladaptive behavior, applying personal insight to resolving problems and conflicts, expanding capacity to establish and maintain healthy relationships, enhancing ego strength, and practicing the use of a personal faith to cope with life difficulties. [Transcribed. Non-credit. Instructor: Dr. Justin Smith. Frequency: Any semester. Prerequisites: None. Notes: Required prior to the CF593 Pre-Practicum. Fees for the 12 counseling sessions are paid by the student directly to a licensed professional counselor and will be a minimum of \$600.]

CF529 Group Counseling Experience

Completion of a 12-week group counseling experience facilitates the student's resolution of interpersonal and intrapersonal trauma, loss, grief and shame while replacing maladaptive behavior patterns with healthy coping skills. [Transcribed. Instructor: Dr. Justin Smith. Frequency: Any semester. Prerequisites: None.]

CF580 Counseling and Family Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the areas of Counseling and Counseling and Family Ministry. [1–4 credit hours. Instructor: Varies. Frequency: Any Semester. Prerequisites: 3.4 GPA and approved Academic Petition. Notes: For more information please see page 88. May be repeated for credit as CF581 when section content differs. Past Topics include "Abuse and the Church" and "Pastoral Care for the Sick and Dying."]

CF591 Counseling and Family Internship*

Designed for the MDiv CF student to develop and refine skills working with individuals, couples and families in preparation for vocational ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters. [2 credit hours. Instructor: Dr. Justin Smith. Frequency: Any semester. Prerequisites: CD530; CF500; CF503; CF509; and MS502. Notes: May be repeated for elective credit as CF592 Internship II. The Internship Information and Registration Packet (available from the CF591 page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.]

*Clinical Pastoral Education (CPE) may in some cases be undertaken to fulfill requirements for CF591 and / or other general elective credit. For more information refer to Field Education on page 104. Students who successfully complete military Chaplain's School as chaplain candidates and provide official documentation of completion, will receive up to four hours of transfer credit toward CF591 and / or other general electives, subject to the approval of the Director of Field Education and / or the Registrar (credit is limited to programs of the United States Department of Defense or Canadian National Defense).

CF593 Counseling Pre-Practicum

Introduction to the practice of clinical assessment, treatment planning, and interventions within a professional counseling practice. Under the supervision of licensed mental health professional(s), student-counselor engage in the activities of a professional counselor. Students evaluate their own work as well as receiving client, peer, supervisor, and faculty feedback in 360 evaluations. Classroom component accompanies field placement. Students complete supervised practicum experiences that total a minimum of 100 clock hours including at least 40 hours of direct services with actual clients. This course is the first of three consecutive field education courses required for graduation. All three semesters are completed at the same internship site. By the end of these three courses students must complete a total of 700 clock hours in a professional counseling setting; including 240 direct client contact hours. [3 credit hours. Instructor: Kerry Failoni. Frequency: Every Semester. Prerequisites: at least 21 counseling hours including CF500, CF501, CF509, CF520, CF521, CF527, and CF528. Notes: Required for MAC.]

CF594 Counseling Practicum

Introduction to the practice of clinical assessment, treatment planning, and interventions within a professional counseling practice. Under the supervision of licensed mental health professional(s) student-counselors engage in the activities of a professional counselor. Students evaluate their own work as well as receiving client, peer, supervisor, and faculty feedback in 360 evaluations. Classroom component accompanies field placement. Students average one hour a week of individual and/or triadic supervision at their site and 90 minutes of group supervision. This is the first of three consecutive field education courses required for graduation. All three semesters are completed at the same internship site. By the end of these three courses students must complete a total of 700 clock hours in a professional counseling setting: including 240 direct client contact hours, and lead or co-lead a counseling or psychoeducational group. [3 credit hours. Instructor: Kerry Failoni. Frequency: Every Semester. Prerequisites: at least 21 counseling hours including CF500, CF501, CF509, CF520, CF521, CF527, and CF528. Notes: Required for: MAC.]

Course Descriptions

CF595 Selected Topics in Counseling and Family

An occasional Counseling and Family elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. [1–4 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisite: None. Notes: May be repeated for credit when section content differs. Past topics include: “Mending the Soul: Understanding and Healing Abuse and Trauma.”]

CF596 Counseling Internship I

The Counseling Internship is a supervised work experience in professional counseling. Counseling interns work under the supervision of a licensed mental health provider performing all the activities that a regularly employed professional counselor would be expected to perform. The internship is designed to integrate the students’ learning into the practical application of theory, research, and techniques/skills. Interns complete 300 clock hours at their internship site during CF596 Counseling Internship I. Classroom component accompanies field placement. Students average one hour a week of individual and/or triadic supervision at their site and 90 minutes of group supervision. This is the second of three consecutive field education courses required for graduation. By the end of these three courses students must complete a total of 700 clock hours in a professional counseling setting; including 240 direct client contact hours, AND lead or co-lead a counseling or psychoeducational group. [3 credit hours. Instructor: Kerry Failoni. Frequency: Every Semester. Prerequisites: at least 24 counseling hours including CF593 or CF594. Notes: Required for: MAC.]

CF597 Counseling Internship II

The Counseling Internship is a supervised work experience in professional counseling. Counseling interns work under the supervision of a licensed mental health provider performing all the activities that a regularly employed professional counselor would be expected to perform. The internship is designed to integrate the students’ learning into the practical application of theory, research, and techniques/skills. Interns complete 300 clock hours at their internship site during CF597 Counseling Internship II. Classroom component accompanies field placement. Students average one hour a week of individual and/or triadic supervision at their site and 90 minutes of group supervision. This is the third of three consecutive field education courses required for graduation. By the end of these three courses students must complete a total of 700 clock hours in a professional counseling setting; including 240 direct client contact hours, AND lead or co-lead a counseling or psychoeducational group. [3 credit hours. Instructor: Kerri Failoni. Frequency: Every Semester. Prerequisites: at least 30 counseling hours including CF596 Internship I. Notes: Required for: MAC.]

CF598 Professional Qualifying Exam

Summative evaluation of students’ preparation for professional practice; including oral examination of case conceptualization, clinical assessment, treatment, ethics, and ability to communicate research. This will take place during the student's second internship. [Frequency: Every Semester. Transcribed non-credit. Notes: An exam fee of \$25 will be charged and the student is responsible to pay the remainder of \$75 to the testing company.]

CF599 Comprehensive Examination

National standardized test in counseling. [Frequency: Every Semester. Transcribed non-credit. Prerequisite: CF500, CF505, CF520, CF521, CF522, CF523, CF525 and CF526. Notes: An exam fee of \$25 will be charged and the student is responsible to pay the remainder of \$75 to the testing company.]

Church History (CH)

Primary Church History Faculty Contacts:

Dr. Brian Arnold, barnold@ps.edu, 602.429.4444 [Resident Faculty]

CH501 History of World Christianity I: Early Christianity to the Reformation

This course will help you deepen your understanding of the faith as you trace the growth of Christianity from Pentecost to early Protestantism. Sharpen your discernment as you engage both the tensions of intercultural transmission as well as the transitions occasioned by new historical contexts. We will tackle early church debates over Christology, Canon and Christendom, as well as track the development of church government, piety, sacraments and theology into the “middle ages” and up to the early modern calls for reform. All along, you will marvel at how the faith once and for all delivered to the saints is freshly articulated in contexts as diverse as Ireland, Ethiopia, India and China. [3 credit hours. Instructor: Dr. Brian Arnold. Frequency: Every Fall. Prerequisite: None.]

CH502 History of World Christianity II: Reformation and Globalization

After a long season of darkness in the church, fresh light broke out when Martin Luther nailed his ninety-five theses to the church door in Wittenburg, changing the western world forever. In this course we will trace the Reformation from its starting place in Germany to its spread throughout Europe, America, and the rest of the world. We will learn the key figures and events as well study their devotion to Christ, in order to understand the church as it is today and to see what the church might become tomorrow. [3 credit hours. Instructor: Dr. Brian Arnold. Frequency: Every Spring. Prerequisite: None.]

CH518 Christian Women through the Centuries: Their Calling, Character and Contribution

A biblical, historical and contemporary look at women God has used effectively in ministry. Examine lives of godly women, assess their character, roles, vision and response to the culture in which they lived and develop principles that can be applied in life today. [2 credit hours. Instructor: Dr. Kristin Beasley. Frequency: Rare. Prerequisite: None.]

CH580 Church History Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Church History. [1–4 credit hours. Instructor: Varies. Frequency: Any Semester. Prerequisites: CH501, 3.4 GPA and approved Academic Petition. Notes: For more information please see page 88. May be repeated for credit as CH581 when section content differs. Past topics include "Recent American Church History."]

CH595 Selected Topics in Church History

An occasional Church History elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. [1–4 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisite: None. Notes: May be repeated for credit when section content differs.]

Course Descriptions

Intercultural Studies (IS)

Primary Intercultural Studies Faculty Contact:

Dr. Malcolm Hartnell, mhartnell@ps.edu, 602.429.4449 [Resident Faculty]

IS501 Cross-Cultural and Diversity Competency

This course will equip the student to learn from and minister to men and women of diverse cultural and ethnic backgrounds. [2 credit hours. Instructor: Dr. Malcolm Hartnell. Frequency: Every Spring. Prerequisite: None.]

IS502 Global Outreach: Communicating Christ Across Cultures

An introduction to the theory and practice of missiology which challenges students to find their place in fulfilling the Great Commission. Some of the major missiological topics surveyed are: theology, history, anthropology, living in a cross-cultural environment and the role of the church as both the agent and aim of mission. [2 credit hours. Instructor: Dr. Malcolm Hartnell. Frequency: Every Spring or online any semester. Prerequisite: None. Notes: Formerly coded as MI504.]

IS503 Evangelism and Discipleship in a Pluralistic World

Provides the foundation for students to develop both a personal and church-based approach to evangelism and discipleship. Investigates implications for evangelism arising from contemporary American culture and examines specific evangelistic and discipling models and tools that have proved to be effective in the American cultural environment. [2 credit hours. Instructor: Dr. Malcolm Hartnell. Frequency: Every Spring. Prerequisite: None. Notes: Formerly coded as MI507.]

IS509 Contemporary American Religious Cults

Introduces students to the major American cults and religious movements of the 21st century. Students will learn the history, doctrine and an apologetic response in dealing with selected cult groups. During the course, students will become familiar with 12 major cults. Native American spirituality will also be highlighted during the course and compared to a Christian world view. [2 credit hours. Instructor: Dr. Malcolm Hartnell. Frequency: Rare. Prerequisite: None. Notes: Formerly coded as TH560.]

IS510 World Religions

An examination of the major world religions and ideologies in order to understand their principal doctrines and practices and the subsequent implications for Christian witness. [2 credit hours. Instructor: Dr. Malcolm Hartnell. Frequency: Occasional. Prerequisite: None. Notes: Formerly coded as MS510.]

IS512 Christian Ministry and Culture

An introduction to social and cultural anthropology and a study of the insights these disciplines provide for ministry in contemporary societies. [2 credit hours. Instructor: Dr. Malcolm Hartnell. Frequency: Occasional. Prerequisite: None.]

IS513 Jesus and Jihad: The Challenge of Islam

Understand contemporary events in the Muslim world and their impact on American life by examining the origins, teachings and practices of Islam. Helps students develop a biblical approach to the Muslim community living in the Phoenix metropolitan area. [2 credit hours. Instructor: Dr. Malcolm Hartnell. Frequency: Occasional. Prerequisite: None.]

IS514 Christianity in Africa

Creates awareness in the non-African Christian world of the nuances and dynamics of Christianity in Africa in terms of its beginnings, historical development, contemporary challenges and opportunities and future trends. The course will empower the non-African Christian world to make more informed decisions about their involvement in missions in Africa. [2 credit hours. Instructor: Dr. Malcolm Hartnell. Frequency: Occasional. Prerequisite: None.]

IS520 Cross-cultural Field Methods and Ministry

In a cross-cultural setting learn fundamental skills necessary for understanding a different culture and how to translate that understanding into effective ministry. Some of the skills covered are participant observation, ethnographic interviewing and proxemics (cultural mapping) studies. [2 credit hours. Instructor: Dr. Malcolm Hartnell. Frequency: Occasional. Prerequisite: None.]

IS525 Qur'anic Themes and the Bible: A Comparative Study

This course teaches students to identify important Qur'anic themes and compare and contrast them to biblical revelation. Students develop ways to apply this material to practical ministry situations involving Muslim audiences locally and globally. [2 credit hours. Instructor: Dr. Malcolm Hartnell and Rev. John Bockelman. Frequency: Rare. Prerequisite: None.]

IS526 Understanding the Islamic Faith

Explores the origins, teachings, and practices of Islam while examining contemporary events in the Muslim world. Enables students to evaluate Islam from a biblical perspective and develop a ministry approach to Muslim communities in the U.S. and abroad. [2 credit hours. Instructor: Mr. Al Fadi. Frequency: Rare. Prerequisite: None.]

IS580 Intercultural Studies Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Intercultural Studies. [1–4 credit hours. Instructor: Varies. Frequency: Any Semester. Prerequisites: 3.4 GPA and approved Academic Petition. Notes: For more information please see page 88. May be repeated for credit as IS581 when section content differs. Past topics include “Business as Missions,” “Orality and Literacy” and “Chronological Approach to Evangelism.”]

IS591 Intercultural Studies Internship*

Designed for the MDiv IDS or MAM IS student to develop and refine intercultural skills in preparation for ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters. [2 credit hours. Instructor: Dr. Chip Moody. Frequency: Any semester. Prerequisites: Passing of CD530 or completion of 30 credit hours towards the degree. Notes: May be repeated for elective credit as IS592 Internship II. The Internship Information and Registration Packet (see the IS591 page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.]

*Clinical Pastoral Education (CPE) may in some cases fulfill requirements for IS591 and/or general elective credit. For information refer to Field Education on page 104. Students who successfully complete military Chaplains School as chaplain candidates and provide official documentation of completion, will receive up to four hours of transfer credit toward IS591 and/or general electives, subject to the approval of the Director of Field Education and/or the Registrar (credit is limited to programs of the US Department of Defense or Canadian National Defense).

IS595 Selected Topics in Intercultural Studies

An occasional Intercultural Studies elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. [1–4 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisite: None. Notes: May be repeated for credit when section content differs. Past topics include: “Latin American History, Theology, and Ministry” and “Global Trends in Missions: Latin and South America”.]

Course Descriptions

Leadership Development (LD)

Primary Leadership Development Faculty Contacts:

Dr. Roger Ball, rball@ps.edu, 602.429.4945 [Resident Faculty]

LD502 Developing Leaders Who Develop Leaders

Multiplication of leadership is a must for effective Christian ministry. This course teaches principles and practices that lead to the cultivation of godly leadership under your direction. [2 credit hours. Instructor: Dr. Roger Ball. Frequency: Odd Falls. Prerequisite: None.]

LD506 Survey of Effective Church Ministries

Be exposed to outstanding examples of local church ministry through observation, interviews with ministry professionals, reading and group interaction. [2 credit hours. Instructor: Dr. Roger Ball. Frequency: Odd Summers. Prerequisite: None.]

LD507 Church Growth and Assimilation

An evaluation of various church growth models, the understanding of critical managerial skills in ministry and practical ways to assimilate people into the life of the local church and mobilize them for effective service. Dynamics of healthy small groups will also be addressed. [2 credit hours. Instructors: Dr. Carlyle Naylor and Rev. Preston Hancock. Frequency: Even Summers. Prerequisite: None.]

LD508 Conflict Resolution in the Church

Biblical instruction on becoming a godly manager of conflict. The sources of conflict and strategies of conflict resolution will be explained, illustrated and applied. [2 credit hours. Instructor: Dr. Roger Ball. Frequency: Every Spring. Prerequisite: None.]

LD509 Competencies in Ministry Administration

Christian ministry involves unique legal and financial issues which are critically important, rapidly changing and rarely understood by church leaders. This course exposes Christian leaders to issues including church finances, church liability, capital projects, personal ministerial finances and non-profit status and helps them gain necessary skills to respond to them. [2 credit hours. Instructors: Mr. Dave Heston and Mr. Bob Brown. Frequency: Odd Summers. Prerequisite: None.]

LD580 Leadership Individualized Study

A unique course designed by a faculty advisor and student to develop competence in Leadership Development. [1–4 credit hours. Instructor: Varies. Frequency: Any Semester. Prerequisites: 3.4 GPA and approved Academic Petition. Notes: For more information please see page 88. May be repeated for credit as LD581 when section content differs. Past topics include “Critical Issues in Theological Education” and “Intergenerational Faith Development”.]

LD591 Leadership Development Internship*

Designed for the MDiv LD, MABL or MAM student to develop and refine ministry leadership skills in preparation for vocational ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters. [2 credit hours. Instructor: Dr. Chip Moody. Frequency: Any semester. Prerequisite: Passing of CD530 or completion of 30 credit hours towards the degree. Notes: May be repeated for elective credit as LD592 Internship II. The Internship Information and Registration Packet (see the LD591 page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.]

*Clinical Pastoral Education (CPE) may in some cases fulfill requirements for LD591 and / or general elective credit. For information refer to Field Education on page 104. Students who successfully complete military Chaplain's School as chaplain candidates and provide official documentation of completion, will receive up to four hours of transfer credit toward LD591 and/or general electives, subject to the approval of the Director of Field Education and / or the Registrar (credit is limited to programs of the United States Department of Defense or Canadian National Defense).

LD595 Selected Topics in Leadership Development

An occasional Leadership Development elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. [1–4 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisite: None. Notes: May be repeated for credit when section content differs.]

There is a framed quote in my office that illustrates well the high value that Phoenix Seminary places on mentoring and therefore on a person's ongoing sanctification in Christ: "Many biblically knowledgeable believers are educated beyond their obedience." I believe that the importance that Phoenix Seminary places on the development of Christ-like character in the students has great significance for the Body of Christ and God's glory.

—Roma Royer, Assistant Dean of Academic Services and Assessment

Course Descriptions

Ministry Apprenticeship Alliance (MA)

Primary Ministry Apprenticeship Alliance Faculty Contacts:

Dr. Chuck Newkirk, chuck@churchonmill.org, 480.967.0569 [Adjunct Faculty]

Josh Vincent, Joshv25@hotmail.com, 863.599.8484 [Adjunct Faculty]

MA501 Integrative Seminar I: Leadership/Ecclesiology

An intensive supervised ministry experience focused on the development of leadership competencies and consisting of the following: ministry service in a pre-approved setting, involvement in a formal church-based internship/ministerial training program, and appropriate academic requirements which will enhance the student's understanding of ministerial leadership. Pre-approval required. [6 hours. Substitution for: BC591 Internship (2 hrs.), Apologetics Elective (2 hrs.), and a General Elective (2 hrs.). Notes: Enrollment limited to admitted Phoenix Seminary MDiv students who are also approved for an internship with a member of The Gospel Coalition - Arizona Chapter.]

MA502 Integrative Seminary II: Pastoral Care I

An intensive supervised ministry experience focused on the development of competencies related to effectively planning and conducting congregational worship services, weddings, and funerals consisting of the following: ministry service in a pre-approved setting, involvement in a formal church-based internship/ministerial training program, and appropriate academic requirements which will enhance the student's understanding of ministerial leadership. Pre-approval required. [3 hours. Substitutions for: MS508 Competencies in Pastoral Practice (2 hrs.), and a General Elective (1 hr.). Notes: Enrollment limited to admitted Phoenix Seminary MDiv students who are also approved for an internship with a member church of The Gospel Coalition - Arizona Chapter.]

MA503 Integrative Seminar III: Pastoral Care 2 (Pastoral Counseling)

An intensive supervised ministry experience focused on the development of competencies related to pastor's effectively caring for their souls and the souls of others consisting of the following: ministry service in a pre-approved setting, involvement in a formal church-based internship/ministerial training program, and appropriate academic requirements which will enhance the student's understanding of shepherding and biblical counseling. Pre-approval required. [3 hours. Substitution for: MS502 Introduction to Biblical Counseling (2 hrs.), and a General Elective (1 hr.). Notes: Enrollment limited to admitted Phoenix Seminary MDiv students who are also approved for an internship with a member church of The Gospel Coalition - Arizona Chapter.]

MA504 Integrative Seminar IV: Proclamation

An intensive supervised ministry experience focused on the development of leadership competencies and consisting of the following: ministry service in a pre-approved setting, involvement in a formal church-based internship/ministerial training program, and appropriate academic requirements which will enhance the student's understanding of ministerial leadership. Pre-approval required. [6 hours. Substitutions for: BC501 Methodology of Biblical Communication (2 hrs.), IS503 Evangelism and Discipleship (2 hrs.), and a General Elective (2 hrs.). Notes: Enrollment limited to admitted Phoenix Seminary MDiv students who are also approved for an internship with a member church of The Gospel Coalition - Arizona Chapter.]

Ministry Skills (MS)

Primary Ministry Skills Faculty Contacts:

Pastor Jonathan Logan, jlogan@ps.edu, 602.429.4448 [Resident Faculty]

Dr. Chip Moody, cmoody@ps.edu, 602.429.4919 [Adjunct Faculty]

MS502 Introduction to Biblical Counseling

Examines the biblical foundation for pastoral counseling as well as the historical role and origin of the care of persons within the church. Biblical principles for guiding, sustaining, healing and reconciling individuals are explored as are common circumstances that draw people to seek biblical counsel and care. [2 credit hours. Instructor: Dr. Justin Smith. Frequency: Every Spring. Prerequisite: None.]

MS508 Competencies for Pastoral Practice

Certain practices are common to all ministries; some are unique to those who are church pastors. This course moves students toward general pastoral competency in the following areas: conducting funerals, weddings, baptisms, ordinations, as well as the weekly rhythm of worship planning and execution. Among various other topics, we will cover ministry to the hospitalized, the incarcerated, those in nursing or group homes, the homebound and the terminally ill. The pastoral and prophetic roles of the pastor will be examined in church and public settings. Emphasis will be placed on becoming a lifelong learner in the field of pastoral practice and care. [2 credit hours. Instructor: Dr. Chip Moody. Frequency: Odd Falls. Prerequisite: None.]

MS509 Competencies for Ministry Leadership

Explore principles for ministry that are biblically accurate and culturally relevant. You will learn practical ways to keep these principles in focus in the press of personal and ministry responsibilities. [2 credit hours. Instructors: Dr. Chip Moody and Pastor Jonathan Logan. Frequency: Even Springs. Prerequisite: None.]



Phoenix Seminary effectively nurtures both academic and spiritual growth in its students. Our students acquire the fundamental tools needed to do ministry and through our mentoring program they emerge with a growing appreciation of what it means to be a godly Christian leader. I am excited to see well-trained, highly motivated men and women graduating from Phoenix Seminary and entering the world to play their part in fulfilling the Great Commission.

—Dr. Malcolm Hartnell, Assistant Professor
of Intercultural Studies and Evangelism

Course Descriptions

MS516 Developing a Women's Ministry

Designed to help the student acquire the leadership skills necessary for establishing and maintaining a women's ministry. Areas include visionary planning, creating and training a leadership team, clarifying resources, program planning and identifying the components of a healthy large or small church model. [2 credit hours. Instructor: Dr. Kristin Beasley. Frequency: Rare. Prerequisite: None.]

MS520 Equipping Women to Embrace Their True Identity

Women the world over are often confused, abused and denied the truth about who they really are. This course explores historical, cultural and religious reasons why this occurs and develops a biblical worldview of personhood that includes identity, gifts and a call to stewardship. Students learn significant life principles related to identity that they can apply and teach others. [2 credit hours. Instructor: Dr. Kristin Beasley. Frequency: Rare. Prerequisite: None.]

MS525 Technology in Ministry

Surveys the various ways modern and cutting-edge technology may be used to facilitate and expand ministry. Introduces the student to ministry-related communication strategies and techniques utilizing social media, websites, blogs, etc. Exposes the student to the use of computer software in assimilation, ministry management, pastoral care tracking, volunteer training, stewardship, curriculum development and worship production. Students will develop a biblical ethic of technology as it relates to evangelism, discipleship, worship and virtual communities and the role of technology in the digital age. Encourages critical and biblical thinking about the nature and mission of the Church and the role of technology in the rise of anonymity, consumerism, individualism, depersonalization and dehumanization in virtual contexts. [2 credit hours. Instructor: Dr. John Lake. Frequency: Rare. Prerequisites: None.]

MS530 An Introduction to the Chaplaincy

Introduces the elements of pastoral care in specialized settings, with emphasis on military, hospital, law enforcement and legislative Chaplaincy. Topics include the dynamics of ministering in a multi-ethnic, multi-disciplinary and multi-faith environment; institutional and ecclesiastical endorsement and relations; and Chaplaincy and the law. [2 credit hours. Instructor: TBD. Frequency: Rare. Prerequisite: None.]

MS531 Church Planting: Biblical and Theological Foundations

Too much training in church planting is focused exclusively on method. Historically, such a focus on mere method has turned church growth into a machine for collecting bodies in pews, not for making disciples in mission. What do the scriptures say that will help us construct a theology of mission for church establishment? What does God want? What did He mean when He said we are to make disciples, but that He would build His church? Although there will be discussion about practice in this course, our main task will be asking hard theological questions about our motivation and preparedness for the task of establishing churches. This course will help church planters think through key biblical and theological issues pertaining to church planting, with a view towards proper cultural contextualization in a Post-Christian society. There will also be a particular focus on planting in the urban setting. [2 credit hours. Instructor: Dr. Shane Copeland. Frequency: Occasional. Prerequisite: None.]

MS532 Church Planting Boot Camp

Introduces to the major start-up issues a planter faces in the first year of starting the new church. The course will cover 24 practical skills modules in the areas of personal preparation, strategic planning, core group development and public launching. This class uses a Boot Camp-style of training with lots of interaction, immediate application and immediate coaching applied to each training module. [2 credit hours. Instructor: TBA. Frequency: Rare. Prerequisite: None.]

MS580 Ministry Skills Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Ministry. [1–4 credit hours. Instructor: Varies. Frequency: Any Semester. Prerequisites: 3.4 GPA and approved Academic Petition. Notes: For more information please see page 88. May be repeated for credit as MS581 when section content differs. Past topics include: “The Holy Spirit’s Role in Spiritual Growth and Discipleship,” “Historical and Current Implementation of Spiritual Gifts in the Local Church,” “Small Group Discipleship” and “Community Development and Ministry.”]

MS591 Ministry Skills Internship*

Designed for the MDiv IDS or MAM student to develop and refine ministry skills in preparation for ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters. [2 credit hours. Instructor: Dr. Chip Moody. Frequency: Any semester. Prerequisites: Passing of CD530 or completion of 30 credit hours towards the degree. Notes: May be repeated for elective credit as MS592 Internship II. The Internship Information and Registration Packet (see the MS591 page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.]

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MS595 Selected Topics in Ministry

An occasional Ministry Skills elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. [1–4 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisite: None. Notes: May be repeated for credit when section content differs. Upcoming topics include: “Suffering and Disability.”]

Course Descriptions

New Testament Greek (NT)

Primary Greek Language Faculty Contact:

Dr. John DelHousaye, jdelhousaye@ps.edu, 602.429.4447 [Resident Faculty]

Dr. Peter Gurry, pgurry@ps.edu, 602-429-4440 [Resident Faculty]

NT501 Learning New Testament Greek

Introduces the Greek alphabet, vocabulary and grammar in a systematic way using relevant examples from the New Testament. The goal of this course is for the student to learn the basics of Greek grammar and basic Greek verb paradigms. Provides the skills for reading and translating the Greek New Testament and the basis for developing exegetical competence. [3 credit hours. Instructor: Dr. John DelHousaye or Dr. Peter Gurry. Frequency: Every Fall. Prerequisite: None.]

NT502 Reading New Testament Greek

A verse-by-verse reading of 1 John. The skills introduced in NT501 are deepened, while the student is introduced to textual criticism and syntax. [3 credit hours. Instructor: Dr. John DelHousaye or Dr. Peter Gurry. Frequency: Every Spring. Prerequisite: NT501.]

NT503 Using New Testament Greek

A verse-by-verse reading of Ephesians, in which the student is introduced to a method for moving from exegesis to preaching and teaching. Students will also study a unit from the New Testament of their own choice. [2 credit hours. Instructor: Dr. John DelHousaye or Dr. Peter Gurry. Frequency: Every Fall. Prerequisites: NT501 and NT502.]

NT551 The Gospel of Mark (Greek Exegesis)

An exegetical study in Mark. You will acquire a methodology for extracting and interpreting the unique aspects of this Gospel, develop an appreciation of its literary composition and produce exegetically-based applications for contemporary Christianity. Work in the Greek New Testament as well as an application-focused research paper are required. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Rare. Prerequisites: NT501, NT502 and NT503.]

NT553 The Gospel of John (Greek Exegesis)

An exegetical exposition in John. You will explore John's twofold purpose, trace it through the book and apply it to contemporary Christianity. The Upper Room Discourse is emphasized. Work in the Greek New Testament and a theologically-focused research paper are required. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisites: NT501, NT502 and NT503.]

NT555 The Synoptic Gospels (Greek Exegesis)

Focuses upon the similarity and variation between the Synoptic Gospels. Several parallel passages are translated and discussed from the perspectives of the Synoptic Problem, Form, Redaction and Rhetorical criticism. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Rare. Prerequisites: NT501, NT502 and NT503.]

NT556 The Sermon on the Mount (Greek Exegesis)

This course places the Sermon on the Mount in the broader context of early Christian discipleship, with attention given to the Apostolic and Desert Fathers. It will operate with the conviction that discipleship is the way toward Evangelical renewal. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisites: NT501, NT502 and NT503.]

NT557 The Parables of Jesus (Greek Exegesis)

This is a very close reading of Jesus' parables in Greek. Students will deepen their knowledge of textual criticism, aspect and syntax. This is an excellent resource for those who intend to teach or preach the parables. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisites: NT501, NT502 and NT503.]

NT560 Romans (Greek Exegesis)

A verse-by-verse reading of Romans, with attention given to textual criticism, syntax and semantics. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Rare. Prerequisites: NT501, NT502 and NT503.]

NT565 Philippians (Greek Exegesis)

A close reading of Philippians in the Greek text. As part of the in-class discussion students are required to translate, decline and conjugate. Special attention will be given to Paul's hope in our union with Christ. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Rare. Prerequisites: NT501, NT502 and NT503.]

NT569 Hebrews (Greek Exegesis)

An exegetical study of how the author of the epistle to the Hebrews interprets the Old Testament and other material, particularly how he makes use of sacrificial imagery in order to develop his soteriology. The study involves an exegetical analysis of passages pertaining to sacrifice, redemption and related concepts. [2 credit hours. Instructor: Dr. John Meade. Frequency: Rare. Prerequisites: NT501, NT502 and NT503.]

NT570 James (Greek Exegesis)

A verse-by-verse exposition. Emphasis includes the continued development of exegetical methodology, the investigation of interpretative options and the discovery of practical application. Translation and a practical, exegetical sermon manuscript are required. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Rare. Prerequisites: NT501, NT502 and NT503.]

NT579 Greek Workshop

This workshop is designed to help students maintain and solidify the knowledge of Greek grammar, forms and syntax which they have developed in NT501 and NT502 as they prepare for NT503 in the Fall semester. [1 hour. Instructor: Dr. John Meade. Frequency: Every Summer. Prerequisites: NT501 and NT502.]

NT580 New Testament Greek Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Greek grammar or exegesis. [1–4 credit hours. Instructor: Dr. John DelHousaye. Frequency: Any Semester. Prerequisites: NT501, NT502 and NT503, 3.4 GPA and approved Academic Petition. Notes: For more information please see page 88. May be repeated for credit as NT581 when section content differs. Past topics include "Advanced Greek Exegesis" and "I Clement (Greek Exegesis)".]

NT582 The Use of the Old Testament in the New Testament

Understanding of how and why the New Testament quotes and alludes to the Old Testament is foundational to the various disciplines of textual criticism, exegesis, hermeneutics, theology and to spiritual life. This course examines why and how various Old Testament passages are used by Jesus and the New Testament authors. This course includes discussion of biblical methodology, rabbinic exegesis, the unity of Scripture, typology and prophecy. [2 credit hours. Instructor: TBD. Frequency: Rare. Prerequisites: NT501, NT502 and NT503.]

Course Descriptions

NT583 Readings in the Septuagint (Greek Exegesis)

This course will survey various texts from the Septuagint. It will also include an introduction to the Septuagint's origins, reception history into the Christian and Jewish communities, and relevance to textual criticism and exegesis. [2 credit hours. Instructor: Dr. John Meade. Frequency: Rare. Prerequisites: NT501, NT502 and NT503.]

NT590 The Apostolic Fathers (Greek Exegesis)

This course is an introduction to the earliest Christian writings outside of the New Testament. Through them, we shall explore the joys and challenges of the first followers of Jesus, who attempted to remain true to the teachings of the apostles. Attention will be given to the origin of the church in Syria, Rome and Asia Minor. The student is expected to translate from the Greek text. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisites: NT501, NT502 and NT503.]

NT595 Selected Topics in Greek Language

An occasional Greek Language elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. [1–4 credit hours. Instructor: Dr. John DelHousaye. Frequency: Occasional. Prerequisites: NT501, NT502 and NT503. Notes: May be repeated for credit when section content differs. Past topics include: “Galatians, Martin Luther and The New Perspective on Paul and Justification.”]

On the Importance of the Biblical Languages

We have always been a people of the Book. Amidst fads, renewal flows from a careful, humble, prayerful reading of Scripture. There is no more careful way to do this than hearing and engaging with the original words in Hebrew, Aramaic, and Greek. This is self-evident to anyone who undertakes the discipline of learning the biblical languages. Furthermore, mature Christians come to expect this competence from their teachers and preachers. It is for this reason that Phoenix Seminary places such an emphasis on the original languages in all concentrations of the Master of Divinity.

On the Use of Bible Software

Bible software can be a powerful, time-saving tool. For those whose primary ministry is not the study and proclamation of God's Word, it is invaluable. But it cannot replace learning the biblical languages. Often, the software must make a choice about grammatical ambiguities (such as identical neuter and masculine forms in Greek) but does not inform the user. It is not especially helpful for determining the original wording of the text when there is a variant. Also, there is much to be gained by simply reading through a book in the original language, making connections between chapters and noticing the repetition of important words.

Old Testament Hebrew (OT)

Primary Hebrew Language Faculty Contact:

Dr. John Meade, jmeade@ps.edu, 602.429.4443 [Resident Faculty]

OT501 Learning Old Testament Hebrew

Introduces the Hebrew alphabet, vocabulary and grammar in a systematic way using exercises gleaned from the Old Testament. The goal of this course is to learn the basics of Hebrew grammar and the Hebrew Strong Verb forms. Provides the student with the skills necessary for reading and translating the Hebrew Bible and the basis for developing competence in exegesis. [3 credit hours. Instructor: Dr. John Meade. Frequency: Every Fall. Prerequisite: None.]

OT502 Reading Old Testament Hebrew

A continuation of OT501 completing the Hebrew grammar sequence. The student will continue to learn Hebrew vocabulary and the goal in this course is to continue learning Hebrew grammar, primarily the Hebrew Weak Verb forms. After completing this course the student should have the necessary skills to begin developing competence in exegesis. [3 credit hours. Instructor: Dr. John Meade. Frequency: Every Spring. Prerequisite: OT501.]

OT503 Using Old Testament Hebrew

Includes the full process of exegesis of the biblical text to the final outcome of making a homiletical outline of a specific Hebrew passage; thus it includes the process of Hebrew word studies, Hebrew syntax, diagramming Hebrew sentences, developing skill in Hebrew exegesis and finally writing an exegetical sermon based upon a specific passage. [2 credit hours. Instructor: Dr. John Meade. Frequency: Every Fall. Prerequisites: OT501 and OT502.]

OT524 Job (Hebrew Exegesis)

An exegetical study in the book of Job. Students will develop exegetical methodology and apply their exegetical skills to portions of Job as a foundation for effective application and exposition to the Christian Community. [2 credit hours. Instructor: Dr. John Meade. Frequency: Occasional. Prerequisites: OT501, OT502 and OT503.]

OT532 Isaiah (Hebrew Exegesis)

An exegetical study in the book of Isaiah. The students will apply their exegetical skills on portions of Isaiah to draw out valid applications for the contemporary Christian community. Extensive translation is required. [2 credit hours. Instructor: Dr. John Meade. Frequency: Occasional. Prerequisites: OT501, OT502 and OT503.]

OT579 Hebrew Workshop

This workshop is designed to help students maintain and solidify the knowledge of Hebrew grammar, forms, and syntax which they have developed in OT501 and OT502 as they prepare for OT503 in the Fall semester. [1 credit hour. Instructor: Dr. John Meade. Frequency: Every Summer. Prerequisites: OT501 and OT502.]

OT580 Hebrew Language Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Hebrew grammar or exegesis. [1–4 credit hours. Instructor: Dr. John Meade. Frequency: Any Semester. Prerequisites: OT501, OT502, OT503, 3.4 GPA and approved Academic Petition. Notes: For more information please see page 88. May be repeated for credit as OT581 when section content differs. Past topics include: “Hebrew Textual Criticism,” “Micah (Hebrew Exegesis),” “Hosea (Hebrew Exegesis),” and “Verbal Aspect in Biblical Hebrew.”]

Course Descriptions

OT595 Selected Topics in Hebrew Language

An occasional Hebrew Language elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. [1–4 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisites: OT501, OT502 and OT503. Notes: May be repeated for credit when section content differs.]

Spiritual Formation (SF)

Primary Spiritual Formation Faculty Contacts:

Dr. John DelHousaye, jdelhousaye@ps.edu, 602.429.4447 [Director of Spiritual Formation]

Dr. Ted Wueste, www.desertdirection.com [Adjunct Faculty]

SF501 Living in God's Presence: Knowing Our Triune God

This course challenges you to explore the process and blessing of living in God's presence. The Christian life is viewed through the lens of God's transforming grace and unchanging truth. You will discover practical ways to enrich your relationship with the Lord. [2 credit hours. Instructors: Dr. Ted Wueste. Frequency: Every Spring. Prerequisite: None. Notes: Formerly coded as CD501.]

SF502 History and Literature of Spiritual Formation

This course introduces the "canon" of spiritual formation writers from the first to twenty-first century. The student will be given historical context, help with difficult concepts, and an opportunity to read and respond to selections from primary sources. [2 credit hours. Instructors: Dr. John DelHousaye. Frequency: Even Falls. Prerequisite: SF501.]

SF506 Biblical Theology of Spiritual Formation

This course focuses on three biblical models of spiritual formation: journey, growth, and treasure and how they are completed in union with Christ. There will also be slow, careful meditations on the lives of Adam, Eve, Abraham, Sarah, Moses, Ruth, David, Job, Mary, Peter, Paul, and possibly others - all in light of the ministry, death, and resurrection of Jesus. A guiding question will be: How does Scripture provide discernment to distinguish between healthy (truthful, good) and unhealthy (false or incomplete, bad) understandings of spiritual formation (discipleship, sanctification, catechesis)? Attention is also given to the formational role of Scripture itself. [2 credit hours. Instructor: Dr. John DelHousaye. Frequency: Odd Falls. Prerequisite: SF501. Notes: Formerly coded as CF506.]

SF508 Foundations of Spiritual Formation

An introduction to Spiritual Formation that defines and explores the subject from a biblical, theological, and historical perspective with an added focus on practical considerations for the ministry leader. [2 credit hours. Instructor: Dr. Ted Wueste. Frequency: Even Falls. Prerequisite: SF501.]

SF509 Dynamics of the Spiritual Journey

An exploration of biblical and historical Christian paradigms of spiritual development and growth with an emphasis on understanding the dynamics involved in change and growth at various stages of the spiritual journey. [2 credit hours. Instructor: Dr. Ted Wueste. Frequency: Even Springs. Prerequisite: SF501.]

SF528 Individual Spiritual Direction

Designed for the MDiv SF or MAM SF student to develop and refine spiritual formation skills. The course should start no later than the beginning of the student's 30th academic hour. 15 sessions occurring over 3 semesters* (5 sessions each semester - No summer or J-Term semesters). [Transcripted. Instructor: Varies. Frequency: Every semester. Prerequisite: SF501. Notes: Student submits the name of a potential spiritual director to Dr. John DelHousaye, Spiritual Formation Program Director. Once the spiritual director is approved, the student and director will sign an agreement that will be turned in at the end of their sessions.]

*SF528-A (1st Semester) / SF528-B (2nd Semester) / SF528-C (3rd Semester)

Course Descriptions

SF530 The Practice of Spiritual Formation

A practice-based exposure to various kinds of soul care: retreat ministry, spiritual direction, group direction, spiritual companionship, church ministry, and teaching. [2 credit hours. Instructor: Dr. Ted Wueste. Frequency: TBD. Prerequisite: SF501. Notes: Involves an overnight retreat as part of the course.]

SF580 Spiritual Formation Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Spiritual Formation. [1–4 credit hours. Instructor: Varies. Frequency: Any Semester. Prerequisites: SF501, 3.4 GPA, and approved Academic Petition. Notes: For more information please see page 88. May be repeated for credit as SF581 when section content differs.]

SF591 Spiritual Formation Internship*

Designed for the MDiv SF or MAM SF student to develop and refine spiritual formation skills in preparation for vocational ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters. [2 credit hours. Instructor: Dr. Chip Moody. Frequency: Any semester. Prerequisites: SF501 and passing CD530 or completion of 30 credit hours towards the degree. Notes: May be repeated for elective credit as SF592 Internship II. The Internship Information and Registration Packet (see the SF591 page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.]

*Students who successfully complete the Selah Certificate in Spiritual Direction and provide official documentation of completion will receive up to eight hours of transfer credit toward SF591 and/or general electives, subject to the approval of the Director of Field Education and/or the Registrar. For more information refer to Field Education on page 104.



Theology (TH)

Primary Theology Faculty Contacts:

Dr. Brian Arnold, barnold@ps.edu, 602.429.4444 [Resident Faculty]

Dr. Wayne Grudem, wgrudem@ps.edu, 602.429.4442 [Resident Faculty]

Dr. Steve Tracy, stracy@ps.edu, 602.429.4445 [Resident Faculty]

TH500 Survey of Christian Theology

Surveys the principal areas of systematic theology, giving the student a basic overview of the doctrines of God, revelation (including Scripture), humanity, angels, Christ, the Holy Spirit, salvation, the Church and last things. [4 credit hours. Instructor: Mr. Kyle DiRoberts. Frequency: Every Fall. Prerequisites: None.]

TH501 God, Scripture, Revelation and the Holy Spirit

Introduces the process of thinking theologically and focuses on the Person of God as the source of all knowledge and wisdom. Begins with a study of the inspiration, inerrancy and authority of Scripture, and then explores the nature of God, the Trinity and the work of God in creation and providence. A more in-depth study of the person of the Holy Spirit. [4 credit hours. Instructor: Dr. Brian Arnold, Dr. Wayne Grudem or Dr. Kyle DiRoberts (online). Frequency: Every Spring or online any semester. Prerequisite: None. Notes: May substitute for TH500 in the Graduate Diploma.]

TH502 Humanity, Angels and the Person and Work of Christ

This will deepen your walk with God by focusing on the Person and work of God the Son. This course is an in-depth study of man, his nature and his need for a Savior. Explore the nature and significance of angels, Satan and demons. Focus on the Lord Jesus Christ and His death on the cross and the work of the Holy Spirit. [4 credit hours. Instructor: Dr. Brian Arnold or Dr. Steve Tracy. Frequency: Every Fall. Prerequisite: None.]

TH503 Salvation, the Church and the Future

Enrich your spiritual life as you learn of the work of the Spirit of God in salvation and of His present ministry to and through the Church. You will also study the future glorious consummation of God's kingdom program. [4 credit hours. Instructor: Dr. Brian Arnold or Dr. Wayne Grudem. Frequency: Every Spring. Prerequisite: None.]

TH504 Systematic Theology: A Socratic Approach

Prepares you to clearly communicate what you believe and why you believe it. Designed to help you develop a personal, practical and applied systematic theology. [2 credit hours. Instructor: Mr. Kyle DiRoberts. Frequency: Every Fall. Prerequisites: BL501, TH501, TH502 and TH503. Notes: Limited to MDiv and MABL students preparing for TH599 Theological Oral Exam. Concurrent enrollment in TH599 is suggested.]

TH505 Apologetics: Defending the Faith

Christianity is increasingly being challenged by new religions and cults, as well as by the secularization of our culture. In this class, you will learn to explain what you believe and defend the great truths of our faith. [2 credit hours. Instructor: Dr. James White. Frequency: Odd Summers. Prerequisites: None.]

TH506 Contemporary Moral Issues

This course will teach you how to practically apply God's truth to the toughest issues facing our culture such as divorce/remarriage, homosexuality, abortion, race relations and euthanasia. [2 credit hours. Instructor: Dr. Steve Tracy, Dr. Wayne Grudem, or Dr. Josh Anderson (online). Frequency: Every Fall or online any semester. Prerequisites: None.]

Course Descriptions

TH510 Biblical Sexuality

An in-depth look at human sexuality based on both biblical theology and social science research. Topics to be studied include a theology of sexuality, sexual addiction, homosexuality, adultery, singleness and marital sexual relations. [2 credit hours. Instructor: Dr. Steve Tracy. Frequency: Every Fall. Prerequisites: None. Notes: Spouses and fiancés/fiancées of credit students are strongly encouraged to attend with the student at no cost, but would still need to complete the application and registration processes.]

TH515 Biblical Perspectives on Christian Prayer

Because biblical grounding is foundational to effective and meaningful communication with our Lord, this course explores what the Bible teaches and illustrates concerning prayer and the God to whom we pray. Students will be asked to reflect on their own Christian prayer experience as well as on challenges to a biblically-informed Christian spirituality posed by life in a post-modern, technological society. [2 credit hours. Instructor: Dr. Bing Hunter. Frequency: Rare. Prerequisite: None.]

TH520 The Character of God

A biblical and theological analysis of several less understood attributes of God, including immutability, eternity, omnipresence and trinitarian existence. Attention will be given to biblical support for each attribute, classical formulations, recent challenges and application to life. [2 credit hours. Instructor: Dr. Wayne Grudem. Frequency: Rare. Prerequisite: None.]

TH525 Advanced Studies in Sanctification: Habits of Holiness

An in-depth study of how we grow spiritually as believers in Christ. The principles, processes and products of holy living are scripturally examined and personally applied. [2 credit hours. Instructor: TBA. Frequency: Occasional. Prerequisite: None.]

TH530 Advanced Pneumatology: The Holy Spirit and Spiritual Gifts

An in-depth study of the person and work of the Holy Spirit. This class will cover various topics including the person of the Spirit, supernatural gifts of the Spirit, Spirit baptism and the believer's victory over sin. [2 credit hours. Instructor: Dr. Wayne Grudem. Frequency: Occasional. Prerequisite: None.]

TH540 The Theology of Paul

Of all the writers of Scripture, the apostle Paul remains one of the most influential and controversial. This course analyzes the teachings of Paul while placing them in their historical, cultural and theological context. [2 credit hours. Instructor: TBA. Frequency: Occasional. Prerequisite: None.]

TH570 Ethics of Business, Work and Possessions

How can our ordinary work, our use of money and business activity in general be done for God's glory? This course examines Biblical perspectives on work and rest, buying and selling, wealth and poverty, saving and giving, borrowing and lending, employers and employees, competition, the role of money, vocational calling, stewardship, use of the earth's resources, the role of government and economic systems. [2 credit hours. Instructor: Dr. Wayne Grudem. Frequency: Rare. Prerequisite: None.]

TH572 Biblical Theology of Law, Politics and Government

Examines the Bible's teachings on the purpose of civil government, the kinds of laws a government should make, and how governments should function. Applies these teachings to a number of contemporary political issues such as freedom of religion, the influence of Christians on government, the role of courts, the protection of life, the definition of marriage, just war, immigration, care for the poor and wise use of the world's resources. [2 credit hours. Instructor: Dr. Wayne Grudem. Frequency: Occasional. Prerequisite: None.]

TH580 Theology Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Theology. [1–4 credit hours. Instructor: Varies. Frequency: Any Semester. Prerequisites: 3.4 GPA and approved Academic Petition. Notes: For more information please see page 88. May be repeated for credit as TH581 when section content differs.]

TH587 MABTS Individualized Study 1

A capstone course designed by a resident faculty advisor and student to develop competence in the area of biblical and/or theological studies at the culmination of the MABTS program. Course requirements will include a research paper of a minimum of 20 pages. [2 credit hours. Instructor: TBD. Frequency: Every Semester. Prerequisite: All required courses for the MABTS with the exception of elective courses.]

TH588 MABTS Individualized Study 2

A capstone course designed by a resident faculty advisor and student to develop competence in the area of biblical and/or theological studies at the culmination of the MABTS program. Course requirements will include a research paper of a minimum of 20 pages. [2 credit hours. Instructor: TBD. Frequency: Every Semester. Prerequisite: All required courses for the MABTS with the exception of elective courses.]

TH594 Theological Research Methods

The techniques for gaining bibliographical control over the literature of theological subjects. Attention also given to the planning, preparation and writing of theses. [2 credit hours. Instructor: Varies. Frequency: Every Fall and Every Spring. Prerequisite: None.]

TH595 Selected Topics in Theology

An occasional Theology elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. [1–4 credit hours. Instructor: Varies. Frequency: Occasional. General elective for all programs except MAC. Prerequisite: None. Notes: May be repeated for credit when section content differs. Past topics include: "C.S. Lewis: Apologist of the Heart and the Head," "Theology and Practice of Social Justice," "History of New Testament Interpretation," and "Solutions to World Poverty: A Biblical and Economic Solution."]

Course Descriptions

TH596 Theology Thesis Proposal Preparation

An optional registration status for students preparing for their Thesis Proposal who are not taking other courses during the semester of preparation. (May not be taken when another course is taken.) This registration ensures continuity in your Phoenix Seminary degree program. Available for only one semester during which students must complete their Proposal or their academic status in the program will be jeopardized. [Transcribed. Instructor: Varies. Frequency: Occasional. Prerequisite: None.]

TH597 MABTS Theology Thesis I

Intensive research into a topic leading to the production of a thesis under the guidance of the Thesis Committee. Includes proposal preparation and submission and focuses on the research and initial writing stage of the thesis. Thesis writers register for __/_ 597 in their concentration area (Biblical Literature [BL] or Theology [TH]). No grade is posted for this course until the thesis is completed and approved. [2 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisite: Any concentration-specific prerequisites.]

TH598 MABTS Theology Thesis II

A continuation of TH597 Thesis I culminating in a completed thesis and oral defense. Thesis writers register for __/_598 in their concentration area (Biblical Literature [BL] or Theology [TH]). [2 credit hours. Instructor: Varies. Frequency: Occasional. Prerequisite: TH597 and an approved thesis proposal on file in the Faculty Assistant's Office.]

TH599 Theological Oral Examination

MDiv and MABL students must complete the TH599 Theological Oral Examination prior to graduation. This comprehensive exam over biblical and theological topics is typically scheduled sometime during the final weeks of the Fall semester or the middle of the Spring semester. A panel of two or three faculty examiners will propose to students multiple doctrinal/theological issues, to which the student will respond with reasoned argument using two or more scriptures to support their positions. Additionally, faculty examiners may put forth a ministry scenario requiring similar theological/biblical reflection. The rubric for the oral examination, which lists the topics from which faculty members draw their questions, is distributed in BL501 Principles for Biblical Interpretation and TH504 Systematic Theology: A Socratic Approach. All students are strongly advised to enroll in TH504 Systematic Theology to aid them in preparing for the TH599 Theological Oral Examination. [Transcribed non-credit. Instructor: Varies. Frequency: Every Fall and Spring. Prerequisite: TH501, TH502 and TH503. Notes: Prior or concurrent enrollment in TH504 Systematic Theology is strongly recommended.]



Doctor of Ministry (DM)

Primary Doctor of Ministry Faculty Contact:

Dr. Chip Moody, cmoody@ps.edu, 602.429.4919 [DMin Program Director]

DM706 Growing Churches in the 21st Century

This course provides a study of biblical and contemporary principles and procedures of church growth and health. Included in the study will be a look at appropriate strategies for bringing about change in a local church. [3 credit hours. Instructor: Dr. Gary McIntosh. Frequency: As offered. Prerequisite: None.]

DM707 Cultivating a Healthy Multi-Ethnic Church Community

Through personal stories, proven experience and a thorough analysis of the biblical text, this course explores both the biblical mandate for the multi-ethnic church as well as the seven core commitments required to bring it about. Your guide, Mark DeYmaz is pastor of one of the most proven multi-ethnic churches in the country. He teaches from his experience and his extensive study of how to plant, grow, and encourage more ethnically diverse churches. He argues that the "homogeneous unit principle" will soon become irrelevant and that the most effective way to spread the Gospel is through strong and vital multi-ethnic churches. [3 credit hours. Instructor: Dr. Mark DeYmaz. Frequency: Rare. Prerequisite: None.]

DM708 Communicating Christ to a Post-Everything World

If one is serious about effectively communicating Christ in our teaching, preaching, evangelism, counseling and care giving one finds out quickly that the old habits and old routines do not work anymore. An increasingly secularized American spiritual landscape is intimidating and seems to be always changing. This course will look at the ministry of the Word in the context of daily ministry and constant pastoral pressures. Pressure and performance can be replaced by grace and freedom if we allow God to do things His way rather than the way that we have perhaps learned elsewhere. [3 credit hours. Instructor: Dr. Zack Eswine. Frequency: Rare. Prerequisite: None.]

DM711 Contemporary Theological Issues

This course identifies, biblically evaluates, and provides resources for men and women in ministry concerning a variety of theologically-oriented issues facing the church in contemporary society. These current issues have theological origins as well as cultural manifestations. This course equips those in ministry to serve more effectively in a changing world. [3 credit hours. Instructor: Dr. Andrew Pitts. Frequency: As Offered. Prerequisite: None.]

DM715 Theology of Soul Care and Spiritual Formation

Explores the historical development, the biblical teachings and contemporary practice of spiritual formation. Attention will be given to spiritual disciplines such as walking in the spirit, confession, prayer, fasting and Scripture meditation, with a view toward the development of the student's own spiritual life and ability to help others grow spiritually. Includes a brief look at the Roman Catholic style as well as the more recent Protestant style. It will investigate both style and substance and evaluate it against evangelical theology. [3 credit hours. Instructor: TBA. Frequency: Rare. Prerequisite: None.]

DM732 Increasing Relevancy in Your Preaching

Increases a speaker's ability to develop messages that are true to the biblical text, clear and well-organized, interesting and relevant to the listener's needs. Attention will be given to relevancy and clarity. Students will learn how to determine the specific applications of a biblical passage and how to help listeners follow the unfolding of the message. Though students will not preach in class, these practical skills will be developed through instruction, examples, group interaction and personal use. [3 credit hours. Instructor: Dr. Don Sunukjian. Frequency: As offered. Prerequisite: None.]

Course Descriptions

DM737 Precision Preaching

The primary source of disciple formation, the expository sermon, is often too unfocused, too equivocal, and too long-winded. Preaching is an exercise in confronting deeply-held core beliefs and proposing new beliefs to replace the old. We do this by learning the strengths and limitations of the rhetorical tools of preaching we already use. Preaching can be terse and cogent to keep our listeners on-message, robust without being bombastic, and possessive of a sense of runaway momentum that is fun to listen to and experience. Since there is a lot of preaching experience brought to the classroom by doctoral students, we will learn from each other how to critique, re-engineer, and refocus our preaching. Your congregation will love the results. [3 credit hours. Instructor: Dr. Chip Moody. Frequency: As offered. Prerequisite: None.]

DM738 Exegetical Review: Sharpening Your Exegetical Skills for Expositional Excellence

This course is at the same time a refresher and a revitalizer of learned but neglected skills, an updating of exegetically-oriented disciplines and an initial introduction into key exegetical processes, all focused on the critical task of proclaiming God's Word in a post-modern culture. [3 credit hours. Instructors: Dr. Dennis Wretlind and Dr. Fred Chay. Frequency: As offered. Prerequisite: None.]

DM745 The Greco-Roman Context of the New Testament in Your Bible Teaching

A lot of scholarship has changed since you were in seminary. What you may have been taught about New Testament backgrounds is no longer believed or has been substantially altered. This course brings you up-to-date on the latest scholarship from biblical, historical, linguistic, archaeological and socio-cultural disciplines. What do scholars now know about early church organization, Roman justice, family practices, or the class system and its profound effect on Paul's mission in Acts? How did the Hellenistic church behave while simultaneously citizens of Rome and enemies of the state? [3 credit hours. Instructor: Dr. Andrew Pitts. Frequency: Rare. Prerequisite: None.]

DM750 Doctoral Research Methods

This is a required core doctoral course in basic research and design for the purpose of preparing DMin candidates for their Applied Research Project. Emphasis is on narrowing a research topic to form a research question, development of a hypothesis or thesis statement, understanding research models and academic writing. The outcome of the course is development of the student's project proposal. [3 credit hours. Instructor: TBA. Frequency: As offered. Prerequisites: 15 completed DMin credit hours.]

DM751 History and Practice of Pastoral Counseling and Change

An in-depth exploration of the history and practice of pastoral counseling within the context of the Great Commission. The primary focus is on personal transformation within the biblical context of salvation, sanctification, healing, health, suffering, community, and relationship with God. Participants grapple with notions of instantaneous change, change over time, and sustaining faith in the absence of change, as well as the role of insight, intellect, behavior, experience, emotion, and prayer in change. Participants explore their own history of transformation and expand those characteristics that build therapeutic pastoral relationships and facilitate change. This course is highly interactive and requires that participants be willing to 1) explore themselves, their interpersonal style, and to experiment with different skills and techniques, 2) actively participate in and facilitate the creation of an authentic and safe learning community, and 3) establish and develop pastoral relationships that encourage and challenge one another. [3 credits. Instructor: Dr. Justin Smith. Frequency: Rare. Prerequisite: None.]

DM754 Counseling Dysfunctional Families

This course examines dysfunctional families (e.g., alcoholic, battering, incestuous), with a focus on the issues facing those who grew up in them. It also provides basic counseling strategies and practical tools to help these “survivors” overcome their painful pasts. [3 credit hours. Instructor: Dr. Justin Smith. Frequency: As offered. Prerequisite: None.]

DM756 Congregational Care, Counseling and Flourishing

This course acknowledges the importance of the question "What do I need to know to be a good pastoral caregiver?" But a much better question is "Who do I need to be to help those under my care flourish in Christ?" We will reframe our notion of pastoral care, counseling, and family ministry through a refreshed theological lens. If we don't know the cultures in the network we influence, we may be teaching and preaching to cultures that are long gone. And if we don't know ourselves, we may be messing it all up with self-protective behaviors. Learn what kind of healing is realistic to expect in others. How does a ministry leader shepherd others when he or she is emotionally and relationally spent? [3 credit hours. Instructor: Dr. Tony Wheeler. Frequency: Rare. Prerequisite: None.]

DM760 Spiritual Replenishment for the Experienced Ministry Leader

One of the biggest challenges of long-term ministry is the self-care of the leader. Whether you are a church pastor, missionary, para church leader or counselor, everyone (maybe even you) thinks that your spiritual and emotional energy should always be brimming over. And if it is not, and it's usually not, we think something is wrong with us. This course is intended to bring to you a kind of spiritual formation that is appropriate for the veteran shepherd and leader. Who shepherds the leader? Jesus does. Come find out how. [3 credit hours. Instructor: Dr. Stephen Macchia. Frequency: Rare. Prerequisite: None.]

DM786 Renewing and Revitalizing the Static Church

Do you own a dusty collection of Church Growth Conference binders, dog-eared workbooks and a stack of "here's how I did it" books by the gurus, with nothing to show for your investment but personal defeat and a discouraged church? Have you fallen into the trap of looking for the key to unlock your church's potential in all the wrong places? What if that was hidden in plain sight? Perhaps you've been looking for church revitalization and ministry satisfaction in the wrong places. In this course Dr. Bud Brown demonstrates how cutting edge research, linking church renewal to pastoral behavior, can produce effective church revitalization by guiding your work habits, relational conduct, and personal needs management. This course is designed to give you the tools and resources you need to acquire the leadership behaviors that lead to church revitalization. [3 credit hours. Instructor: Dr. Bud Brown. Frequency: As offered. Prerequisite: None.]

DM787 DMin Project Research and Design

This is a core doctoral course in basic research and design. Emphasis is given to determining a dissertation theme, writing and research skills, and putting together a preliminary research proposal. Recognizing that the DMin degree requires the demonstration of substantive research, and a practical, yet sufficiently academic project component upon completion of the program, this course is designed to introduce students to the proposal process and lay foundational skills in research to enable successful progress toward project requirement. This course is required for all students entering the DMin program after January 1, 2016 and optional and recommended for all others. [3 credit hours. Instructor: Dr. Reid Kisling. Frequency: As offered. Prerequisite: None.]

Course Descriptions

DM790 Conflict Management

Offers the “manager of conflict” biblical wisdom for the intervention and prevention of many causes and forms of conflict in order to lead people and churches into harmony, fruit bearing, truth telling and grace-driven relationships. You will learn the various sources, levels and causes of conflict along with the cycle of conflict, early warning signs and principles for stopping, defusing and reducing the conflict in and around you. Conflict management strategies will be systematically explained, illustrated and applied in the context of 21st-century ministry to enhance the integrity, discernment, wisdom and leadership of today’s conflict manager. [3 credit hours. Instructor: Dr. Roger Ball. Frequency: As offered. Prerequisite: None.]

DM791 Doctor of Ministry Individualized Study

You may wish to undertake an individualized study as one of your Doctor of Ministry courses. Generally speaking, it is better to wait until you have completed four courses before considering an individualized study. An individualized study is expected to reflect quality research. This research might consist of an exegetical study of the biblical text, library research, extensive reading or field research (such as surveys, case studies or systematic observation). To initiate an individualized study, submit a completed DMin Individualized Study Proposal (included in the *Doctor of Ministry Handbook*) to the Director of the Doctor of Ministry Program. An advisor will be assigned to interact with you regarding the proposal, indicating any required changes and establishing time lines and deadlines for the completion of work. Once the proposal is finalized you must register for your individualized study. You will have six months to complete your individualized study. If you are unable to complete the study within this period you may petition for an extension. If you fail to complete your individualized study within the six-month timeframe and do not petition for an extension, you will be given a grade based upon the work you have done by the six-month deadline. [1–4 credit hours. Instructor: Varies. Frequency: Any semester. Prerequisite: None. Past topics include: “A History of Latino Religious Experience in the American Southwest,” “The Missional Church Movement,” “The Cross-less Gospel, C-5 Movement and Muslim Evangelism,” “Turn-Around Church Ministry,” and “Intentionality and the Biblical Mandate for a Multi-ethnic Church.”]

DM792 Doctoral Project I

The Doctoral Project is designed to involve the student in practical ministry research. The project allows the student to select a specific aspect of ministry to explore more fully. The subject, length and form of the project are determined by the student in consultation with the Director of the Doctor of Ministry Program. For additional information, see the *Doctor of Ministry Dissertation Manual* (available at www.ps.edu/academics/degrees-programs/doctor-of-ministry). [2 credit hours. Instructor: Varies. Frequency: Every Semester. Prerequisites: DM711 and 21 credit hours of electives. Notes: Credit applied upon approval of the Project Proposal.]

DM793 Doctoral Project II

The Doctoral Project is designed to involve the student in practical ministry research. The project allows the student to select a specific aspect of ministry to explore more fully. The subject, length and form of the project are determined by the student in consultation with the Director of the Doctor of Ministry Program. For additional information, see the *Doctor of Ministry Dissertation Manual* (available at www.ps.edu/academics/degrees-programs/doctor-of-ministry). [2 credit hours. Instructor: Varies. Frequency: Every Semester. Prerequisites: DM711, 21 credit hours of electives, and DM792. Notes: Credit applied upon completion of first draft.]

DM794 Doctoral Project III

The Doctoral Project is designed to involve the student in practical ministry research. The project allows the student to select a specific aspect of ministry to explore more fully. The subject, length and form of the project are determined by the student in consultation with the Director of the Doctor of Ministry Program. For additional information, see the *Doctor of Ministry Dissertation Manual* (available at www.ps.edu/academics/degrees-programs/doctor-of-ministry). [2 credit hours. Instructor: Varies. Frequency: Every Semester. Prerequisites: DM711, 21 credit hours of electives, DM792 and DM793. Notes: Credit applied upon completion of final draft and oral defense.]

DM795 Selected Topics in DMin Studies

An occasional DMin elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. [1–4 credit hours. Instructor: Varies. Frequency: As offered. Prerequisite: None. Notes: May be repeated for credit when section content differs.]

DM796 Doctoral Project Extension

[Transcribed non-Credit. Instructor: Varies. Frequency: As offered.]

Registering for Phoenix Seminary DMin Courses

Registration is completed by contacting Eden Henn at ehenn@ps.edu or 602-429-4912.

Registering for Western Seminary DMin Courses

Thanks to the consortial agreement between our schools, students can take up to 15 credit hours at Western Seminary for transfer into their Phoenix Seminary DMin. programs. To register for courses hosted at Western Seminary, please contact the Registrar, Merry Stenson to begin the process.

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Appendices

Appendix I: Student Conduct

Phoenix Seminary is committed not only to the theological education of its students, but also to their personal and professional formation for ministry. Student conduct is therefore of concern to the Seminary faculty, especially when poor conduct compromises the learning environment of the Seminary or the personal preparation of the student. As disciples of Jesus Christ, we strive to be obedient to Him. Our responses to our failure to do so should be repentance, taking responsibility for our decisions and actions, and reconciliation with others as required.

Because striving for obedience to Christ is fundamental to the religious mission and objectives of Phoenix Seminary, students who fail or refuse to comply with such standards may be subject to discipline. Some discipline may be a simple conversation and admonition, or it may mean dismissal when appropriate. There are many other approaches between these extremes.

Behaviors bearing upon moral conduct are diverse in nature; however, some of these behaviors merit particular emphasis because of their effects on a person and his or her relationships. These areas are discussed below under Section I: Standards of Conduct, paragraphs A through I.

There are also aspects of student conduct that are not necessarily moral in nature. These are discussed below in paragraph J: Conduct Bearing on Fitness for Ministry.

SECTION I: STANDARDS OF CONDUCT

Statement of Unity and Respect

At Phoenix Seminary we desire to create an educational community which reflects the kind of community called for in Scripture. The New Testament is patently clear that: (1) love and unity among Christians are cardinal Christian virtues (Galatians 5:14–15; Colossians 3:14) and are the most powerful evidence of the veracity of the gospel (John 13:34–35; 17:21–23); and that (2) in the body of Christ there is absolute equality in value and dignity, regardless of gender, race or social status (Galatians 3:28; Colossians 3:11). In view of these two principles, all students at Phoenix Seminary are expected to treat others in the Phoenix Seminary community with respect and dignity. We desire to be particularly careful to treat women and ethnic minorities with dignity and respect as fellow bearers of the image of God. In keeping with the principles of Matthew 18, we strongly encourage students or employees who believe this statement of unity and respect is being violated to discuss their concerns with the individual they believe is violating the statement. However, if for any reason this is not possible or if discussion with the alleged violator fails to resolve the concern, the student or employee is asked to see the Dean of Students (in the extended absence of a Dean of Students,

the Provost will substitute) or the Director of Human Resources (as appropriate) and discuss the concerns with him or her. In addition to any appropriate disciplinary consequence imposed pursuant to the school disciplinary policies, a professor may dismiss any student from his or her classroom who is in violation of this policy and is not responding appropriately to input from the professor.

Church Attendance

Students are expected to attend and participate in a worshiping and serving community of Christ. The New Testament indicates that connection to a local church body is the normative expression of being a disciple (Hebrews 10:25). For this reason the Seminary attaches great importance to a student's regular involvement with his or her family in a local assembly of Christians.

Drug-Free Campus

As required by federal regulations (Drug Free School and Community Act Amendments of 1989), Phoenix Seminary maintains policies for students and employees regarding a drug-free workplace. The policies for students include:

- The unlawful possession, use or distribution of a controlled substance is prohibited on Seminary property or as part of any Seminary activity.
- Students found to be in violation of the above will be subject to appropriate action, up to and including dismissal.
- Any student who becomes aware of a violation of this policy is encouraged to report it immediately to the Academic Dean so the matter can be investigated. (There is no penalty for failure to report, however it is in the best interests of the Seminary community and the person in violation that intervention take place.)

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Alcohol and drug consumption causes changes in behavior ranging from impaired judgment and coordination to inhibiting a person's ability to learn and use higher mental functions. Repeated use can lead to dependence and long-term use will cause permanent damage to the brain, liver and other vital organs. Use of illicit drugs and the abuse of alcohol present major health risks such as addiction, chronic illness and even death. Other risks associated with alcohol and drug use include impaired mental functioning, drunk driving, accidents, domestic violence, injuries, acquaintance rape and sexually transmitted diseases.

Students with a drug or alcohol abuse problem are encouraged to seek assistance through counseling, treatment and rehabilitation programs. A student who voluntarily seeks assistance to correct a drug or alcohol abuse problem will not be subject to disciplinary action as a consequence of such abuse. This applies whether the student has sought help on their own or as a response to disciplinary actions under the Student Discipline Policy. Even though voluntary assistance has been sought, the student becomes subject to further disciplinary action if the abuse continues.

Some drug and alcohol counseling, treatment and rehabilitation programs that are available to students include:

- National Council on Alcoholism
800.622.2255 or www.ncadd.org
- Calvary Addiction Recovery Center
602.279.1468 or www.calvarycenter.com
- St. Luke's Behavioral Health Center
602.251.8535 or www.stlukesbehavioralhealth.com
- Family Service Agency
602.264.9891 or www.fsaphoenix.org

The Seminary will cooperate fully with the enforcement of local, state and federal laws regarding those who unlawfully possess, use or distribute illicit drugs and alcohol on campus.

Separation and Divorce

Phoenix Seminary is committed to Scripture's teaching on the nature of marriage. This teaching holds marriage to be a witness to the permanent bond between Christ and His Church. If a student is experiencing marital difficulties, he or she is strongly encouraged to see his or her mentor, a faculty member or the Dean of Students for counsel so that help can be secured to resolve the difficulties.

A student is *required* to notify the Dean of Students and his or her mentor immediately in case of any of the following occurs:

1. The student or the student's spouse has filed for divorce;
2. The student or student's spouse has stated his or her intention to file for divorce;
3. The student and his/her spouse have separated.

The student may be required, following such reporting, to withdraw from the Seminary for 12 calendar months, except that the Dean of Students may, at his or her discretion, modify this requirement on a case-by-case basis. A withdrawal arising from separation or divorce is not for disciplinary purposes. Rather, it is intended to free the student to concentrate on reconciling with his or her spouse or to manage the spiritual and emotional damage of a divorce.

Any student who wishes to be considered for an exception to the withdrawal requirement must submit such request to the Dean of Students in writing. The request must include the following:

- A statement of commitment from the student to receive counseling appropriate to the situation.
- A statement of support from the student's counselor for the student to take classes.
- A statement of support from the student's pastor or congregational board of elders (or comparable overseeing body) for taking classes.

At the discretion of the Dean of Students, counseling may be required during the withdrawal and before return to the Seminary.

Academic Honesty

It is assumed that students at Phoenix Seminary will endeavor to practice the highest integrity in all matters pertaining to their Seminary education. Acts of cheating, including but not limited to, revealing exam questions to students testing late, bringing illicit notes to exams in any form, texting or messaging during exams, utilizing “term-paper mills,” or otherwise passing off work you have not personally completed as your own, is a violation of the trust placed in you by the faculty.

Of particular concern is plagiarism. Plagiarism is any “use or close imitation of the language or thoughts of another author and the representation of them as one’s own original work” (*Webster’s Unabridged Dictionary*, 2001). Much academic work is based upon the thoughts and ideas of others, so it is essential that proper credit (or citation) be provided so one’s original work and the sources used to inform one’s opinions can be assessed and evaluated. Examples of plagiarism include, but are not limited to, the following, when submitted as one’s own work or without appropriate attribution: (1) copying another’s work, (2) closely paralleling the ideas or language of someone else’s work and (3) cutting and pasting information from the Internet or other sources.

Students must give proper credit to the source of ideas as well as direct quotations. Fabricating, plagiarizing and other forms of academic dishonesty show a lack of professional respect and personal integrity. Academic dishonesty is an extremely serious offense and will be treated accordingly.

The handling of academic dishonesty is the responsibility of the individual instructor, who may take any of the following actions:

1. Forgive the offence;
2. Assign a failing grade to the test or assignment in which academic integrity has been compromised;
3. Assign a failing grade for the course;
4. Report the student to the Dean of Students to initiate student disciplinary proceedings.

If a student feels he/she has been unjustly accused of academic dishonesty or treated unfairly as a consequence of an alleged act of academic dishonesty, appeal to the Academic Administrative Committee by the student is permissible.

Sexual Harassment

Sexual harassment is a form of sex discrimination that violates Title VII of the Civil Rights Act of 1964. Each student, staff or faculty member should be able to work and learn in an atmosphere free of discrimination or intimidation based on sex, race, color, age, national origin or disability. Sexual harassment of students, staff or faculty by any member of the Seminary community will not be tolerated.

Sexual harassment includes any repeated or unwanted verbal or sexual advances, sexually explicit derogatory remarks or offensive statements made by someone in the workplace or classroom when:

- Submission to the conduct is either explicitly or implicitly a condition of employment, grades or good will; or
- Submission to or rejection of the conduct is used as a basis for grading or relational decisions affecting any person; or
- The conduct has the purpose or effect of substantially interfering with student, staff or faculty performance or of creating an intimidating, hostile or offensive work or learning environment.

If you, as a student, staff member or faculty member, experience sexual harassment as described in any of the above categories, you are encouraged to report the incident(s) to the Dean of Students or Provost for appropriate handling in accordance with applicable laws and Seminary policies.

Any student, staff member or faculty member who observes what they believe to be sexual harassment of another person as described in any of the above categories, is required to report the incident(s) to the

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Dean of Students or Provost for appropriate handling in accordance with applicable laws and Seminary policies. Please remember that men and women may be victims of sexual harassment.

Sexual Responsibility

No area of moral responsibility is as universal and fundamental as the sexual. This is because sexuality is not only what we may do, it is also fundamental to who we are as persons. Consequently, sexual expression that pleases God is that which fulfills his intention at creation. The Seminary holds the position that this sexual expression is 1) faithfulness in marriage between a man and a woman or 2) chastity in singleness.

A student who is engaged in sexual relations outside of marriage is required to contact the Dean of Students to formulate a plan for growth and healing. It is our first desire to handle these matters pastorally rather than punitively. Failing to disclose unrepentant or ongoing sexual sin may bring disciplinary measures to bear (see Section II: Student Disciplinary Policy).

NOTE: Cohabitation with a person of the opposite sex may create the appearance of immoral conduct even when there is none present. Hence a student should use mature judgment in making his or her living arrangements in order to meet the biblical goal of being above reproach.

Use of pornography is a vexing and serious issue among both men and women. The social justice and ethical costs of pornography and the victimization inherent in its production, as well as its tendency toward personal bondage and marital disruption, make it imperative that Christians take safeguards to protect themselves and others from its use. A frank talk with the Dean of Students can help begin this discussion. The use of blocking software and accountability partners is critical to address this matter effectively. For some the compulsive use of pornography may be addressed by counseling therapy and / or a support group, either of which the Dean of Students may require.

Arrests / Convictions / Punitive Military Discharges

A student will be subject to the provisions of the Student Disciplinary Policy if he/she is convicted of or pleads no contest to any criminal offense. This includes all DUI convictions / pleas.

If a student is charged with a crime, the student must notify the Dean of Students of the details of the situation immediately. Copies of police and other legal documents issued to the student may be requested as the Seminary may choose to conduct its own investigation of the circumstances.

Criminal charges may subject the student to the Student Disciplinary Policy regardless of the action of any pending or completed criminal proceedings.

A student who receives a punitive military discharge (Bad Conduct or Dishonorable Discharge) from any branch of the armed forces while an admitted student at the Seminary will also be subject to the Disciplinary Policy. Discharges characterized as Other than Honorable (OTH) will have their case reviewed by the Dean of Students to determine if it is appropriate to subject the student to the Disciplinary Policy.

Additional Areas of Student Conduct

A student who is experiencing any of the following issues must contact the Dean of Students to discuss the problem and to formulate a plan for growth and healing. Any of these behaviors or behaviors bearing on moral conduct that are ongoing and for which there is no stated repentance, may, at the discretion of the Dean of Students, subject the student to discipline and may be grounds for dismissal:

- Church discipline has been imposed on student;
- Student no longer has the recommendation of his or her church for continuance at Phoenix Seminary due to moral concerns;
- Student is a perpetrator of violence;
- Student engages in possession or use of any illegal substance or engages in abuse of prescription drugs or alcohol.

Conduct Bearing on Fitness for Ministry

Occasionally, a student may exhibit behaviors that are not necessarily moral misconduct but nevertheless compromise one or more of the following:

- The student's ability to successfully meet his or her educational goals;
- The Seminary's ability to provide a learning environment conducive to spiritual and professional preparation; or
- The ability of the faculty or staff to effectively meet the student needs of the broader Seminary community.

These behaviors may be considered issues of overall fitness for ministry. Behaviors can come from a variety of causes including undiagnosed, untreated or insufficiently treated mental illness. They include such things as erratic or oppositional behaviors related to personality, emotional lability and gross unsuitability for professional ministry life. It may also include interpersonal behaviors that are maladaptive and interfere regularly with basic life activities, relationships and responsibilities.

When a faculty member, mentor or Seminary staff member has concerns about a student's inappropriate conduct, personal immaturity or evidence of emotional or psychological unsuitability for Seminary studies or vocational ministry, he or she is encouraged to speak to the student directly about the student's behaviors. If further action is deemed necessary, the concerned party may contact the Dean of Students, indicating his or her specific concerns in writing. The Dean of Students will investigate the concerns by consulting the student, the student's professors and the student's mentor.

When a student's personal and professional conduct is in question and after the faculty reviews the investigation by the Dean of Students, the faculty (or a subcommittee thereof appointed by the Academic Dean) will vote approving one of the following actions:

- *No Action*. Concern for the student's personal and professional conduct is unwarranted.
- *Non-Punitive Probation*. The student will be required to negotiate a plan to generate improvement. This may also require counseling by a qualified therapist (at the student's expense) to address the issues of concern. The student may continue Seminary coursework.
- *Non-Punitive Suspension*. The student may not register for coursework and will be withdrawn from classes. (The faculty may choose to allow the student to complete current courses.) The student may reapply following completion of a remediation plan the faculty may require, the completion of which is verified by the Dean of Students.

- *Non-Punitive Dismissal*. The student's relationship with the Seminary will be terminated. Reapplication will be considered after two years.

Determinations of student status under this policy are labeled "non-punitive" to differentiate them in the student's record from actions under Section II: Student Disciplinary Policy.

Considerations for Counseling Students

In addition to the Seminary's general policy concerning Student Conduct as well as the aforementioned Conduct Bearing on Fitness for Ministry (par. J), students enrolled in programs with a counseling concentration (MAC, MDiv CF) are evaluated on an ongoing basis for clinical suitability. If, in the judgment of the Counseling Program Intervention Committee, a student's personal and professional conduct is not suitable for clinical placement, the Committee may recommend or require remediation or the committee may prohibit a student from proceeding in his or her degree / diploma program.

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SECTION II: STUDENT DISCIPLINARY POLICY

Disciplinary Actions by the Dean of Students

The following actions may, without limitation, be imposed by the Dean of Students and/or the Student Disciplinary Committee in response to a disciplinary violation:

- *Disciplinary Warning.* A written warning given to the student and placed in the student's file.
- *Disciplinary Probation.* A specified time period during which the student will be evaluated further. Probation for more than three semesters during the time of a student's enrollment will normally be cause for suspension.
- *Suspension.* A specified time period during which a student is not permitted to attend Seminary.
- *Dismissal.* The termination of a student's relationship with the Seminary. Reapplication will be reconsidered after two years following dismissal.

In addition, students who are under any unresolved disciplinary action at the Seminary will not be presented for Faculty Review at 15, 30 or 60 credit hours, nor will they advance to graduation.

Disciplinary dismissal is noted on the student's official transcript from the Seminary and becomes a part of the student's permanent record. Other disciplinary actions such as probation and suspension are noted on the transcript but are removed if and when the issue is resolved as determined by the Dean of Students.

Tuition Refund, Forfeiture of Credit Policy

If a suspension or dismissal is imposed in the midst of a semester, refunds of tuition will follow the normal refund schedule (1) If the date of the disciplinary decision is before the drop deadline, the class will be dropped; (2) If after the drop deadline, the student will be withdrawn from the course and the professor will assign a grade of WP (withdraw passing) or WF (withdraw failing).

Appeal of a Decision by the Dean of Students

Disciplinary action taken by the Dean of Students (without adjudication by Student Disciplinary Committee) may be appealed to the Student Disciplinary Committee. Any such appeal must be made in writing to the Student Disciplinary Committee through the Provost. Such an appeal must be received within five calendar days of the date upon which the student is provided written notice of the Dean of Student's disciplinary decision. In such appeals, the preceding committee procedures shall be followed with the exception that the Dean of Students will remove himself or herself from the Committee and be replaced by the Provost as acting chair.

Appeal of any Action by the Student Disciplinary Committee

Disciplinary action by the Student Disciplinary Committee may be appealed to the Education Committee of the Board of Directors of the Seminary. Any such appeal must be made in writing through the Provost to the Education Committee. Such an appeal must be received within five calendar days of the date upon which the student is provided written notice of the Student Disciplinary Committee's action. Unless the Education Committee, in its discretion, deems additional proceedings appropriate, the Education Committee's review will be limited to the record submitted. The decision of the Education Committee is final.

Students are required to agree to these standards in both the Admission and Registration processes.

Appendix II: Students with Disabilities

Phoenix Seminary recognizes the gifts and calling to ministry of all students, including students with disabilities. The Seminary strives to honor and address the needs and concerns of its students with disabilities through this statement of program guidelines. The Seminary does not discriminate against applicants / students on the basis of an applicant / student's disability(ies) as set forth in these Guidelines and as otherwise provided by law.

Phoenix Seminary is a privately funded, nonprofit, religious organization that is committed to providing reasonable accommodations within the limitations of Seminary resources. These Guidelines do not create contractual or other legally enforceable rights, or waive Phoenix Seminary's rights or status under law.

Overview

Phoenix Seminary strives to provide reasonable institutional accommodations, modifications, and adjustments to enable students and applicants with disabilities to participate in seminary academic programs as required by federal, state and local law. The Dean of Students coordinates services for students with permanent and temporary disabilities, in accordance to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. These national civil rights laws are designed to prohibit discrimination on the basis of disability.

Eligibility requires that the disability be current and substantially limit a major life activity (e.g., walking, hearing, seeing, and learning). Impairment alone does not qualify as a disability that is protected under the ADA because not all impairment is substantially limiting to a major life activity. The seminary is responsible for determining the appropriate academic accommodation, adjustments or auxiliary aids. If a student disagrees with the Seminary's decision, the student may refer to the Seminary's grievance procedure for such disputes.

Student's disabilities can be understood as:

1. Physical or Medical Disability
2. Psychological Disability
3. Learning Disability

An accommodation for a disability is designed to help the student function effectively in areas in which his or her disability might otherwise impair academic performance, without fundamentally altering the nature of the student's classes. To receive disability consideration, a student must

request accommodation and provide documentation supporting the nature and limitations of a disability. Accommodations cannot be granted unless the student provides documentation that reasonably supports the requested accommodation.

Specific Accommodations Available

Phoenix Seminary will strive to accommodate students and applicants with disabilities who are otherwise qualified graduate students. The Seminary will approve reasonable accommodations when a student gives evidence of a specific disability through documentation submitted to the Seminary Dean of Students and where the accommodation does not cause the Seminary an undue hardship.

Considerations for Counseling Students

In assessing accommodations for study at the Seminary, students in counseling programs (MAC, MDiv CF, MAM CF) must be aware of the following policy as expressed in the *Student Handbook* section on Standards of Conduct, (Section I, paragraph K.): *In addition to the Seminary's general policy concerning Student Conduct as well as the aforementioned Conduct Bearing on Fitness for Ministry (par. J), students enrolled in programs with a counseling concentration (MAC, MDiv CF, MAM CF) are evaluated on an ongoing basis for clinical suitability. If, in the judgment of the Counseling Program Intervention Committee, a student's Personal and Professional Conduct is not suitable for clinical placement, the Committee may recommend or require remediation, or the committee may prohibit a student from proceeding in his or her degree / diploma program.*

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Disability Accommodation Procedures

Phoenix Seminary seeks to provide the best possible opportunity for success for qualified students with disabilities without compromising the quality of instruction afforded the Seminary student body. The following procedures are to be followed in requesting accommodation for a person with a disability.

1. *Prior to admission*, an applicant who knows of a disability that may interfere with his/her ability to perform in the educational setting is responsible for informing the Seminary in writing through the Dean of Students of his or her disability and of the need for accommodation. This is normally done by completing the *Request for Accommodation*. Such disclosure should be done *no later than three weeks before the first day of classes* for any academic term (see number 4 below).
2. The applicant should arrange an interview with the Dean of Students to discuss how an anticipated accommodation will make possible successful completion of coursework. Faculty who may be asked to make an accommodation for a student may be asked to participate in such an interview.
3. Documentation required from a student to establish the exact nature of the disability must be from a professional source qualified to diagnose the particular disability. The documentation provided by, as appropriate, a healthcare provider as defined by the Americans with Disabilities Act, must indicate (a) the present status of the impairment (or impairments); (b) how the impairment substantially limits a major life activity (or activities); (c) the effect of the impairment on the student's performance in the educational setting; and (d) recommended reasonable accommodation(s) to be considered for the student.
4. Documentation of disability must be submitted to the Dean of Students no later than two weeks prior to the first day of classes for which the student is requesting accommodation, or as soon as practical after a student determines that his/her disability is impacting his/her ability to perform in the educational setting.
5. Upon review of the relevant documentation and the results of the interview, the Dean of Students will determine reasonable accommodation in each particular case. The student and appropriate faculty may be consulted during this process.
6. The Dean of Students will communicate to the relevant faculty member(s), the Registrar and the student the elements of accommodation for each particular class on an as-needed basis.
7. The student bears the responsibility for reminding his/her professors of their accommodation needs well in advance of due dates, exams, etc. that are affected by the accommodation.
8. Should the student feel that their accommodation is not being respected by a professor, the Dean of Students will act as an advocate for the student once the student notifies him/her of the need for communication with a faculty member.

For Students Already Approved for an Accommodation

1. *Reporting a change in the status of a disability.* A student already taking classes who has heretofore been afforded an accommodation by the Seminary must inform the Dean of Students of any change in the status of the disability for which accommodation has been provided.
2. *Continuance of an accommodation in subsequent semesters.* If a student has been approved for an accommodation in one academic year, the student must request a continuation of the accommodation in writing for a subsequent year if their disability is not permanent. The Dean of Students may require new supporting documentation no later than three weeks before the first day of classes in a new semester.

Appendix III: Students Recalled to Active Duty as Members of the National Guard or Reserve

This policy applies to any student enrolled in the Seminary at the time of a call to active duty and applies regardless of whether the activation is involuntarily or voluntary.

In the case of Involuntary Activation

- The student or a family member should notify the Dean of Students or the Registrar as soon as possible. The Seminary recognizes that the activation may make timely notification difficult and in some cases impossible.
- If the student cannot complete his or her coursework, all tuition for the incomplete work will be refunded to the student, including any fees which have not completely benefited the student.
- The student will be awarded the appropriate mark for the withdrawal (WP or WF) depending on the person's standing in a class and without regard to the point in the semester when activation occurs.
- A student may complete current coursework, i.e., finish a course or distance education course, as appropriate and feasible. If the student desires to complete his or her current coursework, the faculty will make a reasonable effort to enable the student to do so.
- A student will retain his or her student status for up to three years following the date of the first day of the semester of withdrawal from the Seminary for purposes of activation. Any registration for courses must be for studies during the next full semester following deactivation. The student will inform the Seminary of his/her intent to register for classes within 90 days of deactivation or honorable discharge.
- The student will be required to request readmission to the Seminary. If a student has taken coursework at another institution, up-to-date transcripts will be required.
- A change in marital status, counseling received, criminal charges or gross moral failure may, at the discretion of the Director of Admissions, necessitate a reapplication for admission to the Seminary.

Voluntary Activation in Time of War (Declared or Undeclared)

- The student or a family member should notify the Dean of Students or the Registrar as soon as they submit their request for voluntary recall or activation.
- The student will not register for any courses during a semester in which they expect to be recalled or activated.
- If the student cannot complete his or her current coursework by the date on which they receive transit orders, all tuition for the incomplete work will be refunded to the student. Fees attendant to registration and course requirements will not be refunded.



- The student will be awarded the appropriate mark for the withdrawal (WP or WF) depending on his or her standing in a class and without regard to the point in the semester when activation occurs.
- A student may complete current coursework, i.e., finish a course or distance education course, as appropriate and feasible. If the student desires to complete his or her current coursework, the faculty will make a reasonable effort to enable the student to do so.
- A student will retain his or her student status for up to three years following the date of the first day of the semester of withdrawal from the Seminary for purposes of activation. Any registration for courses must be for studies during the next full semester following deactivation. The student will inform the Seminary of his/her intent to register for classes within 90 days of deactivation or honorable discharge.
- The student will be required to request readmission to the Seminary. If a student has taken coursework at another institution, up-to-date transcripts will be required.
- A change in marital status, counseling received, criminal charges or gross moral failure may, at the discretion of the Director of Admissions, necessitate a reapplication for admission to the Seminary.

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Appendix IV: Family Educational Rights and Privacy Act

Official Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day the Seminary receives a request for access. A student should submit to the Registrar a written request that identifies the record(s) the student wishes to inspect. The Registrar will make arrangements for access and notify the student of the time when the records may be inspected. If the records are not maintained by the Registrar, the student will be advised of the correct official to whom the request should be addressed.
2. The right to request the amendment of student's education records that the student believes are inaccurate, misleading or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the Seminary to amend a record should write the Seminary official responsible for the record, clearly identify the part of the record the student wants changed and specify why it should be changed. If the Seminary decides not to amend the record as requested, the Seminary will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to provide written consent before the Seminary discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent. The Seminary discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the Seminary in an administrative, supervisory, academic, research or support staff position (including mentors and coaches in the Seminary's Mentoring Program); a person or company with whom the Seminary has contracted as its agent to provide a service instead of using Seminary employees or officials (such as an attorney, auditor or collection agent); a person serving on the Board of Directors; or a student serving on an official committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the Seminary. Upon request, the Seminary may also disclose education records without consent to officials of another school in which a student seeks or intends to enroll. Transcripts are provided to Ottawa University for students who are enrolled in the cooperative MAC program.
4. The right to file a complaint with the United States Department of Education concerning alleged failures by the Seminary to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

Directory Information

Phoenix Seminary has designated certain information in the education records of its students as "Directory Information" in accordance with the Family Educational Rights and Privacy Act (FERPA). Directory information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Students are required to complete a form in the Office of the Registrar each academic year to control release of information with respect to student records. Notification must be given prior to the second week of class in any Fall, Spring or Summer semester.

The following types of information will be released to those requesting it unless the student specifically requests to block the public disclosure of Directory Information (all or in part) by notifying the Office the Registrar in writing:

- Student's Name
- Address(es)
- Phone Number(s)
- Email Address(es)
- Date and Place of Birth
- Dates of Attendance (Current and Past)
- Degrees, Honors and Awards Received
- Full or Part-time Enrollment Status
- Previously Attended Educational Institution(s)
- Program and Concentration
- Photograph(s)
- Denomination/Congregation

Questions concerning FERPA may be referred to the Registrar at 602.429.4946 or registrar@ps.edu.

Appendix V: Financial Aid Policies

Satisfactory Academic Progress

In order to maintain financial aid eligibility, students receiving VA or Title IV benefits are required to maintain Satisfactory Academic Progress [SAP]. Whether you are maintaining SAP is both a qualitative and quantitative measurement.

Qualitative Measure. You must maintain a cumulative grade point average of at least 2.0 on a 4.0 scale in all master's-level degree programs. Should your cumulative GPA drop below this level, you have a two-semester probationary period to attain the GPA minimum. *Quantitative Measure.* In addition, you must satisfactorily complete 15 credit hours per academic year (Fall-Spring-Summer) in the MDiv and MABL programs.

For financial aid eligibility, a leave of absence [LOA] does not extend the time period allowed for degree program completion. Rather, the time limit is calculated from the date of initial matriculation (which is the first semester you enrolled for classes). The Financial Aid Office will evaluate SAP at the end of each payment period. If SAP is not met in a given semester, a Financial Aid Warning will be issued.

Financial Aid Warning

A student who fails to meet SAP at the end of a payment period may continue to receive Title IV aid for one payment period. If the student is not meeting SAP at the end of the Financial Aid Warning term, the student will become ineligible for financial aid until it is determined that SAP is being met.

Financial Aid Probation

If a student is not meeting SAP after the Financial Aid Warning term and becomes ineligible for financial aid, the student may file an Appeal. If the appeal is approved, the student will be placed on Financial Aid Probation and furnished with an academic plan for one payment period. If the student is not meeting SAP at the end of this probation period, the student will be ineligible for financial aid until it is determined that SAP is being met.

Reinstatement of Financial Aid

At the end of the probation period, the Financial Aid Office will review the student's academic progress. If it is determined that SAP is being met, the student's eligibility for financial aid will be reinstated. The Financial Aid Office will notify the student in writing of the reinstatement within two weeks of this determination.

Appeal Process for Unsatisfactory Academic Progress

A student determined to be ineligible for financial aid because of unsatisfactory academic progress may appeal in writing to the Academic Administrative Committee and the Financial Aid Administrator, indicating reasons why the minimum academic requirements were not met and why aid should not be terminated. The Appeal Form and the content requirements can be found on the Phoenix Seminary Web site under the Financial Aid menu. The Committee's decision concerning the appeal will determine whether the student's eligibility to receive financial aid will be reinstated. The student will be notified of the decision within three weeks of receiving the appeal. The decision made by the Committee is final.

Provisional Admittance

Any student who has been provisionally admitted due to outstanding required official transcripts or other required documents will be ineligible for financial aid until the provisional condition(s) has been satisfied.

Leaves of Absence and Title IV Funds

If a student receives Title IV funds, such as a Direct Student Loan, a leave of absence together with any additional leaves of absence must not exceed 180 days in any 12 month period by federal regulations. All financial aid LOAs must be approved by the Director of Financial Aid. If a student receives Title IV funds and does not return on or before the end of the LOA, they will be considered withdrawn for financial aid and a refund calculation will be completed. If Title IV funds are received and the student does not return from their LOA, the number of days from the last date of attendance to the anticipated date of return will count against the grace period for Title IV loan repayment .

Appendices

Tuition Refund Rate

Refund Rate	Intensive Course	Online/Other Course
100% Refund	Before 1st class	Before 2nd week
90%	Before 2nd class	Before 3rd week
75%	Not applicable	Before 4th week
50%	Not applicable	Before 5th week
No Refund	By 2nd class	Before Monday of 5th wk.
Credit to Audit	Before 2nd class	Before Tuesday of 6th week

*Fees for Doctoral Ministry courses do not follow the above schedule. For more information see the Doctor of Ministry Handbook.

Delinquent Student Loans

Students who are in a delinquent status on their student loans will be ineligible to register for classes until the delinquency is paid in full and the loan becomes current.

If the delinquent balance has been paid in full, the student must provide to the Financial Aid Office (FAO) a copy of the statement from the lender showing a zero balance and an acknowledgment that the loan is in a current status.

If a payment plan agreement for the outstanding balance has been contracted between the borrower (student) and the lender, the student must provide to the FAO a copy of this agreement from the loan servicer. Once this agreement has been received by the FAO, and if the student is current in meeting the requirements of the agreement, the student will become eligible to register for the current semester.

The student will be eligible to register in subsequent semesters provided updated statements are submitted to the FAO showing that on-time payments have been applied to the balance without further issue. This procedure will remain in effect until the outstanding balance has been paid in full.

Failure to comply with this policy will cause the student to lose eligibility to register in the current or subsequent semesters.

Any student who is delinquent on a student loan will be ineligible to receive any Seminary financial aid via loans or scholarships until all loan issues have been resolved.

Defaulted Student Loans

Students who are in default on any student loan will be ineligible to register for classes until the default issue has been resolved with the loan servicer/lender, and the status of the loan on the National Student Loan Data System (NSLDS) has been updated to reflect the resolution.

Upon resolution of the defaulted loan(s), the student must provide to the FAO a letter from the loan servicer that their loan(s) are no longer in default. Failure to comply with this policy will cause the student to lose eligibility to register in the current or subsequent semesters. Any student who is in default on a student loan will be ineligible to receive any Seminary financial aid via loans or scholarships until all loan issues have been resolved.

Appendix VI: How to Flourish as a Student

Getting Organized

1. Organize your class and study schedule. Mark all due dates on your calendar. Adjust some dates if you have two papers due at the same time.
2. Make a list of all assignments and post them above your desk. These are the priority items for the semester. Check projects off as you complete them.
3. Schedule your reading. Don't save it for the last week. Ask your professor if the reading is for familiarity or precision. Will you be examined on the material you have read?
4. If you are taking a language, plan to devote considerable study time to that subject.
5. Since you have enrolled in an intensive academic program, make your studies a priority.
6. Study hard during the week. Rise early and study late. But take Saturday afternoon and Sunday to spend time with friends and family. Be balanced. Include a program of physical exercise. This will help with tension and keep your mind alert.
7. Look for informal opportunities to get to know your teachers better (lunch, school activities).

Hitting the Books

1. Schedule to allow blocks of time for papers.
2. Establish study priorities. Complete assigned work first! If an assignment is due tomorrow, complete it before beginning other projects or reading.
3. Don't separate your studies from your devotional and spiritual life. Do your studies devotionally, with God's help, by the power of the Holy Spirit.
4. Read and study with an open mind. Don't be afraid to consider new ideas. Be open, not resistant, to a new concept or truth. Be teachable.
5. When you are reading, know what you are looking for. Study with purpose. Have clear objectives.
6. Take study breaks. After an hour of study, get up and clear your mind. Talk to your friend or spouse. Make some tea. Then hit the books again!
7. Use a highlighter when you read. This will save you much time when you read the material again in review for an exam.
8. Use the library. Consult the journals, the reserve materials and the library staff. Be a researcher. And be sure to document your research carefully with footnotes or endnotes.
9. Don't wait until finals week to begin preparing for exams. Spend an hour each week reviewing your class notes and material. Prepare summaries which can be used to study during finals week.

Attending Class

1. Be on time! Develop the habit of being punctual. It demonstrates to your professor and others that you are dependable and that you value their time.
2. Avoid interrupting the presentation of a concept or point. Ask your question when the professor pauses at a natural breaking point in the outline.
3. Be sure the question you plan to ask is one that will benefit the majority of the students in the class. If it is a matter of personal concern or special interest, see the professor after class.
4. Avoid asking a question in such a way that you pass judgment on the point that has just been made. Instead, ask for a clarification or elaboration on the point. Maintain a teachable spirit as you interact with controversial issues.
5. Don't expect the professor to be a walking commentary on the Bible. There are some issues he or she may not be prepared to address and even a few things the professor doesn't know (cf. Psalm 35:11b).
6. Initiate a personal relationship with your professor by speaking before or after class. Don't let the class conclude without giving the professor ample opportunity to get to know you.
7. Some professors invite their students to address them on a first name basis. Others are not as comfortable with this informality. What one professor prefers may not apply in another class. It is the best policy to address the professor as he introduces himself whether by his first name or with a title (Doctor, Professor).

Appendices

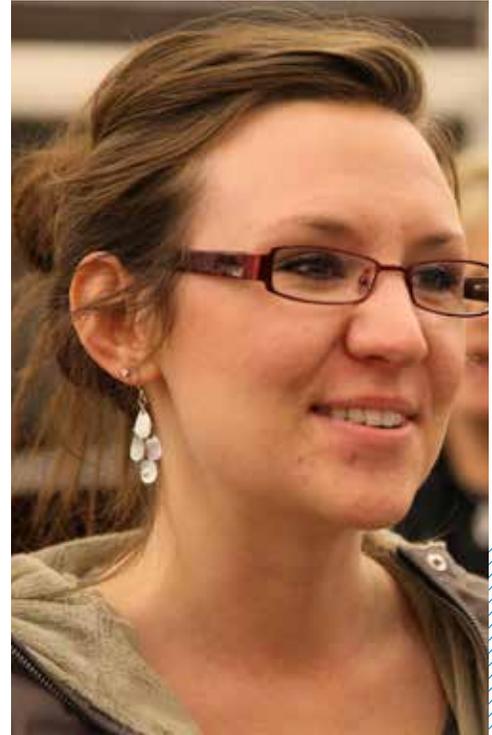
Class Assignments and Exams

1. Know what is required before you begin your paper. Read the directions in the course syllabus. Ask questions if it is not clear. Follow directions.
2. Introductions are always appropriate. State your topic, explain your approach and tell why it will be worthwhile reading your paper.
3. Never ask, "How many pages does this have to be?" Write a paper that is sufficient to cover the subject without going beyond the generally expected requirements of the course. Don't turn a term paper into a thesis! On the other hand, don't plan on doing a major paper in an evening. Do work that reflects sincere interest in the subject matter, not in just passing the course.
4. Turn your assignments in on time. Being punctual with your assignments reflects your faithfulness in all areas of life. If you are late in turning in an assignment, attach a note of explanation, but don't ask for favors. It is unfair to your classmates to expect a special dispensation.
5. Read the syllabus carefully before asking, "How should I write this paper?" If you don't understand the directions ask for clarification on specific points. Generally, if you follow the directions given in the syllabus, you will do well.
6. The key to passing any exam is to know what you will be asked. If your professor does not offer to tell you what you are responsible for and will be tested on, ask him for specifics. What are the instructional objectives? Are the exams on lectures, reading or both?
7. Recognize that your exams are designed to be a learning experience. Don't fuss and fume over the answers you miss. Study the question and learn the correct answer. If an incorrect answer gives you a chance to learn the correct answer, then the exam is accomplishing one of its purposes.

Receiving Grades

1. The best way to be happy with your grades is to always strive for excellence. Always do your best in light of your time and present limitations. If you have done your best, that's all you can do.
2. Don't compare yourself with others; compare yourself with your past. Are you maintaining? Are you improving?
3. Recognize that all evaluation this side of heaven is to some degree subjective. Grades are necessary in an academic institution, but ultimately it is the Lord who will reward you. If you have done your best, then the Lord will say, "Well done," even if the professor only gave you a "C."

The material above was adapted from *How to Flourish as a Student: Practical Study Suggestions* by J. Carl Laney. Available online at www.carllaney.com. Used with permission.



Recommended Study Resources

IMPROVEMENT OF READING SKILLS

- Adams, W. Royce. *Increasing Reading Speed*. New York: Macmillan, 1982.
- Adler, Mortimer J. and Charles Van Doren. *How to Read a Book*. New York: Simon and Schuster, 1972.
- Johnson, Ben E. *How to Read Better and Enjoy it More: A Guide to Rapid Reading*. Irvine, CA: Harvest House, 1973.
- Sire, James W. *How to Read Slowly: A Christian Guide to Reading with the Mind*. Downers Grove, IL: InterVarsity Press, 1978.

IMPROVEMENT OF STUDY SKILLS

- Barber, Cyril J. *An Introduction to Theological Research: A Guide for College and Seminary Students*. Lanham, MD: University Press of America, 2000.
- Bollier, John A. *The Literature of Theology: A Guide for Students and Pastors*. Philadelphia, PA: Westminster Press, 1979.
- Kennedy, James R. *Library Research Guide to Education: Illustrated Search Strategy and Sources*. Ann Arbor, MI: Pierian Press, 1979.
- Krupp, R.A. *A Primer on Theological Research Tools*. Lanham, MD: University Press of America, 1990.
- Mann, Thomas. *The Oxford Guide to Library Research*. New York: Oxford University Press, 2005.
- Millman, Jason. *How to Take Tests*. New York, NY: McGraw Hill, 1969.
- Smith, Dorsey. *Maximum Learning in Minimum Time*. New York, NY: R. Speller, 2nd Ed., 1981.
- Wilson, John F. and Thomas P. Slavins. *Research Guide to Religious Studies*. Chicago, IL: American Library Association, 1982.

IMPROVEMENT OF WRITING SKILLS

- Alexander, Patrick H. et al., eds. *The SBL Handbook of Style: For Ancient Near Eastern, Biblical and Early Christian Studies*. Peabody, MA: Hendrickson Publishers, 1999.
- American Psychological Association. *Publication Manual of the American Psychological Association*. Washington, DC: American Psychological Association, 2001.
- The Chicago Manual of Style*. Chicago, IL: University of Chicago Press, 2003.
- DelHousaye, John C. *The Art of Writing Well*. Scottsdale, AZ: Phoenix Seminary, 2001.
- Hodges, John C. *Harbrace College Handbook*. San Diego, CA: Harcourt Brace Jovanovich, 1990.
- Manser, Martin H. *The Facts on File Guide to Good Writing*. New York: Facts on File, 2006.
- McCutcheon, Marc. *Descriptive*. New York: Facts on File/Checkmark Books, 2005.

- Turabian, Kate L. *A Manual for Writers of Term Papers, Theses and Dissertations*. 7th ed. Rev. by Wayne C. Booth, Gregory G. Colomb and Joseph M. Williams. Chicago, IL: University of Chicago Press, 2007.
- Warriner, John E. *English Grammar and Composition*. New York: Harcourt, Brace and Jovanovich, 1977.
- Zinsser, William. *On Writing Well*. New York: Harper Collins, 1998.



Appendices

Strategies for Improving Executive Functions

The executive functions are a set of processes that all have to do with managing oneself and one's resources in order to achieve a goal.

Categories for Executive Functioning Related to Student Success

1. Sustained attention, focus and working memory;
2. Organization;
3. Time management and planning;
4. Meta-cognition; self-assessment, monitoring and regulation; flexibility.

Our success at achieving any task is largely dependent on our use of strategies. We all develop or learn strategies to approach many different tasks. The more routinely we apply a strategy and succeed at the task, the easier it becomes. In order to tie her shoe, for example, a young child requires modeling, explicit instruction, guided practice and praise of her success. In contrast, most adults apply a shoe-tying strategy with little conscious effort.

- I. Management of materials is the first step to creating cognitive patterns that will increase an adult student's ability to be successful in the classroom.
 - a. Inventory. It is important to know what you have and what you need in terms of materials for each class. Find out as far in advance as possible what materials (texts) will be required. Have them in hand prior to the class beginning. Take some time to look through the books, perhaps read a few pages and get familiar with the level of reading (How technical is the reading?). This will help you as you prepare a systematic approach to completing the assignments. All texts are not equal and you may plan incorrectly if you underestimate the difficulty of the text.
 - b. Organization. Organization of thoughts, feelings and materials is the hallmark of executive function. It may seem unimportant, but having a specific place to study and store your materials is essential to efficient and effective study habits. Where do you keep your materials? Do you have a specific space for your books, laptop, notes, etc. An example might be a specific shelf on the bookcase for current semester books. Is your study space a place you can/will spend lengthy periods of time? Is it cluttered or distracting? Are other people constantly coming in and out while you study? These are all things to consider as you organize your materials.
- II. Time management is probably the most vital and yet the most difficult aspect of college or post-graduate study. Many students have families, jobs and are attending school full-time. Without a systematic approach to time management, failure is inevitable. The old adage rings true, "He who fails to plan, plans to fail."
 - a. Inventory. It is important to know how much time one has and try and be as accurate as possible when planning for tasks that need to

be completed. Anticipating that a 10-page paper is only going to take three hours to write and proofread is not good planning.

- b. Organization. Several tools and methods are available to help students with time management.
 - i. Calendars. Keeping one central calendar is key. Often when one begins to organize his/her time, over organization ensues and the only outcome is confusion rather than order. It is not a good idea to have several calendars—one central calendar for the individual and family is necessary. Most smart-phones have a calendar and most computers come with some kind of calendar. Pick one that will allow you to "sync" your calendars from device to device, so that the information on each calendar is the same.
 - ii. Scheduling. All important tasks should be scheduled. This includes study time, assignment completion time, blocked time for family/friends, exercise, etc. The more intentional the schedule, the easier it will be to follow.
 - iii. Routine. Some people frown on routine and find it stifling, however, a healthy routine will help maintaining a schedule much easier. As much as possible, try to create a routine that maximizes your energy level. If you are most alert in the evenings, do the work/task that requires the most concentration during that time.
 - iv. Prioritization. Prioritize tasks by level of difficulty. Example: If you have two hours of Greek homework and an hour of homework in an "easier" class, do the Greek homework first. Putting off more

difficult tasks only makes them seem more difficult and you are less likely to complete them in a timely manner. Force yourself to do the hard stuff first.

III. The capacity to hold information in the mind for the purpose of completing a task is necessary, and there are ways to improve one's capacity to do so. Likewise the management of information that is being acquired in the course of one's study and the ability to recall (or find) the information requires skill and a system.

a. Inventory. Again, before you can organize the information you have or will have, it is important to anticipate what kinds of information you will have to manage. For instance, does the instructor use handouts, PowerPoint or lecture notes? Are the lecture notes available in electronic form? Do you prefer to take notes by hand or type written? Do you have a program for managing the notes in your courses? OneNote is an excellent note management system that is available with many MS Office products. It will allow you to create a "notebook" for each course and as many sub-categories within that notebook as necessary. Additionally, all kinds of documents can be linked or copied into the notebook and the notebook can be easily searched to retrieve the notes.

b. Organization.

i. Note Taking. Note taking is somewhat of a lost art. However, students are expected to be able to recall lecture and reading materials for exams and term papers. As such, it is vital that students attempt to increase their skill in note taking. Note taking will not only improve one's attention during class/lecture, and thus retention of the material, but keep him/her engaged in lectures and reading. If you are not an experienced note taker, ask for help. Once the information has been acquired, accessing it quickly and easily is important. Keep separate files, notebooks or electronic files for each course. Manage the information as you would important documents in your home or office. Use labels, highlighting, tabs or other methods to draw attention to important information. Use a system that makes sense to you.

ii. Naming conventions. A clear and systematic naming convention is extremely helpful in maintaining order on your laptop/desktop. Name all files/documents created for specific courses using a similar convention. Example: All documents for Hermeneutics might begin with "BL501", followed by the assignment name. "BL501_WordStudy_Believe". This will allow you to easily find and organize files. Keep/create separate files on your laptop/computer for each course. Save all files (notes, assignments, etc.) to the course to which they apply.

IV. Metacognition can best be described as how one thinks about thinking.

The challenge to the seminary student is to increase metacognitive skills (self-assessment, monitoring and regulation) in terms of study habits and study skills. Research shows that explicitly teaching study strategies in content courses improves learning. Research also shows that few instructors explicitly teach study strategies; they seem to assume that students have already learned them in high school—but they haven't. Rote memorization is the usual learning strategy—and often the only strategy—employed by high school students when they go to college.

a. Inventory. It is just as important in this category as the others to fully understand what one knows and what one does and doesn't know. A typical seminary student in his/her first year may find that he/she does not have the foundational knowledge necessary or the study skills necessary to know how to complete an assignment. This can drastically impact motivation and success in seminary, if the knowledge-gaps are not filled. An awareness of how you learn best, of areas where your skills or foundational knowledge are weaker, or areas where you may need to change your approach can be just as important as the content of the courses.

b. As a new seminary student begins his journey, it is vital that he set goals for his study habits and skills. A strategic plan for completing tasks is necessary to have in place before one begins the task. As the student measures his success or failure in reaching goals, he should be willing to make changes to his methods.

Adapted from materials developed by Dr. Fred Chay. Used with permission.

Appendices

Appendix VII: Statement on Marriage, Gender and Sexuality

We believe that every person must be afforded compassion, love, kindness, respect and dignity (Mark 12:28-31; Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture or the doctrinal commitments of Phoenix Seminary.

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary and genetically distinct genders as determined at birth together reflect the image and nature of God (Genesis 1:26-27).

We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18-25). Sexual expression that pleases God is that which fulfills his intention at creation. The Seminary holds the position that such sexual expression is: (1) faithfulness in marriage between a man and a woman, or (2) chastity in singleness.

We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, transsexual conduct, bestiality, incest and the use, sale and distribution of pornography) is sinful and offensive to God (Matthew 15:18-20; 1 Corinthians 6:9-10).

We believe that in order to preserve the function and integrity of Phoenix Seminary as an extension and manifestation of the Body of Christ, and to provide a biblical role model to the Phoenix Seminary family and the larger community, it is imperative that all persons employed by Phoenix Seminary in any capacity (faculty, administrative staff, student teaching assistants), or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender, and Sexuality (Matthew 5:16; Philippians 2:14-16; 1 Thessalonians 5:22).

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ (Acts 3:19-21; Romans 10:9-10; 1 Corinthians 6:9-11). Hence, as noted above, we believe every person must be afforded compassion, love, kindness, respect and dignity. Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture or the doctrinal commitments of Phoenix Seminary.

*Adopted by the Phoenix Seminary Board of Directors, February 13, 2015,
as amended September 22, 2017.*

This publication serves as the general *Student Handbook* [formerly, *Catalog*] for the 2017–2018 academic year.

The information in this *Handbook* is subject to change without notice and does not constitute an irrevocable contract between Phoenix Seminary and its students or applicants for admission. The *Handbook* is for the purpose of information. Every effort is made to ensure the accuracy of the information published, but because circumstances constantly change within an institution new decisions may affect the accuracy of the details appearing in this *Handbook*.

The Seminary reserves the right to change or withdraw courses; to change the fees, rules and calendar for admission, registration, instruction and graduation; and to change other regulations affecting the student body at any time.

Specific course offerings and class times are published in the *Course Schedule* which is available in advance of each semester. Students are urged to consult with school advisors for additional information and assistance.

It is the Seminary's expectation that students will follow school policies and procedures. The student assumes personal responsibility for fulfilling the appropriate course of study and completing the graduation requirements of Phoenix Seminary. Ignorance of a policy which appears in published documents, particularly in this *Student Handbook*, is not a valid reason for granting exception to any policy.

Phoenix Seminary actively subscribes to a policy of equal education and employment opportunity for all people regardless of race, national origin, sex, age, marital status or disability. This policy is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973.

The Office of the Registrar is responsible for editing and maintaining the accuracy of this publication. Letters or inquiries should be addressed to registrar@ps.edu or:

Phoenix Seminary
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Scottsdale, Arizona 85260

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PHOENIX SEMINARY

SCHOLARSHIP WITH A SHEPHERD'S HEART